

**Park, Recreation and Urban Tree Board Meeting Minutes
July 16, 2018**

- 1) Call to Order and Roll Call – *Chairman Jack called the meeting to order at 6:30 p.m. with roll call:*
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| <i>Present</i> | <i>Absent</i> |
| <i>Connie Bailey</i> | <i>Julie Brinkman</i> |
| <i>Matt Gehl</i> | <i>Rich Storey</i> |
| <i>Tom Jack</i> | <i>Others Present</i> |
| <i>Ned Marks</i> | <i>Brenda Stumpf, Recreation Coordinator</i> |
| <i>Ruth Sprangers</i> | <i>Kathy Mader, Clerk</i> |

- 2) Pledge of Allegiance – *Recited*
- 3) Approval of the Agenda – *Sprangers moved to approve the agenda. Bailey seconded. Motion Carried.*
- 4) Approval of Minutes: June 18, 2018 – *Marks moved to approve the June 18, 2018 minutes. Bailey seconded. Motion Carried.*
- 5) Registered Citizen Comments on Agenda Items –
- *Jim Rath, W4861 Escarpment Terrace, Re item 8) a*

Rath, as representative of the 50th Celebration committee, approached the PRUT board. He extended a request to the PRUT members to volunteer their time for set up and tear down of the Celebration as well as work the stands. He stated he intends to appeal to all of the Village boards and committees.

- 6) Chair’s Report – *Nothing to report*
- 7) Recreation Coordinator Report
- a) Monthly Activity Log – *Reviewed*

 - b) Past & Upcoming Events - *Stumpf reported the past movie night was well attended, the Sunday shows with Randy Peterson and Mike & Miller each had nice attendance, and the Wanick Wednesdays have had good participation. Upcoming events, in addition to the 50th Celebration, are the New Zoo (Sunday event), ice cream social, continued Wanick Wednesdays (bi-weekly), and the second movie night.*
- 8) Old Business:
- a) 50th Celebration Update - *Stumpf stated the committees are working on their projects, the next committee meeting is scheduled for July 31st, and post cards will be sent to residents approximately two weeks before the celebration, as a reminder of the event. Stumpf requested all PRUT members to distribute the 50th fliers available at the meeting.*

b) Concessions – *Stumpf shared soccer concession revenue to date.*

9) New Business:

a) Splash Pad Water Loss Incident - *Stumpf explained she had received a call that the pad was not working. That was her first indicator there was an issue with the system. She called Vortex and Karl's Mechanical for assistance. The issue was within the tank and the water did not go into the sanitary system. It took approximately 4 hours to repair.*

Related Discussion:

Gehl inquired as to why the center feature of the Splash Pad is still not working after approximately four years of being broke. Stumpf said she has spoken to Vortex and they feel it is not a program issue and is probably an electrical issue. She has contacted Mike's Electric. In consensus, members suggested contacting another electrical contractor if Mike's is not available or contact Appleton or Brillion and inquire who they hire to trouble shoot.

b) Community Center Rental; 6-30-18; Cortes - *Stumpf shared Cortes is renter of a Sherwood property.*

Marks recommends the Village Board request the Village Clerk to send a letter to Cortes and indicate, due to the unacceptable condition they left the Community Center after their use, none of their deposit will be returned, and bill Cortes for labor and supplies used to clean the Community Center after their use, less the deposit being withheld. Sprangers seconded. Motion Carried.

c) Sherwood Football Request; VanElzen - *Stumpf explained this is an annual request.*

Gehl recommends Village Board approval to waive the use fee and donate up to \$300 towards watering the field for the football program. Marks seconded. Motion Carried.

10) Correspondences

a) Wisconsin Department of Agriculture; Recreational Water Inspection Report –

Gehl questioned the code citation on the inspection report and what will be required as corrective action.

11) Adjournment – ***Sprangers moved to adjourn at 7:33 p.m. Marks seconded. Motion Carried.***

Respectfully submitted for review and approval by Kathy Mader, Finance/Utility Clerk