

Park, Recreation and Urban Tree Board Meeting Minutes June 15, 2020

NOTE: Due to COVID-19 restrictions, residents are **not** allowed in the Village Hall but may 'join' the meeting at 6:30pm via Webex meeting home page at www.villageofsherwood.org. On the upper right-hand side of your computer screen you will see the link to join the Webex meeting. You may also print or save a copy of the complete meeting packet.

- 1) Call to Order and Roll Call – *Mader called the meeting to order at 6:30 p.m. with roll call:*

Present	Absent
Connie Bailey	Bob Gillespie
Ashley Baldwin (virtual)	Tom Jack
David Miller	Others Present
Ruth Sprangers	Brenda Stumpf, Rec Coordinator
Rich Storey	Kathy Mader, Acting Clerk
	Craig Hamilton, AIT
- 2) Pledge of Allegiance - *Recited*
- 3) Approval of the Agenda – *Sprangers moved to approve the agenda. Storey seconded. Motion carried unanimously.*
- 4) Approval of Minutes: March 16, 2020 – *Miller moved to approve the March 16, 2020 minutes. Bailey seconded. Motion carried unanimously.*
- 5) Registered Citizen Comments on Agenda Items – *None*
- 6) Chair's Report – *None*
- 7) Recreation Coordinator Report
 - a) Monthly Activity Logs – *Reviewed logs for March and April. Stumpf reported she was furloughed due to COVID during the month of May and returned June 10th.*
 - b) Past & Upcoming Events – *Stumpf shared the Daddy/Daughter dance was the last event held prior to the COVID related closures. Possible Upcoming Events will be discussed during this meeting.*
- 8) Old Business:
 - a) Soccer Goals & Programming (Electric City) – *Stumpf stated, if parks are opened, Electric City would like to use the fields on Wednesday evenings starting mid-August through early October. Stumpf explained she is unsure whether or not Jack had spoken to Tom Doughman (Former SAYSO member) regarding any agreement with YMCA to have use of soccer nets and goals. Stumpf said, currently, YMCA has all of the nets and goals.*

9) New Business:

a) Trail Mapping (Cedar Corp) – *Storey recommends Village Board approve Cedar Corp update the Park Trail Map at estimated cost \$550 - \$750. Miller seconded. Motion carried unanimously.*

b) Splash Pad; Touch Pad Controller (CRS) – *Bailey recommends Village Board approve the Recreation Coordinator to test the purchased Touch Pad Interface (\$1,162.18) and, if this part does not fix the existing problem, recommends purchasing Maestro Controller (\$7,440). Storey seconded. Motion carried unanimously.*

c) Opening of Parks and Recreational Spaces

- *Playground/courts – Sprangers recommends Village Board approval to open the playgrounds and basketball and tennis courts with COVID – 19 Safety Guidelines signage posted. Bailey seconded. Motion carried unanimously.*

- *Bathrooms – Sprangers recommends Village Board approval to open the bathrooms with revised hours, 10 am to 5 pm, with routine cleaning every morning before opening and midday, no water fountain will be on, and COVID-19 restroom recommendation signage posted on doors. Storey seconded. Motion carried.*

- *Park Rentals - Storey recommends Village Board approve existing rentals to be allowed, new rentals for residents only and all sign an Assumption of Risk and Waiver of Liability Relating to COVID-19. Miller seconded. Motion carried. Sprangers abstained.*

- *Splashpad - Storey recommends Village Board approval to allow the splash pad remain closed with the potential to revisit at the July meeting. Sprangers seconded. Motion carried unanimously.*

- *Planned Activities –*

- *Sunday Afternoon Entertainment – Storey recommends Village Board approval to allow as booked. Miller seconded. Motion carried unanimously.*

- *Ice Cream Social – Consensus to recommend Village Board cancellation.*

- *Movie Night – Miller recommends Village Board Approval to allow Movie Night at the amphitheater or on the soccer field to allow for social distancing. Storey seconded. Motion carried unanimously. Adding one or two more movies was suggested.*

- *Summerfest – Miller moved to recommend Village Board cancel the Summerfest activities. Sprangers seconded. Motion carried unanimously.*

- Tennis Lessons – *Sprangers recommends Village Board approval to allow July lessons with limited number of participants and signed waiver. Storey seconded. Motion carried unanimously.*
 - Fitness Classes – Zumba and Fit Camp – *Storey recommends Village Board approval to allow Zumba and Fit Camp to be held at Wanick Park with instructors and participants required to sign waiver. Bailey seconded. Motion carried unanimously.*
- d) Pop up Library visit to Sherwood (Kaukauna Library) – *Miller moved to recommend Village Board approval to allow pop-up library at Wanick Park. Storey seconded. Motion carried unanimously. Stumpf stated the Kaukauna Library said they will be responsible for the social distancing and COVID related guidelines.*
- 10) Correspondences
- a) Regarding Park Opening-Emails – *Reviewed.*
 - 5-17-20 Krueger
 - 5-26-20 Long
 - 5-28-20 Sell
 - 6-3-20 Wall
 - 6-9-20 Adler
 - 6-9-20 Long
 - 6-10-20 Maynard-Phone Call
 - 6-11-20 Green Bay Daycare Phone Call
 - b) Times Villager 5-27-20 – *Reviewed.*
 - c) Post Crescent 5-29-20 – *Reviewed.*
- 11) Adjournment – *Sprangers moved to adjourn at 8:48 p.m. Bailey seconded. Motion carried unanimously.*

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk