

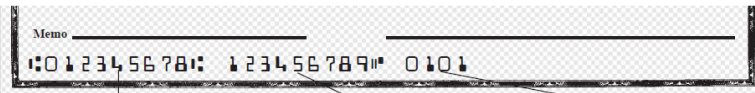


Authorization for Automatic ACH Payment of Utility Bill

I authorize the Village of Sherwood to withdraw my monthly utility bill via ACH (Automated Clearing House) from my account. This authority will remain in effect until I notify the Village in writing. I must notify the Village of any change or cancellation 3 business days before the transactions are to occur.

***Please enclose a VOIDED check or deposit stub with this form and return to the Clerk's office.**

Below is a sample check MICR line, detailing where the information necessary to complete this form can be found if depositing into a checking account. If this application is not complete, it will not be processed.



Routing/Transit #
(A 9-digit number always
between these two marks)

Checking Account #

Check #
(this number matches the number in
the upper right corner of the check—
not needed for sign-up)

Resident Name: _____ Email: _____

I authorize my utility account balance to be withdrawn from the following account on the due date each month.

Financial Institution Name: _____

Routing Number: _____ Checking Savings

Account Number: _____

Resident Signature _____

Date _____

Official use only:
Date Received: _____
Date Entered: _____
Staff Initials: _____