

Park, Recreation and Urban Tree Board Meeting Minutes
April 16, 2018

- 1) Call to Order and Roll Call – *Stumpf called the meeting to order at 6:30 p.m. with roll call:*
- | Present | Absent |
|-----------------------|--|
| <i>Connie Bailey</i> | <i>Tom Jack, excused</i> |
| <i>Julie Brinkman</i> | <i>Rich Storey, excused</i> |
| <i>Matt Gehl</i> | Others Present |
| <i>Joe Hennlich</i> | <i>Brenda Stumpf, Recreation Coordinator</i> |
| <i>Ruth Sprangers</i> | <i>Kathy Mader, Clerk</i> |

Hennlich moved to appoint Gehl as acting chair for the meeting. Brinkman seconded. Motion carried.

- 2) Pledge of Allegiance – *Recited*
- 3) Approval of the Agenda – ***Sprangers moved to approve the agenda. Brinkman seconded. Motion Carried.***
- 4) Approval of Minutes: March 19, 2018 – ***Sprangers moved to approve the March 19, 2018 minutes, as presented. Bailey seconded. Motion Carried.***
- 5) Registered Citizen Comments on Agenda Items – *None*
- 6) Chair’s Report – *Gehl thanked Joe Hennlich for his years of service on the PRUT, Plan Commission and the Village Board. Joe has decided to retire from public service.*
- 7) Recreation Coordinator Report
- a) Monthly Activity Log – *Reviewed*
 - b) Conference Report – *Reviewed*
 - c) Easter Egg Hunt – *Stumpf reported, due to sleet and snow, approximately 55% of those registered still participated. Discussed, for future hunts, possibly having a glow-in-the dark egg hunt for the older participants the night before.*
- 8) Old Business:
- a) 50th Celebration Update – *Stumpf stated the bands are all lined up for the two-day event. She said the kid games, possible admission wristbands, and other suggested items are still in committee discussion at the celebration meetings.*
 - b) Concessions – *Stumpf shared that the Village Board did approve to allow PRUT staffed concessions for the Monday and Tuesday evening soccer games at Wanick Park. Stumpf explained PRUT members are requested to email her with the June/July*

dates they will staff the concessions. The dates will fill as first come, first serve. Stumpf furthered by stating one PRUT member must be present at each date. A family member or other volunteer can help. Stumpf stated that if all PRUT members select two dates, all the dates will be covered.

9) New Business:

a) Soccer Field Rental; inquire about a possible food truck on site – ***Hennlich moved to recommend not allowing the food truck service in the park. Sprangers seconded. Motion Carried.*** *PRUT suggests they rent the pavilion, in addition to the soccer field, and use this space for their own concessions.*

b) Free usage of Fox Cities Exhibition Center - ***Brinkman moved to recommend December 1, 2018 for the 2018 date. Bailey seconded. Motion Carried.*** *Listed are some of the suggested events for the date:*

- *White Elephant Christmas Party for the entire village, family friendly*
- *Appreciation Dinner, families included*
- *Casino Night (adults)/Circus Night (kids), family friendly*
- *Live Entertainment*
- *Starting 2019, attempt to schedule the “free date” in the lull months such as March*

10) Correspondences

a) Emerald Ash Borer; *WPRA news* –

b) Managing Event Liability; *The Municipality: April 2018* -

11) Adjournment – ***Hennlich moved to adjourn at 7:41 p.m. Brinkman seconded. Motion Carried.***

Respectfully submitted for review and approval by Kathy Mader, Finance/Utility Clerk