



**RESERVATION APPLICATION
LEGION PARK/PAVILION
W489 CLIFTON RD, SHERWOOD**

KEY #: _____
RET'D: _____
DEPOSIT: _____
REFUND
DEDUCT: _____

Placement of items into facility or refrigerator prior to date requested is prohibited. Deposit may be forfeited.

TODAY'S DATE: _____

NAME: _____
(Applicant must match Depositor)

ADDRESS: _____

TELEPHONE #: _____

VILLAGE RESIDENT: YES _____ NO _____

*Resident is defined as one who resides in and pays taxes to the Village of Sherwood

REASON FOR USE: _____

DATE(S) REQUESTED: _____

TIME REQUESTED: _____ TO _____

*Note: Park hours are 7AM to 11PM

FACILITY USE REQUEST

DEPOSIT FEES WILL BE AS FOLLOWS:

RESIDENT: \$200.00
NON-RESIDENT: \$375.00

DATE PAID _____ CK#/CASH _____
DATE PAID _____ CK#/CASH _____

RENTAL FEES WILL BE AS FOLLOWS: (RENTAL FEE IS IN ADDITION TO DEPOSIT)

RESIDENT: \$35 PER DAY
NON-RESIDENT: \$75 PER DAY

DATE PAID _____ CK#/CASH _____
DATE PAID _____ CK#/CASH _____

I wish to rent a Village gas grill. By renting this grill, I understand that I am allowed to grill ONLY with the rented grill and in the marked designated picnic area.

Amplified Equipment will be used. (Private Party) – 1 – 5 p.m. ONLY. 85 decibels or less.

FOR FACILITY USE REQUESTS: Deposit is required at time of application. Deposit will be refunded in full if reservation is canceled at least 30 DAYS PRIOR TO DATE OF PROPOSED EVENT. Once paid, the Fee is non-transferable to another date or time. Deposit will be refunded when key is returned and Village employees verify facility is properly cleaned after use. Possible forfeiture of deposit and/or future use may occur if Village employees must clean and/or rearrange furniture after scheduled use, or if property is damaged. All deposits may take up to two (2) weeks, or later, to return and will be refunded in a form of a check. Sign out key at Village office no earlier than two business days prior to the event. The key shall be returned to the Village office or dropped in the payment box outside the office door the first business day following the event. Users will have \$10 per day deducted from the deposit for late key returns. Village office hours are 8:30 a.m. to 4:30 p.m. Monday through Friday, excluding holidays. THE VILLAGE OFFICE IS NOT OPEN ON SATURDAY OR SUNDAY. For immediate assistance, please contact the non-emergency Calumet County Sheriff's Dept. at (920) 849-2335.

THE FACILITY USER agrees to defend, protect, indemnify and hold harmless the VILLAGE OF SHERWOOD against and from all claims arising from the negligence or fault of the above-named FACILITY USER or any of their agents, family members, officers, volunteers, helpers, partners, organizational members or associates which arise out of the above identified FACILITY USAGE. Please refer to additional FACILITY RULES/REGULATIONS and SPORTS VENUE RULES/REGULATIONS for further instructions on maintaining space(s).

Additionally, the above named FACILITY USER agrees to protect, defend, hold harmless and fully indemnify the above named for any claim or cause of action whatsoever arising out of the above mentioned ACTIVITY OR USAGE which takes place during the above identified DATE(S) OF ACTIVITY OR USAGE that is brought against the VILLAGE OF SHERWOOD by the above named FACILITY USER or any AGENT OF SAID USER whether such claim arises from the alleged negligence of the VILLAGE OF SHERWOOD, its employees or agents or FACILITY USER'S negligence. If any portion of this agreement is held invalid, it is agreed that the balance thereof, shall continue in full legal force and effect.

When signing this agreement, the applicant understands and agrees that all keys shall be returned to the Village Office at the conclusion of all requested scheduled date(s) provided for respective program, no exception. This agreement includes storage keys used by authorized personnel. All deposits may take up to two (2) weeks, or later, to return and will be refunded in a form of a check to the named applicant above.

The applicant signing this agreement will be held responsible for all damages and cleaning. Users shall comply with rules and procedures as outlined on the reverse side of this agreement. The Village of Sherwood has the right to accept or deny any application. If through your fault, a Village employee is called into work afterhours or on a weekend; your security deposit will be forfeited.

APPLICATION APPROVED BY:

SIGNATURE OF APPLICANT:
