

## Park, Recreation and Urban Tree Board Meeting Minutes

May 21, 2018

6:30 p.m.

- 1) Call to Order and Roll Call – *Chairman Jack called the meeting to order at 6:30 p.m. with roll call:*

<b>Present</b>	<b>Absent</b>
Connie Baily	Rich Storey
Julie Brinkman	<b>Others Present</b>
Matt Gehl	Brenda Stumpf, Recreation Coordinator
Tom Jack	Kathy Mader, Clerk
Ned Marks	
Ruth Sprangers	
  
- 2) Pledge of Allegiance - *Recited*
  
- 3) Approval of the Agenda – *Gehl moved to approve the agenda. Sprangers seconded. Motion Carried.*
  
- 4) Approval of Minutes: April 16, 2018 – *Sprangers moved to approve the April 16, 2018 minutes. Brinkman seconded. Motion Carried.*
  
- 5) Registered Citizen Comments on Agenda Items – *None*
  
- 6) Chair’s Report – *Jack stated Stumpf had requested him to look at the park playground areas with rubber mulch. He agrees the areas are low and are in need of more mulch.*
  
- 7) Recreation Coordinator Report
  - a. Monthly Activity Log – *Reviewed*
  
- 8) Old Business:
  - a) 50<sup>th</sup> Celebration Update – *Stumpf reported the committees continue to have meetings and work toward making final decisions. Some new items discussed and reported were the possibility of having Kettle Corn, Cotton Candy and Slushies vendors, allowing the Harrison Fire Dept to have a corn roast on Saturday with 20% of sales to the Sherwood Parks. Lights for the tents were, also, discussed.*
  
  - b) Concessions – *Stumpf stated she had not received any confirmed dates from the PRUT members to volunteer to work the concessions stand for the Monday and Tuesday evening soccer games in June and July from 5:00 p.m. to 7:00 p.m. Each member is requested to sign up for two dates. Monday, June 18, Tuesday, June 19, Monday July 16, and Tuesday, July 17 remain open.*
  
  - c) La Crosse Tournament – *Stumpf shared, due to rain, the Saturday date was cancelled. Sunday field was used and the concessions went well.*

- d) Rubber Mulch - **Jack moved to recommend approval for immediate purchase of 30 thousand pounds of the rubber mulch for the Wanick Park playground and to budget in 2019 for full load and rework the park during fall of 2019. Gehl seconded. Motion Carried.**
- 9) New Business:
- a) Personal Tents in parks - *No Action taken. Commission agree to hold further discussion of personal tents until the October meeting. Stumpf said there is currently no park rule stating tents or other structures are not allowed. Stumpf provided another municipality's rule which states 'only allowed with Village permission'.*
- b) Incident Report-Avila 7-30-17 - *Stumpf stated this is one example of the similar incidents involving non-resident use in the past. Stumpf explained the expenses have exceeded the deposit despite the approved increase last year and the village has no leverage to collect for the excess damage costs.*
- c) Incident Report-Hernandez 4-28 & 29-18 - **Brinkman moved to deny deposit refund to Hernandez for the 4/28 & 4/29/18 use. Marks seconded. Motion Carried. Sprangers moved to recommend Resident only rent for the Community Center and the Rec Center as of January 1, 2019. Brinkman seconded. Motion Carried.**
- d) Baseball Programming-Kaukauna – *Gehl explained the request is for possible use of baseball field for 8 to 10 practices. Gehl is unsure the status of the request; whether or not the field is still needed. Gehl will discuss need status with Kaukauna representative and give Stumpf update. PRUT members discussed having a special meeting to recommend approval based on update of need from Kaukauna representative.*
- 10) Correspondences
- a) Trail liability – Hole #14 High Cliff Golf Course (Trestle; April 30) – *Reviewed, no action.*
- b) Pickleball – Tennis Courts (Nickels; April 28) – *Reviewed, no action.*
- 11) Adjournment – **Sprangers moved to adjourn at 8:11 p.m. Bailey seconded. Motion Carried.**

Respectfully submitted for review and approval by Kathy Mader, Finance/Utility Clerk