

Village Board Meeting Minutes

Nov. 25, 2019

- 1) Call to Order and Roll Call – *President Laux called the meeting to order at 6:30 p.m. with roll call*

Present <i>Bob Benz</i> <i>Roger Kaas</i> <i>Joyce Laux</i> <i>Ned Marks</i> <i>Lisa Ott</i> <i>Kathy Salo</i>	Absent <i>David Miller, excused</i> Others Present <i>Randy Friday, Administrator</i> <i>Kathy Mader, Acting Clerk</i>
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- 2) Pledge of Allegiance – *Recited.*
- 3) Approval of the Agenda – ***Benz moved to approve the amended agenda to include Operator Licenses for Silvio Toruno and James Klitzka on the Consent Agenda, item 8) b) i. Salo seconded. Motion carried unanimously.***
- 4) Approval of Minutes: Nov. 11 (Regular Meeting) - ***Benz moved to approve the November 11, 2019 minutes. Salo seconded. Motion carried unanimously.***
- 5) Registered Citizen Comments on Agenda Items – *None*
- 6) Report of the Community Development Authority (Nov. 8).
 - a) FY2020 Tax Incremental Districts’ Budgets: Reviewed/Approved – *Kaas reported the November 8 special meeting was held to approve the budget items for the 3 TIDS which was approved. Friday added the paperwork to close TID 1 has been sent to the WI Department of Revenue.*
- 7) Report of the Community Development Authority (Nov. 20).
 - a) Presentation: Mary Kohrell (Calumet County Economic Development) promotion of Sherwood development prospects, including Developer’s Tour – *Kaas explained the special meeting was held a week earlier than normally scheduled due to the Thanksgiving holiday. Kaas said Mary Kohrell spoke to the CDA about having a ‘Developer’s Tour’ in which investors, developers, realtors and construction companies would be invited to discuss what would be beneficial for growth in Sherwood.*
 - b) Former-Shenanigan’s site remediation: Final invoice payments – *Kaas stated the remediation is complete and the property is ready for development.*
- 8) Report of Village Officers.
 - a) Village President – *Laux wished everyone a Happy Thanksgiving. She, also, said she had attended the ribbon cutting at the Community First Champion Center on November 20th and enjoyed the event.*

b) Fox Cities Area Room Tax Commissioner - *Benz said the Community First Champion Center facility is beautiful and their website is superb.*

i) Clerk/Treasurer-Consent Agenda.

a) Financial Reports – ***Salo moved to approve the financial reports. Benz seconded. Motion carried. Marks- Nay***

b) Operator’s License: Silvio Toruno; James Klitzka
Salo moved to approve Toruno operator’s license and TABLE Klitzka operator’s license and request him to be present at the next meeting; moved not to extend Klitzka’s provisional operator’s license if expires prior to next meeting. Benz seconded. Motion carried unanimously.

Friday stated Klitzka’s manager came to the office today at 4:15 p.m. and explained there could be some extenuating reasons for the recent charges on his background check and Klitzka would like to be able to explain to the board. However, he is working this evening and unable to come. Klitzka’s manager requested extension of provisional operator’s license which expires November 26, 2019.

9) Village Engineer and/or Utility Operator: Updates – *None*

10) Village Administrator: Updates – *Friday stated MS4 discussion will be held at the December 9 meeting; as stated earlier, the TID 1 closure paperwork has been sent; the Pond View Estates project is moving forward. Friday explained the wet summer and fall this year has slowed the Pond View Estates progress. In light of the slowed progress, Friday inquired if the board would be in favor of altering the project progress order by allowing the subdivision pond to be constructed and then allowing enough roadway for approximately five houses to be built. The board was in consensus of the altered order. Amended 12/9/19 (VB approved): Friday would like the record to reflect he had stated five houses as a general number, more could be built.*

11) Old Business:

a) Conversion to Notebooks/Tablets and electronic format: Update (Kaas) – *None*

12) New Business: *None.*

Added: Salo explained she is creating an Open Burning ordinance update survey to be included in the December newsletter for residents to complete on the Village website or fill out and return to village office. The board was in consensus of the survey being included in the newsletter.

13) Complaints & Compliments: *None.*

14) Correspondences:

a) Monthly Activity Report (October; Calumet County Sheriff’s Dept.) – *Reviewed*

15) Closed Session: Personnel discussion: Per Wis. Stats. §19.85(1)(c), the Village Board may move to a Closed Session when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or

exercises responsibility. *Salo motioned to move into Closed Session at 7:21 p.m. Benz seconded. Benz – Aye, Kaas – Aye, Laux – Aye, Marks – Aye, Ott – Aye, Salo – Aye*

16) Open Session: The Board may act on any item discussed in Closed Session – *Benz motioned to move into Open Session at 7:41. Salo seconded. Benz – Aye, Kaas – Aye, Laux – Aye, Marks – Aye, Ott – Aye, Salo – Aye.*

17) Adjournment – *Benz moved to adjourn at 7:42 p.m. Salo seconded. Motion carried unanimously.*

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk