

Village Board Meeting Minutes
Monday, October 28, 2024

1) Meeting called to order at 6:31pm with roll call:

Present:

Bob Benz

Tom Herrmann

Amy Brandt

Joyce Laux

Tyler Moore

Kathy Salo

Tony Genisot

Absent:

None

Others Present:

Padrick Dunn, Administrator

Sadie Slotke, Clerk/Treasurer (virtual)

Brenda Stumpf, Park and Rec. Coordinator

Devin Plate, MCO

Mike Kaster, Cedar Corp.

2) Pledge of Allegiance—*Recited.*

3) Approval of the Agenda—*Benz moved to approve the agenda. Salo seconded. Motion carried without dissent.*

- 4) Consent Agenda: All items will be approved in one motion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda approval.
- a. Approval of the Bills.
 - b. Approval of Village Board Minutes: *Oct 14.*
 - c. Accept Report of Committees and Commissions:
 - *Park, Rec, & Urban Tree*
 - d. Treasurer's Report.
 - e. Operator's Licenses.
 - f. Appointments.
 - g. Correspondence.
 - h. Other Routine, Non-Controversial Items.
 - *MCO Report*
 - *Deed and Perpetual Care Agreement-Englehart (3 plots)*

Benz moved to approve the consent agenda. Moore seconded. Salo mentioned the minutes from 10-14 show that she was virtual, which she wasn't and would like that corrected. Herrmann would like item "c" pulled for discussion. Motion carried to approve the consent agenda with item c removed.

Herrmann commented that Eric Fowle from Cedar Corp. should not be used anymore for the CORP plan. He inquired on when the CORP plan will be complete. Stumpf mentioned that December 3 will be the next community input meeting, and the CORP will be finalized in late December or early January.

Herrmann also inquired on the increases of the PRUT budget. Stumpf showed Herrmann the breakdown of the expenses. Tom Jack, PRUT Chair, explained the request for \$45,000 in concrete

work is for several areas. There is a piece of concrete by the open air shelter that has heaved and is a trip hazard. By the amphitheater, there is an area of pavers that doesn't drain properly, so that will need to be removed and re-graded. Also by the amphitheater, there is more concrete that has sunk, and raise-rite said it cannot be raised, so it will have to be replaced. Jack also mentioned the concrete work will include a slab of approx. 24' x 24' for a future shade shelter near the splash pad. Dunn reminded Jack that we will need 3 quotes for the concrete work.

PRUT received quotes from raise-rite to raise some sunk concrete near the bathrooms. They recommend the polyurethane option as it is less damaging. Stumpf said that while this wasn't budgeted in 2024, the landscaping at Wanick came in under budget, so there is approx. \$2,000 left from that project.

Moore moved to select the polyurethane option, completing the work in 2024. Benz seconded. Motion carried without dissent.

Stumpf wanted to discuss options for trail work. PRUT would like to re-apply for the grant for Pigeon Road trail in 2025. They would like to have reconstruction of Miller Pond trail approved in the 2025 budget. There is money in the trail fund, but would need \$100k additional in 2025 budget, while also keeping \$300k in the trail fund to meet the requirement for proof of funds for the Pigeon Road trail grant.

Stumpf explained there is no mention of pickleball courts in 2025 as the PRUT board would like to wait for the Legion Park master plan, as they think that might be a better location for pickleball courts.

Herrmann would like to challenge the PRUT board to find alternative funding/sponsorship. He thought Wanick Park was supposed to be self-sufficient as far as funding. He suggested selling bricks. Herrmann also expressed frustration that Legion Park is sitting un-used as all the money is going to Wanick.

Laux mentioned park activities and upkeep were not supposed to be a tax burden.

Moore moved to approve the PRUT Report. Salo seconded. Motion carried without dissent.

5) Registered Citizen Comments on Agenda Items.

Tom Jack, W4892 Escarpment Terr, mentioned a boundary line tree near the Spurline trail. It is on the boundary of Village property and the golf course. It would be easiest to remove from the golf course side, and the golf course is asking the village to pay for 50%. Jack forgot to put this in the 2025 budget. Herrmann would like this to be a future agenda item.

John Hoffman, W4933 Natures Way Drive, would like to request that when the tennis courts at Wanick Park are seal coated, the pickleball lines are re-painted. Also he would like to request that the legion park revamp would be considered to move forward quicker so the current pickleball-loving residents can enjoy it before their age makes it hard to play.

