

## Village Board Meeting Notice and Agenda

Monday, Oct. 12, 2020 – 6:30 pm  
Sherwood Village Hall – W482 Clifton Rd., Sherwood, WI.

**NOTE: Due to COVID-19 restrictions, residents are not allowed in the Village Hall.**

To *'join'* the meeting at 6:30pm via Webex: Go to the Village home page at [www.villageofsherwood.org](http://www.villageofsherwood.org). The Webex meeting link is located in the upper right-hand side of your computer screen. You may print or save a copy of the complete meeting packet.

Join via telephone (without video): Tel #: 1-408-418-9388. Access Code: 628 186 722# Attendee ID: 51#

Regarding Public Hearings (and only if a Public Hearing is scheduled): Speakers will be allowed in the Village Hall and may speak directly to the Board one person at a time for up to 3 minutes, and only wearing a face mask.

- 1) Call to Order and Roll Call.
- 2) Pledge of Allegiance.
- 3) Approval of the Agenda.
- 4) Approval of Minutes: Sept. 28 (Regular Meeting).
- 5) Registered Citizen Comments on Agenda Items.
- 6) Report of the Plan Commission: Oct. 5.

	<u>Recommendation:</u>
a. <i>CSM #2020-04</i> : A request to divide-out two duplex units (W5108 & W5110 Blue Heron Ct.; Tax ID #14306) as allowed via zero lot line.	Approve.
b. <i>Preliminary Plat (The Cottages at High Cliff)</i> : Request approval creating 22 buildings (44 duplex units) as previously rezoned as a P.U.D. (Tax ID #13425; current 18 <sup>th</sup> Hole).	Approve.
c. <i>Final Plat (The Cottages at High Cliff)</i> : Request approval creating 22 buildings (44 duplex units) as previously rezoned as a P.U.D. (Tax ID #13425; current 18 <sup>th</sup> Hole).	Approve.
d. <i>Area Development Plan – Pigeon Road vacant land development – Consider future residential development, specifically storm water pond placement (Roger Bowers Trust–38 ac.; Nate Welhouse–20 ac.)</i> .	Info, only.
- 7) Report of Village Officers.
  - a. Village President.
  - b. Fox Cities Area Room Tax Commissioner.
  - c. Clerk/Treasurer.
    - i. *Consent Agenda*
      - Financials.
      - Operator's License (Simons; Utech).

Welcome to the Village Board Meeting! Please observe the following rules of conduct during the meeting:

1. Register to speak on the sign-in sheet on the table in the back of the room as you enter.
2. Speak only to issues on the Agenda.
3. Limit your presentation to three (3) minutes.
4. Do not address Trustees during deliberations unless requested to do so.
5. Any item listed on the Agenda may be acted upon by the Board.
6. A Quorum of any other Board or Commission is incidental to the V. Board meeting and no action shall be taken on their behalf.
7. Requests from persons w/ disabilities needing assistance to participate should be made to the Clerk (989-1589).

- 8) Village Engineer and/or Utility Operator:
  - a. *Project C-19 – Kesler Road*: Paving schedule.
  - b. *Palisades Pond Lake District – Dam Repair Project*.
  - c. *Lower Cliff Road – Outfall pipe repair options*: Consider pipe grouting with 5-year warranty, or, slip-line pipe.
- 9) Village Administrator: Update.
- 10) Old Business:
  - a. Computer devices for Village Boards: Update.
- 11) New Business:
  - a. *Consider FY21 Law Enforcement Services Contract (Calumet County Sheriff's Dept.)*.
  - b. *Annual Appreciation Dinner*: Consider alternative to traditional dinner.
- 12) Complaints & Compliments: None.
- 13) Correspondences:
  - a. *Recycling Cooperative Agreement* (East Shore Recycling Commission; Annual Agreement).
- 14) **(7pm) Closed Session**: Note: Per Wis. Stats. §19.85(1)(c), the Village Board may move to a Closed Session when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - a. Clerk-Treasurer Hiring – Update.
  - b. Staff reviews; FY21 employment terms (Administrator/Acting Clerk-Treasurer, Utility Clerk/Acting Deputy-Clerk Treasurer, etc.).
- 15) **(7:30pm) Open Session**: The Village Board may act on any item discussed in *Closed Session*.
- 16) Adjournment.

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6. A Quorum of any other Board or Commission is incidental to the V. Board meeting and no action shall be taken on their behalf.
7. Requests from persons w/ disabilities needing assistance to participate should be made to the Clerk (989-1589).

## Village Board Meeting Minutes Sept. 28, 2020

**NOTE: Due to COVID-19 restrictions, residents are not allowed in the Village Hall.**

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**Join via telephone (without video):** Tel #: 1-408-418-9388. Access Code: 628 186 722# Attendee ID: 51#

**Regarding Public Hearings (and only if a Public Hearing is scheduled):** Speakers will be allowed in the Village Hall and may speak directly to the Board one person at a time for up to 3 minutes, and only wearing a face mask.

1) Call to Order and Roll Call – *President Laux called the meeting to order with roll call at 6:30 p.m.*

***Present***

*Bob Benz (v)  
Paul Grube (v)  
Roger Kaas  
Joyce Laux  
David Miller  
Lisa Ott  
Kathy Salo (v)*

***Absent***

*None*

***Others Present***

*Randy Friday, Administrator  
Brenda Stumpf, Rec Coordinator  
Kathy Mader, Acting Clerk  
Thad Majkowski, Engineer (v)  
Craig Hamilton, AIT (v)*

2) Pledge of Allegiance – *recited.*

3) Approval of the Agenda – *Salo moved to approve the agenda. Kaas seconded. Motion carried unanimously.*

4) Approval of Minutes:

- a) Sept. 14 (Regular Meeting)
- b) Sept. 23 (Special Meeting)

*Salo moved to approve the September 14 minutes with revision and September 23 minutes as presented. Ott seconded. Motion carried unanimously. Correct September 14 minutes to reflect Bob Benz was present and Joyce Laux listed only once.*

5) Registered Citizen Comments on Agenda Items

- Denis Peterson            N576 Robinhood Way            Re item 16) b  
Commented the survey is flawed, lack health and environment hazards info regarding burning. Suggests burning begin later in day.
- Bob Anderson            N7829 S Niagara Ct            Re item 16) b  
Commented that he isn't necessarily against a burning ordinance.

6) Public Hearing: The Village Board will conduct a hearing regarding proposed changes to the Sherwood Municipal Code (Ch. 7, Art. II (Public Nuisances) and Ch. 22-75 (Zoning) regulating

(Performance Standards – Odors) related to nuisances causing annoyance or endangering the health and comfort of the public due to noxious odors and/or air pollution, including but not limited to burning yard waste materials, currently regulated in Ch. 11 (Refuse & Recycling – Yard Waste), and, the regulation and standards allowing of fire pits, which are currently unregulated.

**6:33 p.m. Laux opened the Public Hearing with three readings.**

**6:43 p.m. Miller moved to close the Public Hearing. Kaas seconded. Motion carried unanimously.**

- 7) Report of the Board of Review (Sept. 17):
  - a) Meeting Held: Next meeting – Oct. 1<sup>st</sup> (one resident).
  
- 8) Report of the Parks, Rec. & Urban Tree (PRUT) Board (Sept. 21)
  - a) Halloween (in Wanick Park): No scheduled event will occur this year
  
  - b) Lunch with Santa vs. ‘Drive-around Santa (Optimists): The Optimists to hold a Village drive-around’ (Easter) – use Village FBook, etc. support. – **Miller moved to approve the Optimists suggestion for Drive-Around Santa and advertising. Ott seconded. Motion carried unanimously.**
  
  - c) FallFest (Oct. 3): Update.
  - d) Trail Mapping Update: Cedar Corp. in process of updates.
  - e) Wanick Park – Playground area (drainage): Met with contractor.
  - f) Park Impact Fee Study: Virtual meeting with Trilogy discussing future fees.
  
- 9) Report of the Palisades Pond Lake District (Sept. 23)
  - a) Dam Repair method: Palisades Pond Lake District Board chose to have dam repairs completed using ‘Low Risk’ method (estim cost = \$241,865).  
*Majkowski stated he contacted Solutions 101 after the 9/23/2020 meeting. He reported he received a response on 9/25/2020 in which Solutions 101 said they are busy until at least November 2020, doing in 2021 is more likely with an increase in costs.*
  
- 10) Report of the Community Development Authority (CDA): Aug. 23.
  - a) CDBG-Close (Grant Application): Terminate grant funding; Use CDA funds.
  - b) Condon Road extension
  - c) Wink-Mart (and Shenanigan’s) site remediation.
  - d) 50/50 Matching Grant Program Request (Dick’s Family Foods): Approved.
  - e) Sherwood Forest Golf Course Redevelopment: Request inclusion in TID #3.  
*Kaas provided an overview of the items discussed.*
  
- 11) Report of Village Officers.
  - a) Village President – *Nothing.*
  
  - b) Fox Cities Area Room Tax Commissioner – *Benz reported 3.5 million short-fall for room tax in 2020.*
  
  - c) Clerk/Treasurer.
    - i. Financial Reports.

1. Consent Agenda
  - Financials
2. Alcohol & Beverage Retail License (Class B Beer & Liquor): UP Builders, LLC; d.b.a. Tony's Garage (Tony Genisot; Agent (Owner); N580 Robinhood Drive).

***Kaas moved to approve the Financials and Consent Agenda. Miller seconded. Motion carried unanimously.***

- 12) Village Engineer and/or Utility Operator – *Majkowski stated he has requested a schedule from MCC for the Kesler Road project.*
- 13) Village Administrator – *Friday provided update of Pond View Estates and High Cliff Golf Course projects.*
- 14) Old Business:
  - a) Computer devices for Village Boards: Update – *Kaas and Craig Hamilton will meet on September 29. In-person training will be scheduled after they meet.*
- 15) New Business:
  - a) Resolution #2020-05: Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town or School District Moneys (State Bank of Chilton). – ***Salo moved to approve Resolution #2020-05. Miller seconded. Motion carried unanimously.***
  - b) Municipal Code change(s): Consider proposed changes to (Ch. 7, Art. II (Public Nuisances) and Ch. 22-75 (Zoning) regulating (Performance Standards – Odors) related to nuisances causing annoyance or endangering the health and comfort of the public due to noxious odors and/or air pollution, including but not limited to burning yard waste materials, currently regulated in Ch. 11 (Refuse & Recycling – Yard Waste), and, the regulation and standards allowing of fire pits, which are currently unregulated. – ***Kaas moved to TABLE discussion. Ott seconded. Motion carried unanimously. Salo was requested to consider cost of yard waste collection curbside and look at other municipal details.***
- 16) Complaints & Compliments: *None.*
- 17) Correspondences:
  - a) Monthly Report (Cal. County Sheriff's Dept; August).
  - b) A18 Projects – HDPE pipe failure on Lower Cliff Road (Cedar Corp; Sept. 23).
- 18) Adjournment – ***Miller moved to adjourn at 7:51 p.m. Ott seconded. Motion carried unanimously.***

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk

## Sherwood Plan Commission Report Oct. 5, 2020

**NOTE: Due to COVID-19 restrictions, residents are not allowed in the Village Hall.**

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**Regarding Public Hearings (and only if a Public Hearing is scheduled):** Speakers will be allowed in the Village Hall and may speak directly to the Board one person at a time for up to 3 minutes, and only wearing a face mask.

### 1) ACTION ITEMS

- a) CSM #2020-04: A request to divide-out two duplex units (W5108 & W5110 Blue Heron Ct.; Tax ID #14306) as allowed via zero lot line. – *Commission moved to recommend approval.*
- b) Preliminary Plat (The Cottages at High Cliff): Request approval creating 22 buildings (44 duplex units) as previously rezoned as a P.U.D. (Tax ID #13425; current 18<sup>th</sup> Hole) – *Commission moved to recommend approval of the Preliminary Plat.*
- c) Final Plat (The Cottages at High Cliff): Request approval creating 22 creating 22 buildings (44 duplex units) as previously rezoned as a P.U.D. (Tax ID #13425; current 18<sup>th</sup> Hole) – *Commission moved to recommend approval with the completion of items listed on Cedar Corp 10/5/2020 memo.*

### 2) INFORMATION ITEMS.

- a) Area Development Plan – Pigeon Road vacant land development – Consider future residential development, including storm water pond placement (Roger Bowers Trust–38 ac.); Nate Welhouse–20 ac.).- *Commission TABLED discussion*

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk



re: **Certified**  
**#2020-04 Survey**  
**Map**  
**((Clif Peters))**  
**((duplex split))**

**Requestor Information**

**Property Owner:** Clif Peters  
**Owner Address of Record:** 1421 Buchanan St, Little Chute, WI 54140  
**Benefiting property:** W510B & W5110 Blue Heron Ct.  
 ( e.g. subdivision; lot #; parcel # )

**Contact information:** (Tel:) 920-585-3359 (Fax:)  
 ( include fax / telephone / e-mail ) (E-mail:) clifpeters@gmail.com

**Agent / Surveyor:** Bob Reider  
**Address of Record:** 615 N. Lynndale Dr., Appleton, WI 54914

**Contact information:** (Tel:) 920-731-4168 (Fax:) 920-731-5673  
 ( include fax / telephone / e-mail ) (E-mail:) bob\_r@carolandsurveying.com

**Acknowledgement of Property Owner:**

Clifford T. Peters Clifford T Peters 9-18-20  
 Owner's signature Printed or Typed Name date

**Notes:** Request will not be forwarded for Plan Commission and Village Board review without owner's signature.  
 Complete application must have attached map, legal description and application fee (\$50 check)

Staff Use only

Staff Use only

Staff Use only

Date received: 09/18/2020 Application complete? yes / no  
 Received by: Staff (VH) Application fee paid? (\$50) yes / no

Plan Commission Review Village Board Review

Date revw'd by P. Comms'n: 10-05-20 Approve: X (recommendation) Deny:       
 Date reviewed by V. Board: 10-12-20 Approved:      Denied:     

A 2008.29



615 N. Lynndale Drive  
P.O. Box 1297  
Appleton, Wisconsin 54912-1297  
Phone (920) 731-4168  
Fax (920) 731-5673

September 9, 2020

Randy Friday  
Administrator, Village of Sherwood  
P.O. Box 279  
Sherwood, Wisconsin 54169

Randy,

Enclosed please find copies of a certified survey map completed of lands in the Village of Sherwood, Calumet County, Wisconsin owned by Clif Peeters along Blue Heron Court along with the village form and \$50.00 check. Would you please have the approval of this map placed on your earliest agenda and contact Clif Peeters (920-585-3359) as to the time and date of your meeting. Clif is responsible to attend the meeting and answer any questions that may arise. Clif will deliver the ORIGINAL to your office to obtain the signatures of the village president, village clerk, plan commission chairperson and village treasurer after the owners have signed and notarized the ORIGINAL.

Please call if you have any questions at any time. Thank you for helping to expedite this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "R. F. Reider".

Robert F. Reider, PLS  
A2008.29

RE (Cliff Peters)) : "CSM #2020-09"



IN USE ON RD

Pigeon Road

BLUE HERON CT.

BLUE HERON CT.



DISCLAIMER: This map is the property of the user. The user is responsible for the accuracy of the data and the conclusions drawn on the responsibility of the user.

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

BEING ALL OF LOT 8 OF NATURE HAVEN ESTATES, LOCATED IN THE  
NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 25, TOWNSHIP 20  
NORTH, RANGE 18 EAST, VILLAGE OF SHERWOOD, CALUMET COUNTY,  
WISCONSIN.

## LEGEND:

- = 1" X 18" I.D. IRON PIPE WITH CAROW CAP SET, WEIGHING 1.13 LBS. PER LIN. FT.
- ⊙ = 1" I.D. IRON PIPE FOUND
- ⊗ = 3/4" IRON REBAR FOUND
- ▼ = MAG NAIL SET
- ⊕ = SURVEY NAIL FOUND
- △ = RAILROAD SPIKE FOUND
- ( ) = RECORDED AS

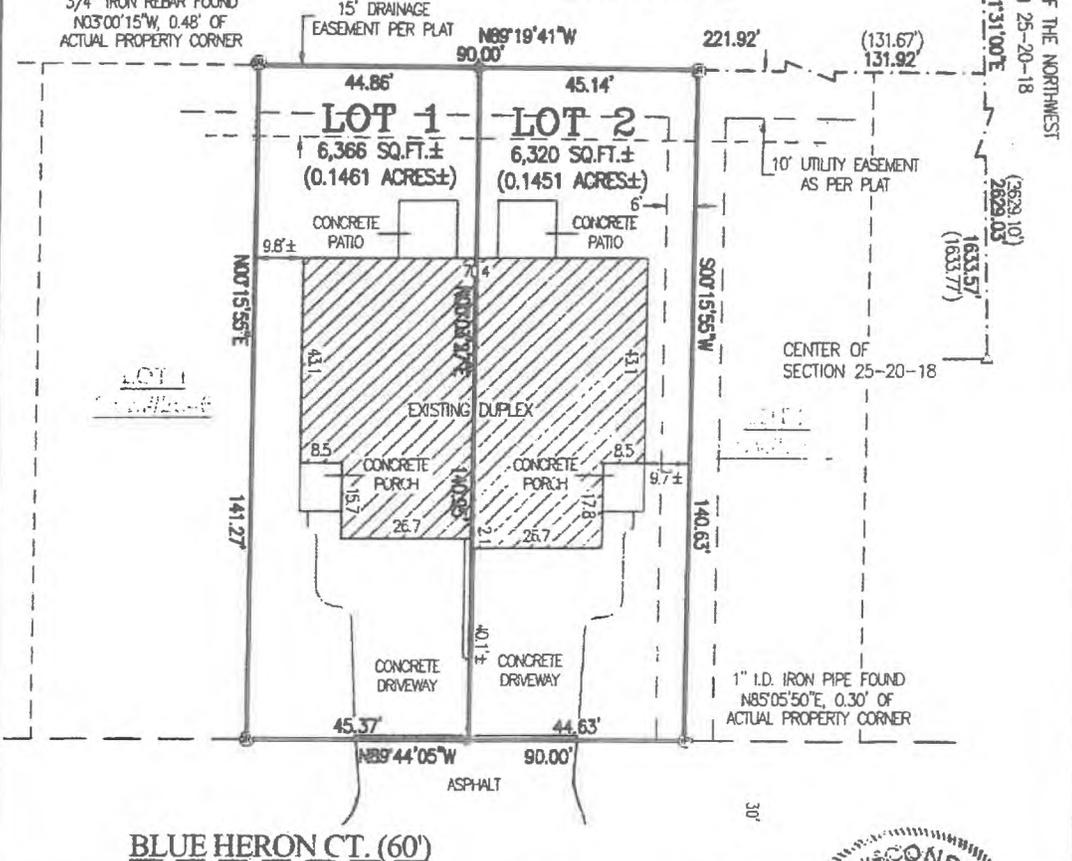
**OWNERS OF RECORD:**  
CLIFFORD T. PEETERS  
1421 BUCHANAN STREET  
LITTLE CHUTE, WISCONSIN 54140  
**TAX PARCEL ID NUMBER: 14306**

