

Village of Sherwood Community Development Authority Meeting Minutes
Oct. 24, 2018

1) Call to Order/Roll Call. – *Kaas called the meeting to Order at 6:30 p.m. with Roll Call:*

Present:

Roger Kaas; Chairperson
Cheryl Dewing
Jack Kruse
Steve McGrath
David Miller
Todd Thiel
Tom Vande Hey

Absent:

none

Others present:

Randy Friday, Administrator
Susan Williams, Clerk-Treasurer

2) Pledge of Allegiance. – recited

3) Approval of the Agenda. – *Vande Hey moved to approve the agenda as presented. Miller 2nd. Motion carried unanimously.*

4) Approval of Minutes: Sept. 26 (Regular Meeting). – *Dewing moved to approve the minutes of the regular meeting of the Community Development Authority of September 26, 2018, as presented. Miller 2nd. Motion carried unanimously.*

5) Registered Citizen Comments on Agenda Items.

6) Presentations:

a) FY2019 Annual Tax Increment Districts Budget

Friday presented a brief overview of the proposed budget and answered questions.

Vande Hey moved to approve the FY2019 Annual Tax Increment Districts Budget as presented. Miller 2nd. Motion carried unanimously.

7) Officer's Report.

Kaas reported he and Kruse would be attending an economic development workshop Monday October 29, 2018 at Calumet County Courthouse and if other Members were interested they could possibly sign up.

8) Old Business:

a) *Finance holdings & history:* Update.

b) *Shenanigans Raze Update:*

i. Inspection/Reporting – Complete.

ii. Asbestos Remediation Contract (Brothers Royal Cleaning; Base bid = \$9,500): Amendment due to unreported asbestos-related materials increased

- to \$1,200. Contractor called back to site by DNR with additional billing of \$1,104 – Complete. Building razing: *Statewide Razing* demoing. In Progress.
- c) Amend 50/50 Matching Grant Program Guidelines – Matrix development regarding Board-proposed guideline changes (by year-end).

9) New Business:

- a) *50/50 Business Matching Grant Program- Applications*.
- i. MT Solutions Services LLC/Palenque Mexican Restaurant: Request for interior improvements; (\$10,000).
- b) *Reimbursement Request- 50/50 Matching Fund*:
- i. Frogg's Ice Cream for exterior improvements; (\$8,000).
- c) *Shenanigans Redevelopment Site*:
- i. Approve partial payment; Statewide Razing Inc. (\$18,000).

Vande Hey moved to approve partial payment of Shenanigan's razing to Statewide Razing Inc. in the amount of \$18,000 as presented. Miller 2nd. Motion carried unanimously.

- ii. Consider RFPs for removal of underground fuel tanks- *Award bid*.

Thiel moved to award removal of underground fuel tank contract to Environmental Services Plus, as presented NTE \$3,093.50 plus \$275 per tank sludge drum required. Miller 2nd. Motion carried unanimously.

10) Correspondences:

- a) *Dept. of Revenue FY2019 Personal Property Aid Distribution changes* (League of Wisconsin Municipalities).
- b) *Statement of Responsibility to Release Escrow Funds (\$10,000)*- Shenanigans

- 11) Closed Session: *Consider Property and business (re-)development in TIDs #2 and #3: Per Wis. Stats §19.85(1)(e), a governmental body may move to closed session when deliberating or negotiating the purchase of public properties, investing public funds, or conducting other public business whenever competitive or bargaining reasons require a Closed Session.*

Miller moved to go into Closed Session: Consider Property and business (re-)development in TIDs #2 and #3: Per Wis. Stats §19.85(1) (e), at 7:26 p.m. McGrath 2nd. Motion carried unanimously.

- 12) Open Session: *The Board may act on any Closed Session item in Open Session.*

Miller moved to return to Open Session at 8:17 p.m. Thiel 2nd. Motion carried unanimously.

Thiel moved to approve a \$10,000 50-50 Matching Grant to MT Solutions Services LLC for interior improvements, as presented. Miller 2nd. Motion carried unanimously.

Miller moved to approve the release of funds of the \$8,000 50-50 Matching Grant to Frogg's Ice Cream for exterior improvements, as presented. Dewing 2nd. Motion carried unanimously.

13) Adjournment. – *Kaas hearing no objection adjourned the meeting at 8:19 p.m.*

Minutes presented for review and approval by Susan Williams, Clerk-Treasurer.