6) Public Hearing: *None.*

7) Presentations (No Action): *None.*

8) Report of Village Officers (No Action).

a. Village President—*None.*

b. Clerk/Treasurer—*Clerk/Treasurer Slotke mentioned that the office has had 70-100 in-person absentee voters each day since early voting started. She also mentioned that the community sign is still waiting on WE Energies to get the new service installed. Sherwood has been approved for a .gov website, and the transition will begin with staff emails and then the website which will be www.sherwoodwi.gov. There will be about a year of overlap where the old emails and old website will still work. Slotke also mentioned that Brian Roehmer from Ehlers will be at the December 9 VB meeting to discuss future projects and a borrowing plan.*

c. Fox Cities Area Room Tax Commissioner—*Benz attended the quarterly meeting, but didn't receive additional financials. He mentioned that two new batteries for the Zambonis cost \$25k. Benz also commented that they were not approved for a grant for the addition. There were 250 applicants, and only 50 were approved.*

9) Engineer and/or Utility Operator (No Action).

- *WWTP Progress Notes—Mike Kaster was present. He mentioned that they working on walls for the tertiary filter building. There were concerns about the high water in the discharge/outfall pipe, which may need to be jetted to be cleaned out. Miron is planning on the winter shutdown to start around Thanksgiving until March 2025.*
- *Devin Plate, MCO, was present to discuss the water breaks. The first one was October 15, and was repaired within a few hours. Yesterday, there was a break reported on Stumpf Rd. Today another water break on Leslie/Margaret Ct. All the breaks were repaired with a clamp. Plate also mentioned there is a hydrant that appears to have been hit by a vehicle and broke. This will be reported to the Sheriff's Dept. to see if they can find who hit it.*

Dunn brought up a device with newer technology to locate water leaks that will be budgeted to be purchased in 2025. Plate explained this device will help pinpoint leaks, and also works with plastic pipe. Dunn said this cost could be offset by renting the device to area communities.

10) Staff Reports (No Action)

- *Administrator report*

Dunn mentioned the Stantech team is moving forward with the highway study. He attended the League of WI Municipality conference last week. He heard about a lot of grant opportunities for downtown redevelopment.

11) Old Business (Action):

a. *FY2025 Budget*

Dunn mentioned we are still waiting for final aid numbers for transportation aid, and then opened the discussion for questions. While discussing building inspector services it was decided that we want to look at other providers. There were questions on increases in park and rec expenses. Also discussed was the PRUT request for a musical garden, which is budgeted at \$10k. Several trustees expressed they would rather use that money for a dog park, which residents have expressed desire for. Stumpf explained that a dog park may be better located at legion park, pending the legion park study. Salo would like the \$10k to stay in the budget but not be earmarked for a music garden, as it could possibly be used for the dog park. Genisot is opposed to placing picnic tables at Goz park, as it is simply empty green space.

Dunn explained that we are looking for guidance on the budget, as it will need to be approved at the next VB meeting. Dunn is happy with the budget as is, but plans on breaking down the budget next year, to better facilitate discussion.

As Herrmann discussed more funding for trails, discussion turned to clearing trails in winter. He wanted confirmation that as existing trails are rebuilt, they will be built to standards to allow equipment driven on them to clear them in winter, which was confirmed by Dunn and Stumpf.

12) New Business (Action):

a. *Chicken Ordinance*

Salo explained that a resident sent an email to several trustees, requesting reconsideration of the ordinance that bans chickens. Moore listed several area communities including Harrison, Kimberly, Fox Crossing, and Appleton that allow urban chickens. Discussion ensued regarding regulations that communities have when they do allow chickens. Salo mentioned she is not interested in revisiting this topic, and was given the direction to respond to the resident who requested this topic be revisited, that at this time the trustees aren't interested in reconsidering allowing chickens.

b. *WWTP pay request*

Not needed to be under new business as it was a budgeted expense.

- 13) Closed Session: *Discussion of contract performance issue (Payment Services Network).* Per Wis. Stats. §19.85(1)(g), the Village Board may move to a Closed Session while conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Laux moved to enter closed session at 8:22pm. Salo seconded. Motion carried via roll call vote 7-0 to enter closed session.

Salo moved to go into open session at 8:40pm. Brandt seconded. Motion carried via roll call 7-0 to return to open session.

14) Matters to be placed on next agenda.

15) Adjournment.

Brandt moved to adjourn at 8:40pm. Salo seconded. Motion carried without dissent.

Respectfully submitted for review and approval by Sadie Slotke, Clerk/Treasurer.