UNPLATTED LANDS  
WELHOUSE PROPERTIES, LLC

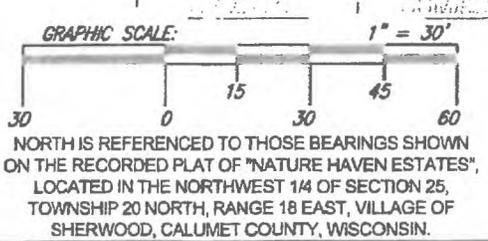
3/4" IRON REBAR FOUND  
N03°00'15"W, 0.48' OF  
ACTUAL PROPERTY CORNER

15' DRAINAGE  
EASEMENT PER PLAT

NORTH 1/4 CORNER  
SECTION 25-20-18



**BLUE HERON CT. (60')**



*Robert F. Reider 9-16-20*  
ROBERT F. REIDER, PLS-1251 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNNDAL DR., P.O. BOX 1297  
APPLETON, WISCONSIN 54912-1297  
PHONE: (920)731-4168  
A2008.29 DATED: 9-16-2020  
DRAFTED BY: (bjd RDD)

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING ALL OF LOT 8 OF NATURE HAVEN ESTATES, LOCATED IN THE NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 25, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF SHERWOOD, CALUMET COUNTY, WISCONSIN.

**SURVEYOR'S CERTIFICATE:**

I, ROBERT F. REIDER, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED ALL OF LOT 8 OF NATURE HAVEN ESTATES, LOCATED IN THE NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 25, TOWNSHIP 20 NORTH, RANGE 18 EAST VILLAGE OF SHERWOOD, CALUMET COUNTY, WISCONSIN. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF CLIF PEETERS, 1421 BUCHANAN STREET, LITTLE CHUTE, WISCONSIN 54140.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF CALUMET COUNTY.



*Robert F. Reider 9-17-20*  
ROBERT F. REIDER, PLS-1251 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNNDALE DRIVE, P.O. BOX 1297  
APPLETON, WISCONSIN 54912-1297  
PHONE: (920)731-4168  
A2008.29 (RFR) 9-17-2020

**VILLAGE OF SHERWOOD APPROVAL:**

THIS CERTIFIED SURVEY MAP HAS BEEN APPROVED BY THE VILLAGE BOARD OF THE VILLAGE OF SHERWOOD, CALUMET COUNTY, WISCONSIN ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
VILLAGE PRESIDENT, DATED

\_\_\_\_\_  
VILLAGE CLERK DATED

**PLAN COMMISSION CERTIFICATE:**

PURSUANT TO THE LAND SUBDIVISION REGULATIONS OF THE VILLAGE OF SHERWOOD, CALUMET COUNTY, WISCONSIN, ALL THE REQUIREMENTS FOR APPROVAL HAVE BEEN FULFILLED. THIS MINOR SUBDIVISION WAS APPROVED BY THE VILLAGE OF SHERWOOD PLANNING COMMISSION.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
PLAN COMMISSION CHAIRPERSON



## Randy Friday

---

**From:** Amy M Sedlar <amys@martenson-eisele.com>  
**Sent:** Monday, September 28, 2020 1:15 PM  
**To:** Randy Friday  
**Cc:** Dan Rippl; Gary A Zahringer; Jack Richeson  
**Subject:** RE: Sherwood: the Cottages at High Cliff.  
**Attachments:** Cottages at High Cliff\_PP\_8-21-2020.pdf; The Cottages at High Cliff\_FP\_9-28-20.pdf

Randy,

Attached are the pdf copies of the Preplat and Final Plat that are ready for review at the Oct. 5<sup>th</sup> Planning Commission and Oct. 12<sup>th</sup> Village Board meetings.  
The required copies and review fees will be delivered by Wednesday.

Kindest Regards,  
**Amy Sedlar**  
Land Surveying Technician  
[amys@martenson-eisele.com](mailto:amys@martenson-eisele.com)  
My office hours are M-F 6am-2pm



Planning - Environmental - Surveying - Engineering - Architecture  
Visit us at [www.martenson-eisele.com](http://www.martenson-eisele.com)

And Like us on  and 

1377 Midway Road, Menasha, WI 54952  
Phone 920-731-0381

The information contained in this email is for the person or entity to which it is addressed and may be privileged or confidential. If you receive this transmission in error, please notify the sender and delete the message and any attachments. Thank you for your cooperation.

**From:** Amy M Sedlar  
**Sent:** Friday, September 18, 2020 8:47 AM  
**To:** Randy Friday <administrator@villageofsherwood.org>  
**Subject:** RE: Sherwood: the Cottages at High Cliff.

Good Morning Randy,  
We are getting ready for submittal.  
When is the submittal deadline for the Preliminary and Final plat for the next meeting?  
What review fees are required? \$350 for the Preliminary and \$350 for the Final?  
In addition to emailed PDF's, how many paper copies are needed?  
Amy

**From:** Gary A Zahringer <[garyz@martenson-eisele.com](mailto:garyz@martenson-eisele.com)>  
**Sent:** Friday, September 18, 2020 6:35 AM



TONY EVERS  
GOVERNOR  
JOEL BRENNAN  
SECRETARY

Plat Review  
101 E Wilson St FL 9, Madison WI 53703  
PO Box 1645, Madison WI 53701  
E-mail: [plat.review@wi.gov](mailto:plat.review@wi.gov)  
<https://doa.wi.gov/platreview>

September 29, 2020

023  
PERMANENT FILE NO. 28279

GARY A ZAHRINGER  
MARTENSON & EISELE (MENASHA)  
1377 MIDWAY RD  
MENASHA WI 54952

Subject: THE COTTAGES AT HIGH CLIFF  
SE 1/4 S25 T20N R18E  
VILLAGE OF SHERWOOD, CALUMET COUNTY

Dear Mr. Zahringer:

You have submitted the preliminary plat of THE COTTAGES AT HIGH CLIFF for review. The Department of Administration does not object to this preliminary plat and certifies it as complying with the requirements of: s. 236.16, and s. 236.20 Wis. Stats.; and the Calumet County Planning, Zoning & Land Information Dept..

**DEPARTMENT OF ADMINISTRATION COMMENTS:**

We have examined and find that, with the exceptions noted below, this preliminary plat appears to conform with the applicable layout requirements of ss. 236.16 and 236.20, Wis. Stats.

s. 236.16 (1) Lots in counties having more than 40,000 population are required to be no less than 50' in width and 6,000 square feet in area; except "In municipalities, towns and counties adopting SUBDIVISION CONTROL ORDINANCES under s. 236.45, minimum lot width and area may be reduced to dimensions authorized under such ORDINANCES if the lots are served by public sewers."

Several lots in this subdivision are less than 6,000 square feet in area. The Village of Sherwood has provided us with verification that local ordinance allows for the lot areas as shown on the plat.

s. 236.20 (4) (d) This section provides that lots shall have direct access to a public street unless otherwise permitted by local ordinance. Access to lots in this subdivision is via a private road over outlot 1 within the subdivision. The Village of Sherwood has provided us with verification that local ordinance allows for access to lots via private road as shown on the plat.

Note: The preliminary plat should be signed, dated and sealed by the registrant that prepared or directed

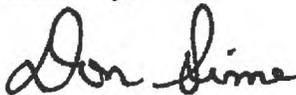
the preparation of the plat.

**COUNTY PLANNING AGENCY:**

The Calumet County Planning, Zoning & Land Information Dept. is an objecting agency on this plat. On August 28, 2020 we transmitted copies to them for review. On September 25, 2020 we received a copy of the plat certifying no objection.

