

Park, Recreation and Urban Tree Board Meeting Minutes
October 21, 2019

- 1) Call to Order and Roll Call – *Chairman Jack called the meeting to order at 6:30 p.m. with roll call:*

<i>Present</i>	<i>Absent</i>
Connie Bailey	None
Ashley Baldwin	<i>Others Present</i>
Bob Gillespie	Brenda Stumpf, Rec Coordinator
Tom Jack	Kathy Mader, Acting Clerk
David Miller	
Ruth Sprangers	
Rich Storey	

- 2) Pledge of Allegiance – *Recited*

- 3) Approval of the Agenda – *Sprangers moved to approve the agenda. Miller seconded. Motion carried unanimously.*

- 4) Approval of Minutes: September 16, 2019 – *Storey moved to approve the September 16, 2019 minutes. Gillespie seconded. Motion carried unanimously.*

- 5) Registered Citizen Comments on Agenda Items –
 - *Corey Ritchie N8204 Pond Ct Re item 9)a*
 - *Modeste Rouamba Electric City Soccer Re item 9)a*

- 6) Chair’s Report – *Provided hand-out for budget discussion regarding Wanick Park fields. Jack asked and received consensus to cancel the scheduled November meeting as done in previous years.*

- 7) Recreation Coordinator Report
 - a) Monthly Activity Logs – *Reviewed*

 - b) Past & Upcoming Events – *Stumpf reported the day of Fall Fest was cool and dreary and the entire event was held in the pavilion; Halloween events will be held on October 25 & 26.*

Stumpf shared she has been recertified for five more years to operate the splash pad.

- 8) Old Business:
 - a) CORP update – *Nothing*

 - b) Budget Items –

The following items were discussed and to be presented to the Village Board for consideration:

I. Annual Splash Pad Inspection	\$1,000
II. Annual Splash Pad Maintenance	\$3,000
III. Curtain Maintenance (Main Pav.)	\$1,000
IV. Flower Bed Maintenance	\$2,000 (2 of the 3 beds)
V. Storage Shed Roof Repair	\$10,000
VI. Stain for Main Pavilion	\$1,500
VII. Increase Annual Trail Paving	\$50,000
VIII. Soccer Field – Top Dress	\$10,000 (\$7000 subsequent years)
IX. Legion Park – upgrade	\$10,000
X. Fee Study – Park Impact Fees	\$15,000

9) New Business:

- a) Soccer Field Use; Electric City Soccer – *No action taken. Ritchie & Rouamba request use of the Wanick Park soccer fields for training their “in-house” program for children ages 4-10. Rouamba explained they would be willing to schedule around the YMCA program schedule in summer. Rouamba stated there are approximately 30 Sherwood residents in the program currently. Ritchie stressed their program provides the participants learned training to eventually become part of the Kaukauna High School soccer program. PRUT requested proposed schedule and any information be presented for further consideration.*
- b) PT/Seasonal Employee Job Description – ***Sprangers moved to recommend Village Board approval of the revised PT/Seasonal Employee job description and wage increase. Storey seconded. Motion carried unanimously.***

10) Correspondences

- a) *None*

11) Adjournment – ***Sprangers moved to adjourn at 8:08 p.m. Baldwin seconded. Motion carried unanimously.***

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk