

Village of Sherwood Community Development Authority Minutes
Nov. 28, 2018

- 1) Call to Order/Roll Call. – *Kaas called the meeting to Order at 6:30 p.m. with Roll Call:*

Present:

Roger Kaas; Chairperson
Cheryl Dewing
Jack Kruse
Steve McGrath
David Miller
Todd Thiel
Tom Vande Hey

Absent:

none

Others present:

Randy Friday, Administrator
Susan Williams, Clerk-Treasurer

- 2) Pledge of Allegiance. – recited.
- 3) Approval of the Agenda. – *Kaas suggested amending the agenda to advance agenda item 10) to follow 5), Miller moved to approve the said amendment to the agenda and the rest as presented. Dewing 2nd. Motion carried unanimously.*
- 4) Approval of Minutes: Oct. 24 (Regular Meeting). – *Miller moved to approve the minutes of the regular meeting of the Community Development Authority of October 24, 2018, as presented. Thiel 2nd. Kaas stated item 9) c) ii) motion should include the contract amount language of NTE \$3,093.50 plus \$275 per tank sludge drum required. Miller and Thiel agreed to the amendment. Motion as amended carried unanimously.*
- 5) Registered Citizen Comments on Agenda Items.
- 6) Officer's Report.
- 7) Old Business:
- a) *Finance holdings & history:* Update.
 - b) *Shenanigans Raze Update:*
 - i. Inspection/Reporting. Complete.
 - ii. Asbestos Remediation. Complete.
 - iii. Building razing: *Statewide Razing* demoing. In Progress.
 - iv. Release of \$10,000 escrow from building purchase (Bechard Group; Dennis Jochman).
 - c) 50/50 Matching Grant Program Guidelines – Consider Matrix development and/or amending Board-proposed award guidelines.

Williams updated the Authority on recent discussions with Jochman that the funds should be released as soon as the end of the week. The Authority directed Williams to notify the Members either way the results.

After a lengthy discussion Kaas offered and the Authority agreed for him to take the concepts presented; lifetime maximum, retroactively applied, review of the examples of acceptable projects, etc. and return to the next Community Development Authority meeting with a re-write of the program.

- 8) New Business:((New Item added to Agenda as 8a.))
- a) *Contract for Services – Historic Downtown Building Standards: Consider planning contract (Cedar Corp.).*

Vande Hey moved to award the Contract for the first phase of Services for the Historic Downtown Building Standards to Cedar Corp. NTE \$6,600, as presented. Miller 2nd. Motion carried unanimously.

- 9) Correspondences:

- a) *Sherwood TID Increment Value (Schenck; Oct. 30).*
- b) *50/50 Matching Grant Program – Possible Revisions (Kruse; Oct. 30).*
- c) *50/50 Matching Grant Program – Possible Revisions (Thiel; Nov. 2).*
- d) *Shenanigan’s Tank Site Assessment – Contract (Cedar Corp; Nov. 15).*

- 10) Closed Session: *Consider Property and business (re-)development in TIDs #2 and #3: Per Wis. Stats §19.85(1)(e), a governmental body may move to closed session when deliberating or negotiating the purchase of public properties, investing public funds, or conducting other public business whenever competitive or bargaining reasons require a Closed Session.*

Theil moved to go into Closed Session: Consider Property and business (re-)development in TIDs #2 and #3: Per Wis. Stats §19.85(1) (e) at 6:35 p.m. Miller 2nd. Motion carried unanimously.

- 11) Open Session: *The Board may act on any Closed Session item in Open Session.*

Miller moved to return to Open Session at 7:39 p.m. Vande Hey 2nd. Motion carried unanimously.

- 12) Adjournment. – ***Kaas, hearing no objections adjourned the meeting at 8:45 p.m.***

Minutes prepared for review and approval by Susan Williams, Clerk-Treasurer.