If there are any questions concerning this review or preparation and submittal of the final plat, please contact our office, at the number listed below.

Sincerely,



Don Sime, PLS

Plat Review

Email: [plat.review@wi.gov](mailto:plat.review@wi.gov)

Enc: Print

cc: Drive Fore Success, Owner  
Clerk, Village of Sherwood  
Calumet County Planning, Zoning & Land Information Dept.

ORIGINAL RECEIVED FROM SURVEYOR ON 08/28/2020; REVIEWED ON 09/21/2020

September 25, 2020

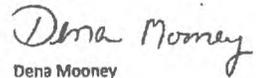
Plat Review  
P.O. Box 1645  
Madison, WI 53701-1645

RE: Preliminary Plat of The Cottages at High Cliff

This letter is to inform you that Calumet County has no objection to the The Cottages at High Cliff Preliminary Plat.

If you have any questions, please call me at (920)849-1493, x 2303.

Sincerely,



Dena Mooney  
County Planner

c: Gary Zahringer, Martenson & Elsele, Inc. (via email)



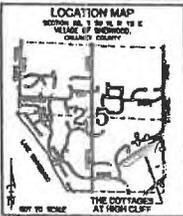
28279  
8/28/20  
CPA

**TOPOGRAPHIC LEGEND**

- 1. Contour Lines
- 2. Spot Elevation
- 3. Elevation of Bench Mark
- 4. Elevation of Building
- 5. Elevation of Road
- 6. Elevation of Water
- 7. Elevation of Utility
- 8. Elevation of Structure
- 9. Elevation of Tree
- 10. Elevation of Foliage
- 11. Elevation of Rock
- 12. Elevation of Cliff
- 13. Elevation of Cave
- 14. Elevation of Tunnel
- 15. Elevation of Bridge
- 16. Elevation of Dam
- 17. Elevation of Embankment
- 18. Elevation of Excavation
- 19. Elevation of Foundation
- 20. Elevation of Pier
- 21. Elevation of Tower
- 22. Elevation of Mast
- 23. Elevation of Pole
- 24. Elevation of Sign
- 25. Elevation of Monument
- 26. Elevation of Marker
- 27. Elevation of Stake
- 28. Elevation of Nail
- 29. Elevation of Bolt
- 30. Elevation of Nut
- 31. Elevation of Washer
- 32. Elevation of Plate
- 33. Elevation of Pipe
- 34. Elevation of Rod
- 35. Elevation of Wire
- 36. Elevation of Cable
- 37. Elevation of Rope
- 38. Elevation of Chain
- 39. Elevation of Tape
- 40. Elevation of Flag
- 41. Elevation of Signal
- 42. Elevation of Light
- 43. Elevation of Sound
- 44. Elevation of Vibration
- 45. Elevation of Force
- 46. Elevation of Heat
- 47. Elevation of Cold
- 48. Elevation of Electricity
- 49. Elevation of Magnetism
- 50. Elevation of Gravity

**EXISTING UTILITY SCHEDULE**

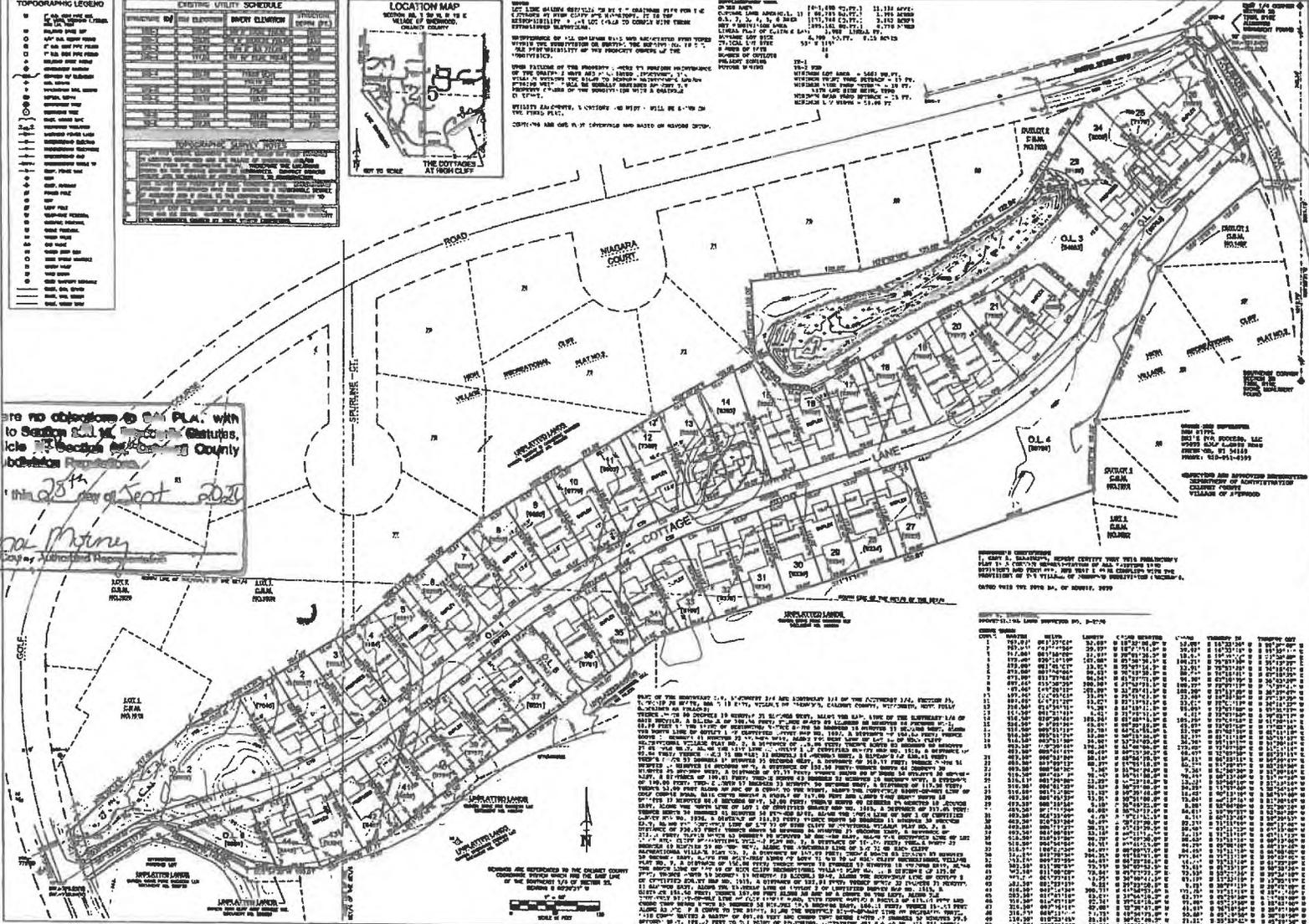
STRUCTURE OR PIPE	DIAMETER	MATERIAL	DEPTH	LOCATION
SEWER	18"	CLAY	4'-0"	LOT 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50
WATER	12"	IRON	3'-0"	LOT 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50
ELECTRIC	4"	WOOD	2'-0"	LOT 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50
TELEPHONE	2"	WOOD	2'-0"	LOT 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50



THE COTTAGES AT HIGH CLIFF  
SECTION 25, T20N, R10E, S18E  
VILLAGE OF SHERWOOD  
CALUMET COUNTY

THIS PLAN IS SUBMITTED TO THE BOARD OF SUPERVISORS OF THE VILLAGE OF SHERWOOD, CALUMET COUNTY, WISCONSIN, FOR REVIEW AND APPROVAL. THE BOARD OF SUPERVISORS HAS REVIEWED THIS PLAN AND HAS APPROVED IT FOR THE VILLAGE OF SHERWOOD, CALUMET COUNTY, WISCONSIN.

There are no objections to this P.L.A. with  
to Section 25, T20N, R10E, S18E, Calumet County, Wisconsin.  
This is a copy of Sept 11, 2020  
Diana Murray  
Calumet County, Wisconsin



**PROPERTY DESCRIPTIONS**

Map No. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50

LOT	AREA	OWNER	ADDRESS	DATE
1	0.12	...	...	...
2	0.12	...	...	...
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4	0.12	...	...	...
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**Martenson & Eisele, Inc.**  
1577 Albany Road  
Shawano, WI 54981  
715-835-1111  
www.martensoneisele.com

**PRELIMINARY PLAT**  
**THE COTTAGES AT HIGH CLIFF**  
PART OF THE NORTHEAST 1/4, SECTION 25, T20N, R10E, S18E, CALUMET COUNTY, WISCONSIN.  
SECTION 25, TOWNSHIP 20 NORTH, RANGE 10 EAST, VILLAGE OF SHERWOOD, CALUMET COUNTY, WISCONSIN.

