

## Village Board Meeting Notice and Agenda

Monday, Oct. 14, 2019 – 6:30 pm  
Sherwood Village Hall – W482 Clifton Rd., Sherwood, WI.

- 1) Call to Order and Roll Call.
- 2) Pledge of Allegiance.
- 3) Approval of the Agenda.
- 4) Approval of Minutes: Sept. 23 (Regular Meeting).
- 5) Registered Citizen Comments on Agenda Items.
- 6) Report of the Community Development Authority (Oct. 4) Recommendation:
  - a) *Contract for Services* – Approved: Remove contaminated soil at former-Shenanigan’s site (\$5,840; DKS Construction Services). Info, only.
- 7) Report of the Plan Commission (Oct. 7). Recommendation:
  - a) *Fire Station #60*: Consider third driveway for drive-thru bay. Info, only.
  - b) *Zoning Code: Updates* (Ad Hoc Committee input). Info, only.
- 8) Report of Village Officers.
  - a) Village President
  - b) Fox Cities Area Room Tax Commissioner
  - c) Clerk/Treasurer
    - i. Financial Report.
    - ii. Operator’s License.
      - Melanie Rohloff
- 9) Village Engineer and/or Utility Operator: Updates.
  - a) *Review prior years’ road projects (A-17; A-18)*: Punch-List items.
  - b) *Contract B-19 – Meehl-Stumpf subdivision construction*.
  - c) *Contract C-19 – State Park Road and Kesler Road projects*.
  - d) *Pond View Estates*: Subdivision development.
  - e) *Palisades Pond Lake District*: Dam Reconstruction.
- 10) Village Administrator:
  - a) *Consider notebook/tablet purchase for inclusion and change-over in FY20 (Budget)*.
- 11) Old Business: None.
- 12) New Business:
  - a) *Contract B-19 (Meehl-Stumpf subdivision)*: Consider approvals.
    - i. Change Order #2: Work Change Directives (WCD) #s 5, 6 and 7.
      - #5 (\$3,500; Replace rings, castings of storm sewer manholes on CTH ‘M’).
      - #6 (\$5,579.20; Remove existing culverts – Sundown Court).
      - #7 (\$1,682.70; Lower manholes – State Park Rd; Lakeshore Lane).
    - ii. Pay Request #3 (\$302,396.82; MCC, Inc.) for work completed through Sept. 27.

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1. Register to speak on the sign-in sheet on the table in the back of the room as you enter.
2. Speak only to issues on the Agenda.
3. Limit your presentation to three (3) minutes.
4. Do not address Trustees during deliberations unless requested to do so.
5. Any item listed on the Agenda may be acted upon by the Board.
6. A Quorum of any other Board or Commission is incidental to the V. Board meeting and no action shall be taken on their behalf.
7. Requests from persons w/ disabilities needing assistance to participate should be made to the Clerk (989-1589).

- b) *Request for Building Permit Fee refund due to non-building of permitted structure* (N503 Nottingham Court; Silvertree Homes).
  - c) *Contract for Services (Calumet County Sheriff's Dept.):* Consider annual contract for additional services in FY20 (\$20,187.44). (*Budget*).
  - d) *Contract for Services (Appraisal Associates):* Consider FY20 agreement(s) for Assessment and Market Update services. (*Budget*)
    - i. Annual Maintenance (\$10,600).
    - ii. Market Update (\$24,000).
  - e) *Clerk-Treasurer position.*
    - i. Consider interim Clerk-Treasurer duties: Conveyance of interim responsibilities and authority during transition.
    - ii. Consider position hiring: Job advertisement, schedule, related materials, Ad hoc committee membership, etc.
  - f) *TID #1 closure:* Consider closure of Tax Increment District #1.
    - i. *Resolution #2019-06: A Resolution Approving Tax Increment District Termination.*
    - ii. *Terminated Tax Incremental District (TID) – Final Accounting Submission Date Agreement:* Direct Staff to complete and submit WisDOR Form PE-223.
  - g) *Palisades Pond Lake District:* Consider 'Schneider Dam' re-construction and financial support by the Village.
  - h) *Annual Appreciation Dinner:* Consider date/time of annual event.
- 13) Complaints & Compliments: None.
- 14) Correspondences:
- a) *Monthly Activity Report* (Calumet County Sheriff's Dept; Aug.)
  - b) *National Litigation on behalf of Water Suppliers Impacted by Perfluorinated Compounds (PFAS)* (Napoli Shkolnik, PLLC; Sept. 1).
  - c) *Unsolicited Letter to Village of Sherwood Residents* (Corey Feller – Drive Fore Success Shareholder; Sept. 21).
  - d) *Exercise of Renewal Option [5-years]* (U.S. Postal Service; Sept. 26).
  - e) *Possible (future) Letter of Support for Sherwood becoming a 'Golf Cart Community* (Jack Kruse; Oct. 1).
  - f) *Election Poll Workers communication* (Village Staff; Oct. 10).
- 15) *Closed Session: Personnel discussion:* Per Wis. Stats. §19.85(1)(c), the Village Board may move to a Closed Session when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*Clerk/Treasurer; Village Administrator*).
- 16) *Open Session:* The Board may act on any item discussed in Closed Session.
- 17) Adjournment.

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