

# Sherwood Plan Commission Meeting Minutes

Nov. 5, 2018

- 1) Call to Order/Roll Call. – *Chairman Summers called the meeting to order with roll call at 6:30 p.m.:*

***Present:***

*Joyce Laux  
Kathy Salo  
Brad Schmidt  
Scott Sheppard  
Steve Summers*

***Absent:***

*Jean DeKeyser, excused  
Bob Gillespie, excused*

***Others Present:***

*Randy Friday, Administrator  
Susan Williams, Clerk-Treasurer*

- 2) Pledge of Allegiance. – *recited.*
- 3) Approval of the Agenda. – *Salo moved to approve the agenda as presented. Schmidt 2<sup>nd</sup>. Motion carried unanimously.*
- 4) Approval of Minutes: Aug. 6 – Regular Meeting – *Salo moved to approve the minutes of the regular meeting of the Plan Commission of August 6, 2018, as presented. Sheppard 2<sup>nd</sup>. Motion carried unanimously.*
- 5) Citizen comments on agenda items.

John Sharer, W5011 Cherrywood Drive, Sherwood – regarding agenda item 7) b) stated his concern was who will approach the Wisconsin Department of Natural Resources.

- 6) Officer's Report
  - a. Plan Commission; Chair
  - b. Member Goals:
    - Zoning Code Update: RFP released.
  - c. Zoning Administrator.
- 7) Old Business:
  - a. *Calendar*: Review of annual Comprehensive Plan obligations (May and Dec.).
  - b. *Concept Plan Review (New subdivision development– 'Pond View Estates' – Wittman)*: Subdivision development between Natures Way (LakeShore Estates – East) terminus and Stommel Road, including revised storm water management information.

Jeff Rustick from Schuler and Associates lead the Commission through the October 15, 2018 Proposed Planned Unit Development (PPUD) – Pond View Estates document submitted.

*Friday distributed a correspondence from Nick Vande Hey of McMahon (to Jeff Rustick dated November 2, 2018) to the audience. Schmidt questioned the purpose for the PPUD. Friday projected pictures of the western edge of the area on the Board Room wall. Schmidt suggested going through the McMahon correspondence line by line to see if any Commissioners had strong opinions either way on them.*

***Schmidt moved to approve the 2018 Proposed Planned Unit Development (PPUD) – Pond View Estates concept, as presented. Laux 2<sup>nd</sup>.***

*Summers distributed a list of concerns previously presented at Plan Commission meetings and requested the Commissioners to amend the motion to include the list.*

***Summers moved to amend the motion per the list as presented. Sheppard 2<sup>nd</sup>. Amendment as presented carried unanimously.***

***Main motion as amended carried unanimously.***

8) New Business:

- a. *Review potential property split and rezoning request (N634 Military Road):*  
Discuss possible land split and rezoning from *IR-2 (residential)* to *IR-2 (partial with home)* and *Industrial* (on ‘vacant’ portion of [new] parcel abutting railroad tracks).

John West, property owner is interested in placing a shed on the property in question and the Village Administrator suggested due to the zoning of the property and the diversity of the neighboring properties that he present his plan to the Commission.

*Friday presented zoning and Village precedent options for consideration.*

*The Commission directed West and Friday to work together to find a plan that would work within the current Village Codes and regulations.*

- b. *Trail review (Big Lake Court):* Request (PRUT Board) to review trail location and construction.

*The Commission requested the Village Board either quote out the drainage plan or abandon.*

9) Correspondences:

- a. Mustang Pond (Petrie) flows (Sept. 19; Bastjen).
- b. *Capitol Buzz* (Sept. 27).
- c. *Capitol Buzz* (Oct. 31).

10) Adjourn. – *Sheppard moved to adjourn the meeting at 8:15 p.m. Schmidt 2<sup>nd</sup>.  
Motion carried unanimously.*

*Minutes presented for review and approval by Susan Williams, Village Clerk-Treasurer.*