SCALE: 1" = 60'  
DATE: AUG. 2020  
DRAWN BY: J. EISELE  
CHECKED BY: J. EISELE

## Randy Friday

---

**From:** Jack Richeson <jackr@martenson-eisele.com>  
**Sent:** Thursday, October 08, 2020 1:50 PM  
**To:** Thad Majkowski; Randy Friday; Gary A Zahring  
**Cc:** Dan Rippl; Mark Van Der Wegen  
**Subject:** RE: Sherwood - Cottages at High Cliff - Looped WM to have Check Valves  
**Attachments:** Review Comments #2 10.8.20.pdf

Randy and Thad,

We have been compiling the comment revisions from the memo sent out on Monday. All of the revised files have been uploaded to dropbox at the link below. Please let me know if you have any issues accessing the files. The revisions for each comment are detailed in the attached letter.

<https://www.dropbox.com/sh/qlaj9bb8o2ier8r/AABGullx9GayHwP32h8lOYdEa?dl=0>

Regarding the water main, per the previous discussions/emails we have dead-ended the main and have indicated on the plan & profile sheet that a master meter station be installed on the private main just upstream of the connection point. I assume the Village utility has a specific type of meter that they want us to specify for consistency with the rest of the system. Please let us know what to list on our plans.

Regards,

**Jack J. Richeson, P.E.**  
Project Engineer IV  
[jackr@martenson-eisele.com](mailto:jackr@martenson-eisele.com)



Visit us at [www.martenson-eisele.com](http://www.martenson-eisele.com)

And Like us on  and 

1377 Midway Road, Menasha, WI 54952  
Phone 920-731-0381  
Cell 920-202-1277

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**From:** Thad Majkowski <thad.majkowski@cedarcorp.com>  
**Sent:** Thursday, October 8, 2020 1:26 PM  
**To:** Randy Friday <administrator@villageofsherwood.org>; Gary A Zahring <garyz@martenson-eisele.com>; J Richeson <jackr@martenson-eisele.com>

**Cc:** Dan Rippl <dan@highcliffgolfandeventcenter.com>; Mark Van Der Wegen <mark.vanderwegen@cedarcorp.com>  
**Subject:** RE: Sherwood - Cottages at High Cliff - Looped WM to have Check Valves

Guys, we have not had any correspondence with you regarding these issues.

Thanks

**Thad M. Majkowski, P.E.**

Director

Cedar Corporation

1695 Bellevue Street | Green Bay | WI | 54311

Office: 920-491-9081 | TF: 800-472-7372

Direct: 920-785-7302 | Mobile: 920-655-7929

[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)

[www.cedarcorp.com](http://www.cedarcorp.com) | [LinkedIn](#) | [Facebook](#) | [Twitter](#)

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**From:** Randy Friday <[administrator@villageofsherwood.org](mailto:administrator@villageofsherwood.org)>

**Sent:** Tuesday, October 6, 2020 11:54 AM

**To:** Gary A Zahringer <[garyz@martenson-eisele.com](mailto:garyz@martenson-eisele.com)>; Jack Richeson <[jackr@martenson-eisele.com](mailto:jackr@martenson-eisele.com)>

**Cc:** Dan Rippl <dan@highcliffgolfandeventcenter.com>; Thad Majkowski <[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)>; Mark Van Der Wegen <mark.vanderwegen@cedarcorp.com>

**Subject:** FW: Sherwood - Cottages at High Cliff - Looped WM to have Check Valves

**Note:** Per the Plan Commission meeting discussion last evening ( See below ).

The Village Board is extremely sensitive about water usage/loss in our system – Hence my comments about a separate meter station being necessary so as to check for

100% accuracy of any water loss w/in the development’s private transmission & distribution system once it leaves the Village public system. This would necessarily be

something for the 2 engineering firms to discuss prior to next Monday’s review/consideration of the Prelim. and Final Plats.

Randy Friday

Village Administrator

Village of Sherwood  
W482 Clifton Road  
Sherwood, WI 54169

Tel: 920/989-1589

Fax: 920/989-4084

[https://link.edgipilot.com/s/f281ff14/I9KOVhorxEiYe\\_Nc8wa8Ew?u=http://www.villageofsherwood.org/](https://link.edgipilot.com/s/f281ff14/I9KOVhorxEiYe_Nc8wa8Ew?u=http://www.villageofsherwood.org/)

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**From:** Thad Majkowski [<mailto:thad.majkowski@cedarcorp.com>]

**Sent:** Monday, October 05, 2020 6:33 PM

**To:** Randy Friday <[administrator@villageofsherwood.org](mailto:administrator@villageofsherwood.org)>

**Cc:** Mark Van Der Wegen <mark.vanderwegen@cedarcorp.com>

**Subject:** Sherwood - Cottages at High Cliff - Looped WM to have Check Valves

**IR 811.68 Ownership of municipal water distribution systems.**

- 1) **MUNICIPAL OWNERSHIP.** The distribution system of a municipal water system shall be owned and maintained by the waterworks owner.
- 2) **MUNICIPALLY OWNED MAINS ON PRIVATE PROPERTY.** All water mains owned by a municipal water system on private property shall be installed in permanent easements.  
**Note:** To assure the use of approved materials and proper installation and maintenance, the department recommends that fire hydrants and water mains to be constructed on private property be installed in permanent easements and owned and maintained by the waterworks owner.
- 3) **PRIVATELY OWNED LOOPED MAINS REQUIRING CHECK VALVES.** Water mains to be connected to the publicly owned distribution system at more than one point may be privately owned and maintained provided that a check valve is installed on the water main at each point of connection to the distribution system to prevent water from flowing back into the distribution system. Each check valve shall be located in a manhole or vault and shall be immediately preceded and followed by a buried or exposed shut-off valve on the main. The water supplier shall have access to the manholes and valves for inspection purposes.

**Note:** A drain fitting may be added on the piping between the check valve and the gate valve on the public water system side of the check valve. The gate valve may be closed and the drain fitting opened to periodically check for leakage through the check valve. Refer to s. [SPS 382.40](#) for standards for the construction of private water mains.

**History:** [CR 09-073](#); cr. [Register November 2010 No. 659](#), eff. 12-1-10.

**Thad M. Majkowski, P.E.**

Director

**Cedar Corporation**

1695 Bellevue Street | Green Bay | WI | 54311

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[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)

<https://link.edgepilot.com/s/0a7c8a21/oRWe4J6On0epun0YF53CHQ?u=http://www.cedarcorp.com/> | [LinkedIn](#) | [Facebook](#) | [Twitter](#)

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To: Randy Friday, Administrator  
Village of Sherwood  
W482 Clifton Road  
Sherwood, WI 54196

October 8, 2020

**RE: PUD Development at High Cliff Golf Course Plan Review – 2<sup>nd</sup> Review**

Storm Water Management Plan

1. Under Section 4 of the Narrative, within the report, the section lists design specifics associated with construction and rehabilitation of the detention ponds for the development. Some of design items listed do not match up with what is currently shown on the Drawings or in the modeling results and inputs provided. Please revise model inputs that are inconsistent and verify that the design meets the required TSS requirements per Village Code.

Inconsistencies corrected.

2. Revised WinSLAMM inputs for the Ponds have not been provided for review. Section 6 (Water Quality Analysis) of the report could not be verified that the design meets Village Code for TSS requirements.

WinSLAMM model inputs are contained within Section 6 of the Storm Water Management Plan Book. It seems like some pages were lost in the last version, the full input summary is included now.

3. Some of outlet devices provided on the HydroCAD modeling output summary, for the two ponds, do not match the Drawings. Please revise and resubmit accordingly.

Inconsistencies corrected.

General Comments

1. Drawing C 1.1 - There is a blank white box located on the eastern end of the proposed private street which connects into Palisades Trail. Please include appropriate text identifying what this note is for.

Text color and layering corrected. That is a note for the private gate.

2. Drawings C3.1 and C3.2 - Line and leaders should be adjusted for the profile band labels to point to what they represent. Currently the leaders are pointing to open space.

Revised

Water Main

1. Verify the proposed 18" storm sewer crossing invert shown in profile on Drawing C3.1, as the pipe length and slope do not appear to match with the crossing elevation provided.

Verified. West end is at 776.0, east is at 776.5, invert is 776.15 at crossing.

2. Water main bend at Sta. 11+20 on Drawing C3 .1 has not been labeled. Provide a CAD file to Cedar for review of the proposed water main to verify bend angles.

Labeled. CAD file attached.

3. Water service curb stops should terminate at the property line as shown in the detail. Currently they appear to be beyond the property line.

Service stops have been moved to the property line.

4. If the water main is to be a "looped" connection as currently shown, backflow preventers are required on each end at the public right of way at Golf Course Road and Palisades Trail per

WDNR Code. If the proposed water main is dead ended instead on one end of the development, then backflow preventers will not be required.

This was discussed at the Village Meeting on 10-5-2020. The Main will be dead-ended and the plans have been revised.

5. The Village will need to monitor how much water consumption is occurring from within the Development. The Village has the option of metering set ups. Water meters will be required either at all units (looped layout) or by installing a master meter at the connection end (dead ended layout) to track consumption and/or any leaks/breaks.

