

Park, Recreation and Urban Tree Special Board Meeting Minutes

August 13, 2018

- 1) Call to Order and Roll Call – *Chairman Jack called the meeting to order at 5:30 p.m. with roll call:*

Present

*Connie Bailey
Julie Brinkman
Matt Gehl
Tom Jack
Ned Marks*

Absent

*Ruth Sprangers, excused
Rich Storey, excused*

Others Present

*Brenda Stumpf, Recreation Coordinator
Sue Williams, Clerk-Treasurer*

- 2) Pledge of Allegiance – recited.
- 3) Approval of the Agenda - ***Brinkman moved to approve the agenda as presented. Marks 2nd. Motion carried unanimously.***
- 4) Approval of Minutes: July 16, 2018 - ***Brinkman moved to approve the minutes of the regular Park Recreation and Urban Tree Board meeting of July 16, 2018, as presented. Marks 2nd. Motion carried unanimously.***
- 5) Registered Citizen Comments on Agenda Items
- 6) Chair’s Report

Jack reported receiving Brinkman’s resignation letter and thanked her for her service to the Board and Village.

- 7) Recreation Coordinator Report
- a) Monthly Activity Log
- b) Past & Upcoming Events

Stumpf reported on recent events; ice cream social served 140 people, New Zoo had 100+ attendees, movie night had 70ish attend and Mischief and Madness with approximately 45 in attendance.

Stumpf stated the Warren bus trip is set for September 29th and Fall Fest is set for October 6th. Stumpf reported the response on Facebook for Fall Fest was in excess of 20,000 hits.

Stumpf stated the part for the Splashpad was ordered was originally ready 2 weeks prior but it had not passed inspection at Vortex. Stumpf informed the Board that she will contact the electrician the next day for installation.

Jack questioned Stumpf if someone is trained as her back up and Stumpf replied no, ideas have been discussed without any decision. Stumpf stated the most recent discussion included working with other local municipalities.

Stumpf reported the State inspection had identified chlorine level logging was not being done at the appropriate time, and the inspector directed her to log the required level once the system has arrived at it, not the numbers prior.

8) Old Business:

a) 50th Celebration Update

Stumpf stated volunteers are set for the event, with set up Friday, Saturday and Sunday and requested the Board to attend the event.

Stumpf informed the Board of the current level of expenses and donations for the event. Stumpf stated all the expenses are not yet captured and will not be until the event is done. Marks suggested all the donations from vendors should be returned. Marks stated any company selling goods or services to the Village should not donate because of the implication they are buying their business.

b) Concessions

Stumpf reported the figures in the packet are gross sales without any expenses.

9) New Business:

a) Parking Restriction on Castle and Knight Dr. for 50th

Stumpf reminded the Board that evenings with soccer have shown that people are parking on both sides of the street on Knight Drive and Castle Drive and suggested limited parking to only one side of the street.

Stumpf stated permission has been granted by the property owner for the Village to park on the former Smet Sr. property. Stumpf reported it will be cut before the event. Stumpf suggested about 250 cars could be parked there.

Stumpf stated parking will also be allowed in the prairie area next to the grocery store. Stumpf suggested about 150 cars be parked there and in a portion of the grocery parking lot, with their approval.

Stumpf stated the parking restriction on Castle Drive should be from Cliff View Drive to Hwy 114/55.

Jack suggested the restriction should be on the side of the road across the street from the park so that there are not any problems crossing the street.

Gehl moved to recommend temporary parking restrictions along Knight Drive on the store side of the street and Castle Drive on the wood side of the street beginning at Cliff View Drive to Hwy 114/55. Bailey 2nd. Motion carried unanimously.

b) Pop Warner Field Request

Gehl moved to approve the Pop Warner Field request and waiving of fees as requested. Marks 2nd. Motion carried unanimously.

c) Sherwood Lions Request-Halloween

Gehl moved to approve the Sherwood Lions request and waiving of fees as requested for October 27, 2018 for their Halloween event. Bailey 2nd. Motion carried unanimously.

10) Correspondences

a) Resident Concern as per phone call 8-6-18

Stumpf stated a phone call came into the office in regards to traffic at Hwy 114/55 and Castle Drive with people going to Wanick Park. Stumpf reminded the Board that is a County/State Road and Village is unable to make changes without their approval. Jack suggested the Village place a request.

Jack commented that residents have spoken with him about the amount of people from outside of the Village using the SplashPad. Jack suggested the only way to monitor the use of it requires staff. Jack requested those who commented to submit suggestions.

Jack reminded the group the next regular meeting date is September 19, 2018.

11) Adjournment - ***Brinkman moved to adjourn the meeting at 6:12 p.m. Marks 2nd. Motion carried unanimously.***

Minutes prepared for review and approval by Susan Williams, Clerk-Treasurer.