

Village Board Meeting Minutes
Monday, November 11, 2024

1) Meeting called to order at 6:30pm with roll call:

Present:

Bob Benz
Tom Herrmann
Amy Brandt
Joyce Laux
Tyler Moore
Kathy Salo
Tony Genisot

Absent:

None

Others Present:

Padrick Dunn, Administrator
Sadie Slotke, Clerk/Treasurer
Brenda Stumpf, Park and Rec. Coordinator
Bruce Genskow, MCO
Amber Heise, Cedar Corp.

2) Pledge of Allegiance—*Recited.*

3) Approval of the Agenda—***Benz moved to approve the agenda. Salo seconded. Motion carried without dissent.***

4) Approval of the Agenda.

5) Consent Agenda: All items will be approved in one motion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda approval.

- a. Approval of the Bills.
- b. Approval of Village Board Minutes: *Oct 28.*
- c. Accept Report of Committees and Commissions:
 - *Plan Commission*
- d. Treasurer's Report.
- e. Operator's Licenses.
- f. Appointments.
- g. Correspondence.
- h. Other Routine, Non-Controversial Items.
 - *MCO Report*
 - *Monthly Report; Calumet County Sheriff's Dept. (October)*
 - *WWTP pay request #2: \$409,062.89*

Benz moved to approve the consent agenda. Moore seconded. Motion carried without dissent.

6) Registered Citizen Comments on Agenda Items—None.

7) Public Hearing:

- a. *Consider Resolution #2024-11 adopting the FY2025 Village Budget and Appropriating Necessary Funds for the Operation and Administration of the Village of Sherwood for Fiscal Year 2025*

President Laux opened the public hearing at 6:32pm with three readings. With no public comments, Salo moved to close the public hearing at 6:32pm. Moore seconded. Motion carried without dissent.

b. *Special exceptions due to erroneously permitted work*

President Laux opened the public hearing with three readings at 6:33pm. With no public comments, Salo moved to close the public hearing at 6:34pm. Moore seconded. Motion carried without dissent.

8) Presentations (No Action)—*None.*

9) Report of Village Officers (No Action).

a. Village President—*None.*

b. Clerk/Treasurer—*Slotke mentioned that CLA has begun fieldwork for the 2024 audit. WE Energies will be installing the new electrical service to the community sign by the end of the month. She also mentioned that 89% of registered voters cast a ballot in the 11-5 election, and Sherwood was randomly selected for a voting equipment audit which involves each ballot and vote being hand counted to determine the accuracy of the tabulator.*

c. Fox Cities Area Room Tax Commissioner—*None.*

10) Engineer and/or Utility Operator (No Action).

Bruce Genskow, MCO, mentioned he plans to complete the siding job at the lift station. A pump went out and will need to be replaced, it is a budgeted expense. He mentioned that after the multiple water main breaks in the past few weeks, he reduced the pressure resulting in the water pressure being lower than before the leaks on Military Road near President Laux's house. Moore asked if the sheriff's department has identified the individual who hit the hydrant, which Genskow acknowledged that they have not.

Herrmann wanted to know if Genskow budgeted to upgrade the PLCs. Genskow said phase one is approx. \$17k (in 2024 budget), and he added \$29k as a placeholder for 2025. He isn't sure if the WWTP upgrade project may include these upgrades or if they will come out of the operating budget.

- *WWTP Progress Notes.*

Amber Heise, the onsite Cedar Corp representative for the WWTP upgrade, was present to provide a progress update. Construction was delayed for a couple rain days and a day for high winds. The clarifier walls have been poured, and the tertiary building walls will be poured tomorrow. They are still planning on end of November for the winter construction shutdown to begin.

11) Staff Reports (No Action)

- *Administrator report*

The money in the LGIP account has generated approximately \$27k in interest in 2 months. Sherwood was granted \$1,260 for part one of the cyber-security grant. This will cover the costs for installing the equipment. The second part of the grant is for the purchase of the equipment, and this part hasn't been made available yet.

Dunn mentioned that he hasn't heard anything about the Hometown grant that was applied for to cover the cost of upgrading the boardroom AV equipment to include a video feed. Genisot expressed frustration that the AV equipment upgrade continues to be delayed. He questioned if we can do the project regardless if we get the grant. Dunn said that we can discuss this during the budget discussion, and may be able to use the additional LGIP interest to pay for the upgrade. He also mentioned Sherwood was approved for the \$5k urban forestry grant.

12) Old Business (Action):

- a. *Consider Resolution #2024-11; Appropriating necessary funds for the operations and administration of the Village of Sherwood, Wisconsin for fiscal year 2025.*

Herrmann moved to approve the budget. Benz seconded. Discussion ensued with a couple questions about specific General Ledger budgeted amounts. Motion carried without dissent.

- b. *Rocks at Windswept*

Laux feels that people will drive over the curb and park in the grass if the rocks are removed. Dunn explained that the rocks are disintegrating and pieces are being shot out of the mowers when DPW mows.

Benz moved to retain the rocks to continue peace in the neighborhood. Salo seconded. Benz explained his reasoning for keeping the rocks, including that there is no curb on the west end, and the curb in other areas is low enough to easily drive over. He doesn't want to make the area nice, which may encourage loitering. Herrmann asked if we should turn the area into a park and have it close at 11pm. He mentioned several other Lake Winnebago boat landings in the Fox Valley area that are unsupervised. Benz argued that Sherwood can't monitor/enforce making sure people aren't in parks after 11pm. Benz further said he is not in favor of replacing the rocks, he wants to keep what is there with no change. Motion carried without dissent.

13) New Business (Action):

- a. *Ductile Iron Pipe Report*

Genskow wanted to share this ductile iron pipe report that was created in 2008, to show that Sherwood's clay soil is corrosive, damaging the aging ductile iron pipe. Genskow mentioned that after this report, a few years were spent replacing some pipes, but the past administrator decided that it is cheaper to repair main breaks than to replace the aging pipes. Laux told Genskow she would like to be notified of any problems and items of concern he has.

b. *Special exceptions due to erroneously permitted work*

*Dunn explained the attorney recommended this addition of this ordinance and Salo shared that the Plan Commission recommends approval. **Salo moved to approve. Herrmann seconded. Motion carried without dissent.***

14) Matters to be placed on next agenda—*None.*

15) Adjournment.

Salo moved to adjourn at 7:11pm. Moore seconded. Motion carried without dissent.

Respectfully submitted for review and approval by Sadie Slotke, Clerk/Treasurer.