This was discussed at the Village Meeting on 10-5-2020. A metering station will be installed at the connection to the public main to monitor the entire development consumption and track leaks. The individual units will all each have their own meters too.

#### Sanitary Sewer

1. Drawing C 1.2 - Verify the separation distance callouts shown for the sanitary sewer and water main. Currently some are shown less than Code allows.

Verified. Minimum proposed separation between sanitary sewers/structures and water main is 8' which meets NR 811.74. Labels added to additional bends.

#### Storm Sewer

1. Drawing C2.2

a. Verify slopes of the inlet and outlet pipe, as they do not match with what is being shown on Sheet C2.1.

Revised.

b. What size riprap is to be installed at the outlets of the incoming pipe? Verify size of rip rap. Also, the dimensioning on the standard details sheet does not match with what is shown in plan view. Please revise accordingly.

Detail revised to match plans. All rip-rap shall be WISDOT heavy per the detail. Rip-rap lengths limited by width of safety shelf and to minimize disturbance along waterway at the West Pond outlet.

c. The incoming pipe is over the allowable required per Village Standards. Village Standard for maximum PVC pipe size is 15".

Pipe between BQ and BT revised to CMP

d. Include a note indicating topsoil is to be placed above the safety shelf.

Revised.

e. Under the "Pond Construction" notes, verify the riprap size and outlet structure/piping/etc. sections. The note indicates all rip rap is to be heavy rip rap. The outlet structure section indicates "construction of concrete apron end walls", which none are currently being proposed. Revise notes accordingly.

All rip-rap to be WISDOT heavy. Concrete Endwall references removed.

2. Drawing C2.3

a. Verify pipe slope, size, and length for outgoing pipe. The callout does not appear to match with what is shown on Drawing C2.1.

Revised

b. There is a "floating" slope dimension near the top of the sheet, please remove.

Revised

c. Include a note indicating topsoil is to be placed above the safety shelf.

Revised

d. Verify what size rip rap is to be used for the pipes discharging to the pond.

All rip-rap to be WISDOT heavy. Detail is on C5.1

e. Under the "Pond Construction" notes, verify the riprap size and outlet structure/piping/etc. sections. The note indicates all rip rap is to be heavy rip rap. The outlet structure section indicates "construction of concrete apron end walls", which none are currently being proposed. Revise notes accordingly.

All rip-rap to be WISDOT heavy. Concrete Endwall references removed.

3. Stormwater runoff from the 8' trail section will head southwest based on the design grades provided for the trail and the existing contours shown in plan view on Drawing C2.1. From the SWMP, this area is included in the "Site North" boundary, but runoff does not appear to be captured and conveyed to the East Pond. Please verify where the runoff is going and how it is being captured.

This portion of the site is currently drained by underdrains that will not be removed.

Additionally, the surface flow is flowing southwest and will be directed into yard drains in front of or behind unit 27.

#### Erosion Control

1. Drawing C4.1:

a. Provide silt fence on the south side of the East Pond to prevent runoff from entering the pond.

Added

b. Erosion control callout missing near culvert upstream end (BX).

Added

c. The "Construction Sequence" does not mention when inlet protection are to be installed. Please revise this to clarify.

Yes it does, number 3 covers the installation of ditch checks for existing culverts and number 12 covers installation of protection for newly constructed inlets immediately after they are constructed.

#### Standard Details

1. Storm Sewer Manhole detail has not been provided.

Detail added to C5.3

2. Drawing C5.1 :

a. The typical section pavement mixes should be updated to today's standards for Detail 2.

Revised

b. Provide a callout for shoulder gravel size for Detail 1.

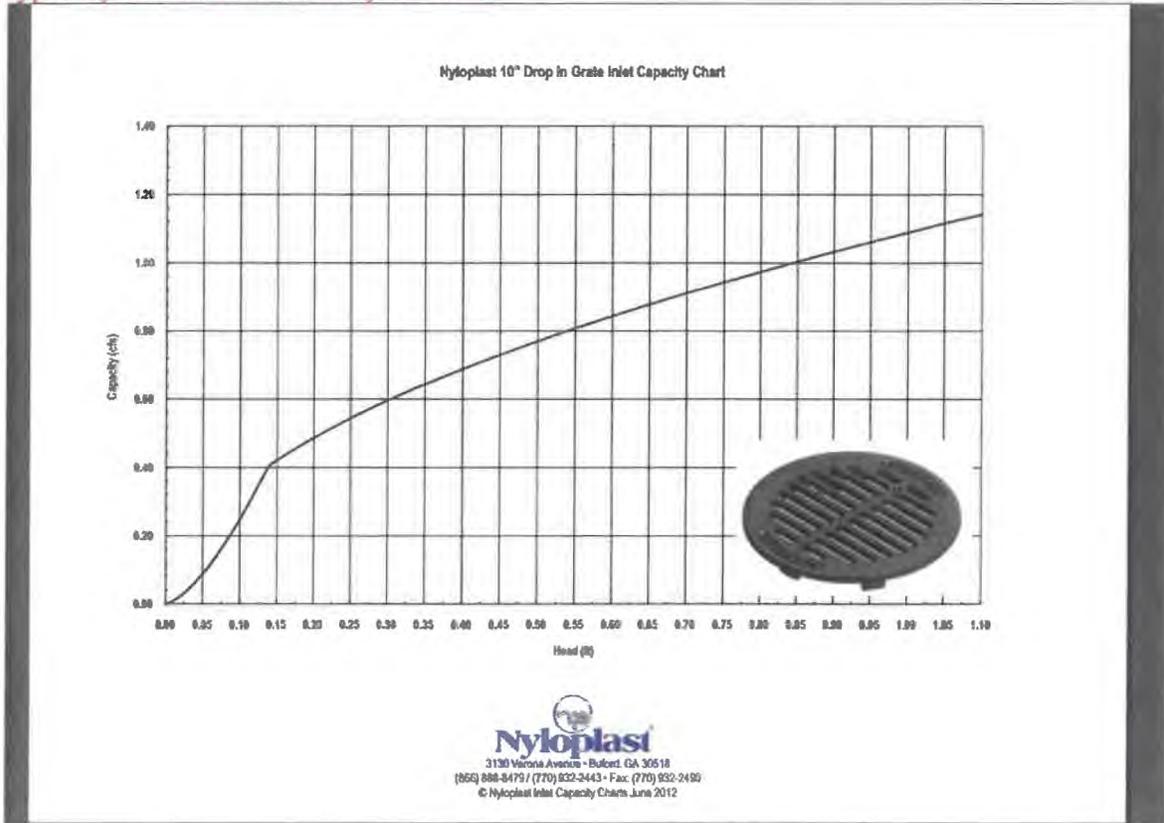
Revised

c. Detail 6 specifies heavy riprap. Please confirm if heavy rip rap is to be installed in all locations or if additional size details/notes are needed. Also confirm the length dimensioning shown so that it correlates with what is shown on the Drawings.

Heavy rip-rap will be installed in all locations.

d. How will inlet protection devices be installed in the "revised" yard drain detail provided with this submittal? Provide an inlet capacity analysis review to confirm storm water runoff will not pond at each of these locations.

Plans revised to require Type A inlet protection around all inlets. Based on the storm sizing calculations, the worst case inlet is BI, which has a design flow into the inlet of 0.6 cfs. Below is the inlet capacity chart for the specified grate cover. At 0.6 cfs we would be looking at 0.3' of head in a rear yard swale which is acceptable. Most of the modeled grates will be receiving closer to 0.2 or 0.3 cfs of flow, which would be around 0.1' to 0.15' of head. The road is typically 0.7' above the front yard inlets.



### 3. Drawing C5.2:

a. Details 2 and 3 have had the notes section revised pertaining to the Village Standard for underground bolts. Has the Village provided this direction?

We revised that detail per previous comment 2d and at that time noticed that the bolts were called out to be Corten Blue, which we have recently been moving away from because we have been noticing that those bolts are having corrosion issues with the clayey soils in this area. The whole Harrison Utility department has switched away to stainless steel. The Village did not provide this direction.

b. Detail 5, specifies a "Cleanout Valve". Please provide a detail or remove callout from Details sheet if not required.

Revised

c. Detail 5, specifies a 5-foot minimum separation distance between the water service and sewer lateral. There is also a note stating, "Sewer & Water Lateral in same trench". Please adjust dimension to show if the total trench is to be 5-feet or if 5-feet is required between all laterals.

Revised

### Miscellaneous

1. All required Regulatory Permits and Forms shall be submitted for review upon receipt of the System Owner extension permission letter. With the changes/edits to the plans to address the September 18th Memo, there appear to have been additional changes made to the approved portion of the plan set, which previously did not have comments. These changes made should be noted upon resubmittal for review to verify conformance with Village Standards.

