

## Village Board Meeting Notice and Agenda

Monday, Nov. 11, 2019 – 6:30 pm  
Sherwood Village Hall – W482 Clifton Rd., Sherwood, WI.

- 1) Call to Order and Roll Call.
- 2) Pledge of Allegiance.
- 3) Approval of the Agenda.
- 4) Approval of Minutes: Oct. 28 (Regular Meeting).
- 5) Registered Citizen Comments on Agenda Items.
- 6) Public Hearing: FY2019 Village Budget. *Consider/Approve Resolution #2019-09 adopting the FY2019 Village Budget and Appropriating Necessary Funds for the Operation and Administration of the Village of Sherwood for Fiscal Year 2020* (see ‘New Business’ item below).
- 7) Report of the Plan Commission (Nov. 4) Recommendation:
  - a) *Zoning Code updates*: Ad Hoc Committee input – Review and clarification of lighting standards, burning regulations, etc. Approve.
  - b) *Rezoning Petition #2019-01*: Request (Drive Fore Success, LLC) to rezone one lot (Parcel ID #13425; 7ac.) from *IR-1* to *IR-2* zoning district allowing construction of housing units adjacent to 18<sup>th</sup> fairway. Commission requests Staff input regarding consistency of request with *Comp. Plan* and clarification between zoning districts (*IR-1* and *IR-2*). Info, only.  
Tabled to Dec. 2 meeting.
  - c) *Calendar*: Review of annual Comprehensive Plan obligations (May; Dec.) Info, only.
- 8) Report of Village Officers.
  - a) Village President.
  - b) Fox Cities Area Room Tax Commissioner.
    - i. Clerk/Treasurer-Consent Agenda.
      - (a) Financial Reports.
- 9) Village Engineer and/or Utility Operator: Updates.
- 10) Village Administrator: Updates.
- 11) Old Business:
  - a) *Conversion to Notebooks/Tablets and electronic format*: Update (Kaas).
- 12) New Business:
  - a) *Contract for Services (Water & Sewer Utilities)*: Consider/Approve FY2020 contract for services (\$180,992.31; MCO, Inc.) to operate Village water & sewer services.
  - b) *FY2020 Annual Budget*: Consider *Resolution #2019-09* appropriating Budget funds.
  - c) *FY2020-2024 Capital Improvements Plan*: Consider/Approve.
  - d) *Contract B-19 (Meehl-Stumpf subdivision)*: Consider *Change Order* and *Pay Request* items.
    - i. Change Order #3: Pavement Repairs (per Board-approved Work Change Directive #8) on Park Drive (\$980.75; MCC, Inc.)
    - ii. Pay Request #4 (\$121,859.45; MCC, Inc.) for work completed through Oct. 25.

Welcome to the Village Board Meeting! Please observe the following rules of conduct during the meeting:

1. Register to speak on the sign-in sheet on the table in the back of the room as you enter.
2. Speak only to issues on the Agenda.
3. Limit your presentation to three (3) minutes.
4. Do not address Trustees during deliberations unless requested to do so.
5. Any item listed on the Agenda may be acted upon by the Board.
6. A Quorum of any other Board or Commission is incidental to the V. Board meeting and no action shall be taken on their behalf.
7. Requests from persons w/ disabilities needing assistance to participate should be made to the Clerk (989-1589).

- e) *Contract C-19 (State Park Road; Kesler Road):*
  - i. Change Order #1: Request (\$0 increase) to complete Kesler Road paving in FY20 due to FY19 poor weather conditions. Completion by NLT July 3, 2020.
  - ii. Pay Request #1 (\$110,123.90; MCC, Inc.) for work completed through Oct. 25.  
Retainage withheld pending final quantities review and approval by *Cedar* and Staff.
- f) *Request to help promote High Cliff Studio Holiday Show & Open House:* Consider request by new business in *Historic Downtown District* via Village website & social media.
- 13) Complaints & Compliments: None.
- 14) Correspondences:
  - a) *Nature's Way Streambank Wetland Report* (Cedar Corp; Nov. 4).
  - b) *MS-4 Evaluation Summary* (WisDNR; Nov. 7).
- 15) Closed Session: *Personnel discussion:* Per Wis. Stats. §19.85(1)(c), the Village Board may move to a Closed Session when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- 16) Open Session: The Board may act on any item discussed in Closed Session.
- 17) Adjournment.

Welcome to the Village Board Meeting! Please observe the following rules of conduct during the meeting:

1. Register to speak on the sign-in sheet on the table in the back of the room as you enter.
2. Speak only to issues on the Agenda.
3. Limit your presentation to three (3) minutes.
4. Do not address Trustees during deliberations unless requested to do so.
5. Any item listed on the Agenda may be acted upon by the Board.
6. A Quorum of any other Board or Commission is incidental to the V. Board meeting and no action shall be taken on their behalf.
7. Requests from persons w/ disabilities needing assistance to participate should be made to the Clerk (989-1589).