The WDNR sanitary and water extension permit forms are attached. We will forward the permits when they are obtained. Regarding additional changes not covered by the 9-18 comments, I believe you are referring to changes made to the southwest wet pond. We made revisions to the pond berm and outlet to address WDNR comments and I submitted those changes to Randy Friday shortly before we were sent the 9-18 memo, but they may not have been reviewed since we were going through the process to make the revisions per the memo comments. The WDNR asked us to move the pond berm further away from the navigable waterway OHWM and revise the outlet pipe end design to reduce impacts to the wetlands and waterway hydraulics/hydrology.

Additionally, the cart path and the tee box layout have been revised in this plan set by the golf course owner to make the new 18<sup>th</sup> hole layout work.

### Resubmitted Documents

Plan Set

CAD File

SWMP

**DATE:** October 5, 2020

**TO:** Randy Friday, Administrator  
Village of Sherwood

**FROM:** Thad Majkowski, P.E.

**CC:** Mark Van Der Wegen, P.E.

**REGARDING:** PUD Development at High Cliff Golf Course  
Plan Review - 2nd Review

**PROJECT #** 0980-0045



Per your request, Cedar Corporation has reviewed the revised set of Plans provided to us from Jack Richeson of Martenson & Eisele, Inc., for the PUD Development at High Cliff Golf Course submitted on September 25, 2020 for Drive Fore Success, LLC. We have general comments that relate to the entire set of plans and specific comments that relate to individual items based on the Village Design Standards.

Cedar was requested to review the Plan Set and Storm Water Management Plan. We reviewed the set provided. The Village will need to determine what infrastructure they are responsible for O&M and the Standards they will require.

#### Storm Water Management Plan

1. Under Section 4 of the Narrative, within the report, the section lists design specifics associated with construction and rehabilitation of the detention ponds for the development. Some of design items listed do not match up with what is currently shown on the Drawings or in the modeling results and inputs provided. Please revise model inputs that are inconsistent and verify that the design meets the required TSS requirements per Village Code.
2. Revised WinSLAMM inputs for the Ponds have not been provided for review. Section 6 (Water Quality Analysis) of the report could not be verified that the design meets Village Code for TSS requirements.
3. Some of outlet devices provided on the HydroCAD modeling output summary, for the two ponds, do not match the Drawings. Please revise and resubmit accordingly.

#### General Comments

1. Drawing C1.1 – There is a blank white box located on the eastern end of the proposed private street which connects into Palisades Trail. Please include appropriate text identifying what this note is for.
2. Drawings C3.1 and C3.2 – Line and leaders should be adjusted for the profile band labels to point to what they represent. Currently the leaders are pointing to open space.

#### Water Main

1. Verify the proposed 18" storm sewer crossing invert shown in profile on Drawing C3.1, as the pipe length and slope do not appear to match with the crossing elevation provided.

2. Water main bend at Sta. 11+20 on Drawing C3.1 has not been labeled. Provide a CAD file to Cedar for review of the proposed water main to verify bend angles.
3. Water service curb stops should terminate at the property line as shown in the detail. Currently they appear to be beyond the property line.
4. If the water main is to be a “looped” connection as currently shown, backflow preventers are required on each end at the public right of way at Golf Course Road and Palisades Trail per WDNR Code. If the proposed water main is dead ended instead on one end of the development, then backflow preventers will not be required.
5. The Village will need to monitor how much water consumption is occurring from within the Development. The Village has the option of metering set ups. Water meters will be required either at all units (looped layout) or by installing a master meter at the connection end (dead ended layout) to track consumption and/or any leaks/breaks.

#### Sanitary Sewer

1. Drawing C1.2 – Verify the separation distance callouts shown for the sanitary sewer and water main. Currently some are shown less than Code allows.

#### Storm Sewer

1. Drawing C2.2
  - a. Verify slopes of the inlet and outlet pipe, as they do not match with what is being shown on Sheet C2.1.
  - b. What size riprap is to be installed at the outlets of the incoming pipe? Verify size of rip rap. Also, the dimensioning on the standard details sheet does not match with what is shown in plan view. Please revise accordingly.
  - c. The incoming pipe is over the allowable required per Village Standards. Village Standard for maximum PVC pipe size is 15”.
  - d. Include a note indicating topsoil is to be placed above the safety shelf.
  - e. Under the “Pond Construction” notes, verify the riprap size and outlet structure/piping/etc. sections. The note indicates all rip rap is to be heavy rip rap. The outlet structure section indicates “construction of concrete apron end walls”, which none are currently being proposed. Revise notes accordingly.
2. Drawing C2.3
  - a. Verify pipe slope, size, and length for outgoing pipe. The callout does not appear to match with what is shown on Drawing C2.1.
  - b. There is a “floating” slope dimension near the top of the sheet, please remove.
  - c. Include a note indicating topsoil is to be placed above the safety shelf.
  - d. Verify what size rip rap is to be used for the pipes discharging to the pond.
  - e. Under the “Pond Construction” notes, verify the riprap size and outlet structure/piping/etc. sections. The note indicates all rip rap is to be heavy rip rap. The outlet structure section indicates “construction of concrete apron end walls”, which none are currently being proposed. Revise notes accordingly.

3. Stormwater runoff from the 8' trail section will head southwest based on the design grades provided for the trail and the existing contours shown in plan view on Drawing C2.1. From the SWMP, this area is included in the "Site North" boundary, but runoff does not appear to be captured and conveyed to the East Pond. Please verify where the runoff is going and how it is being captured.

#### Erosion Control

1. Drawing C4.1:
  - a. Provide silt fence on the south side of the East Pond to prevent runoff from entering the pond.
  - b. Erosion control callout missing near culvert upstream end (BX).
  - c. The "Construction Sequence" does not mention when inlet protection are to be installed. Please revise this to clarify.

#### Standard Details

1. Storm Sewer Manhole detail has not been provided.
2. Drawing C5.1:
  - a. The typical section pavement mixes should be updated to today's standards for Detail 2.
  - b. Provide a callout for shoulder gravel size for Detail 1.
  - c. Detail 6 specifies heavy riprap. Please confirm if heavy rip rap is to be installed in all locations or if additional size details/notes are needed. Also confirm the length dimensioning shown so that it correlates with what is shown on the Drawings.
  - d. How will inlet protection devices be installed in the "revised" yard drain detail provided with this submittal? Provide an inlet capacity analysis review to confirm storm water runoff will not pond at each of these locations.
3. Drawing C5.2:
  - a. Details 2 and 3 have had the notes section revised pertaining to the Village Standard for underground bolts. Has the Village provided this direction?
  - b. Detail 5, specifies a "Cleanout Valve". Please provide a detail or remove callout from Details sheet if not required.
  - c. Detail 5, specifies a 5-foot minimum separation distance between the water service and sewer lateral. There is also a note stating, "Sewer & Water Lateral in same trench". Please adjust dimension to show if the total trench is to be 5-feet or if 5-feet is required between all laterals.

#### Miscellaneous

1. All required Regulatory Permits and Forms shall be submitted for review upon receipt of the System Owner extension permission letter.

With the changes/edits to the plans to address the September 18<sup>th</sup> Memo, there appear to have been additional changes made to the approved portion of the plan set, which previously did not have comments. These changes made should be noted upon resubmittal for review to verify conformance with Village Standards.

Please review these comments and resubmit when completed. If any of the items noted above are not addressed and construction starts, the Village may not accept the project.

Any questions, please call me to discuss.

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To: Randy Friday, Administrator  
Village of Sherwood  
W482 Clifton Road  
Sherwood, WI 54196

September 25, 2020

**RE: PUD Development at High Cliff Golf Course Plan Review – 1<sup>st</sup> Review**



**Storm Water Management Plan**

1. The report provides the WDNR Artificial Wetland Exemption for all wetlands except for Wetland Area 4. The report states that this wetland area is under the USACOE jurisdiction. Have all permits been secure for this wetland disturbance? Currently the plan shows the new detention pond and outlet piping/riprap to be constructed within this wetland.

*The ACOE and WDNR have been consulted on the wetlands and the impacts to wetland 4 have been permitted. The permits are attached.*

2. Under Section 4 of the Narrative, within the report, the section lists design specifics associated with construction and rehabilitation of the detention ponds for the development. Some of design items listed do not match up with what is currently shown on the Drawings or in the WinSLAMM modeling results and inputs provided. Please verify that the design meets the required TSS requirements per Village Code. The 3x8" orifices are not discussed in the report under this section. The last paragraph of this section also provides directional orientation of the stormwater discharge. Please verify directions as they do not match with what is currently shown on the Drawings.

*Pond Models and Report inconsistencies corrected.*

3. Under Section 5 of the Narrative, within the report, Table 5.1 lists design storm rainfall intensities that differ than Village Code and what was previously mentioned in the narrative under Table 2.2. Please update table accordingly.

*Narrative section 5 corrected.*

4. Section 5 (Storm Sewer Design) of the report does not list any Manning's valve coefficients that were used for the design. Please provide these values for verification.

*A manning's value of 0.011 was used which is on the high end of the range for plastic pipe.*

5. Section 6 (Water Quality Analysis) of the report has different modeled inputs for both the new and rehabbed detention basins, than what is currently shown on the plans and discussed within the report. Please verify that the design meets the required TSS requirements per Village Code.

*WinSLAMM Modeling and report revised to match revisions due to other comments and all documents should now match.*

**General Comments**

1. Plans were provided in 24"x36" size. The Drawings could not be printed off and scaled for verification.

*Final copies of plans will be provided in 22x34 dimensioning.*

2. The "Landscape Plan" sheet was not provided for review.

*Landscape plan taken off of cover sheet. It was initially expected but then taken off of the scope. The owner will be working with a landscaper for each individual lot.*

3. Check spelling of the "Owner" mentioned on the Cover Sheet.

Revised

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4. The Wetlands symbol in the “Topographic Legend” does not match with what is shown on the Drawings. Revised

5. The plans refer to the latest edition of the Village of Sherwood’s Standard Specifications for Sanitary Sewer, Storm Sewer and Street Construction. The latest edition we have is dated April 29, 2005. We have a concern if these are the most up to date Standards reflecting the current construction industry. Cedar has prepared a small set of standards but no Technical Specification to follow and update the latest version. Also, there are no insurance requirements for the Contractor which is typical for all Projects.

If there are standard specifications more recent than the 2005 edition that the Village would prefer this project to be using please let us know and we can update our plan references. But this seems more like a comment for the Village rather than something that we can address. All features in the project meet current standards.

6. Drawing C1.1 – There is a blank white box located on the eastern end of the proposed private street which connects into Palisades Trail. Please verify what this is for.

Text box corrected to show intended text. The box is identifying the proposed gate at the north end that is only to be opened for emergency vehicle access.

7. Drawing C1.2 – Provide existing pipe sizes under the “Existing Utility Schedule” for all structures shown. Revised

8. Drawings C3.1 and C3.2 – Line and leaders should be adjusted for the profile band labels to point to what they represent. Drawing C3.2 is missing the proposed centerline grade label along the band. Revised

9. Proposed pavement grades should be provided for the 8’ trail section. Revised

10. Minimum storm sewer sizes should be 12” diameter for leads or main line. Laterals to be 4” diameter.

Storm sewer leads and main line all increased to 12” diameter minimum.

11. Storm Sewer pipe materials are to be provided to meet the Village specs.

All storm pipe to be PVC. A note was added to the C2.1 Drainage Plan Notes Table.

#### Water Main

1. The clearances between water main and storm/sanitary sewers at all crossings need to meet Code. It is difficult to tell since all crossings are not shown in profile. Verify they meet code. Crossings are shown in plan and profile and separation distances are labeled. The water main will need to be buried a few inches deeper than the standard 6.5’ Typical bury to stay 18” below storm at two of the crossings.

2. Water main sizing should be modeled. No hydrant flow data was submitted for evaluation. Fire flow calculations attached.

3. Provide a note on the Drawings for how the proposed water main is to be connected into the existing water main.

Connection method now specified on the plan and profile sheets.

4. The water main should be laid out with the actual bends to eliminate any deflection. Send a CAD file and Cedar will review the bends to minimize the deflections per Village standards.

Revised

5. Provide the separation distance from the water main at all catch basins to meet code or request a variance from WDNR.

Separation distances for catch basins on north side of road annotated. The closest basin to the watermain has a 12’ separation, which meets the 8’ minimum separation required by code.

6. If known, note the type of water main material that is existing.

The Village Utility did not provide existing water main material.

7. Show water service curb stops for review.

Shown on plan and profile sheets.

8. Drawing C3.1 – Verify the finished grade elevation shown for the hydrant at Sta 16+58.1.

Revised

9. Drawing C3.2: a. There is a high point in the design of the water main at STA 25+50.

Consider removing this high-point and display a gradual increase from STA 22+00 to STA 29+00. If you keep the profile, move the hydrant to the high point and review the separation distances.

Revised

b. The proposed water main appears to be drawn to connect into the existing roadway centerline at Palisades Trail. Please confirm if existing water main is present at this location.

We did not pick it up on our topographic survey, but Bruce Genskow with the Village Utility District sent us a system map showing the main under Palisades trail that we are supposed to loop into. The map is attached.

#### Sanitary Sewer

1. Drawing C3.1: a. Offset values should be included with all proposed sanitary manhole labels shown in profile view to verify horizontal separation requirements meet code.

Separations shown on sheet C1.2

b. SAN MH-10 shows the manhole being installed on top of the existing line. Provide invert elevations for all incoming and outgoing pipes. Currently the SE invert displays a “000.00” elevation.

We were only able to obtain invert measurements from the upstream existing manhole. The downstream existing manhole has been paved over and is inaccessible. The Village Utility is aware of this issue and we have estimated what the invert is where we will be connecting, but there will need to be some field adjustments when the pipe has been excavated.

2. Drawing C3.2 – Should SAN MH-19 be shifted to the east more to be near the end of the duplex within Lot 26. Laterals are not currently shown to verify where the connection is needed. Laterals have been drafted in, and Sanitary Manhole does not need to be extended to the East.

#### Storm Sewer

1. Drawing C2.2

a. Verify quantity of riprap shown for the outlet of the West Pond. The plan and detail indicate higher amounts.

West pond outlet riprap matches plans. Emergency spillway and side slope rip-rap now shown.

b. Include pipe slopes for incoming and outgoing pipes into the pond.

Pipe slopes added.

c. Include slopes for the pond detail at the safety shelf and for all sideslopes above the safety shelf.

Sideslopes listed where they are consistently 3:1. Sideslopes had to be steepened inside of the pond berm where it borders the stream to meet WDNR setback requirements. Rip-rap was added to stabilize all areas that are steeper than 3:1.

d. Per WDNR Tech. Standard 1001, from the top of embankment, after settling, a minimum of 1 vertical foot of freeboard is required above the 100-year 24-hour storm.

Pond spillways and berms adjusted to maintain 1' of freeboard above 100-yr storm peak water surface elevation.

e. Riprap should be installed at the outlet of the incoming pipe to prevent scouring of the safety shelf.

Rip-rap added to discharging pipe ends.

f. The incoming pipe is over the allowable required per Village Standards. The length also does not match with what is currently shown on the "Utility Layout Plan".

Discussed with Thad. Waiting for clarification on what is over allowable.

g. Provide sideslopes for the emergency/weir outlet structure.

Sideslopes specified for weir opening.

h. Per WDNR Tech. Standard 1001, topsoil should be spread above the safety shelf. Consider revising unless emergent plantings are being proposed.

4" Topsoil removed from safety shelf. No emergent plantings are proposed.

i. Provide on-center spacing requirements for the proposed rebar within the anti-seep collar. Also provide how wide the collar needs to be from the outside diameter of the pipe.

Rebar spacing and collar dimensions further clarified.

j. The outlet structure specified a 60" pre-cast manhole structure; however, the detail indicates that it is a standpipe. Please confirm the design intent for the outlet structure.

The outlet structure will be a 60" pre-cast manhole, and all references should now refer to it as a manhole structure.

k. The "Emergency Spillway" callout in plan view does not appear to be correct, as the grading for the pond does not show grades based on the detail provided. Please revise the pond grading to reflect the location for the emergency spillway.

Pond spillway grading now shown on the pond contours.

l. Under the "Pond Construction" notes, verify the riprap and outlet structure/piping/etc. sections as the notes shown conflict with what is being proposed.

a. Grading plan for east pond does not match with what is shown on the detail. Why does the floor of the pond vary?

We have revised and added contour labels in the pond plan sheet.

b. It is difficult to see the secondary outlet pipe size, material, and elevation shown in plan view for the pond. Consider revising location to clarify.

We have added detailed description in the callout box for secondary outlet pipe.

c. Verify that the elevations and distances shown on the cross-section for the east pond detail and emergency/weir outlet structure match with what is shown in the Stormwater Management Plan.

Revised

d. Include pipe slopes and lengths for incoming and outgoing pipes into the pond.

The pipe slopes and lengths for incoming and outgoing pipes now shown on pond details.

e. Include slopes for the pond detail at the safety shelf and for all sideslopes above the safety shelf.

Slopes now listed.

f. Provide sideslopes for the emergency/weir outlet structure.

The sideslope for the emergency/weir outlet structure at both East and West Ponds is 3:1. We have added slope in the drawing.

g. Per WDNR Tech. Standard 1001, from the top of embankment, after settling, a minimum of 1 vertical foot of freeboard is required above the 100-year 24-hour storm.

We have revised the top of embankment to ensure of minimum of 1 foot of vertical freeboard after settling at both East and West Pond.

h. Per WDNR Tech. Standard 1001, topsoil should be spread above the safety shelf. Consider revising unless emergent plantings are being proposed.

4" Topsoil removed from safety shelf. No emergent plantings are proposed.

i. Provide on-center spacing requirements for the proposed rebar within the anti-seep collar. Also provide how wide the collar needs to be from the outside diameter of the pipe.

Revised

j. The "Emergency Spillway" callout out in plan view does not appear to be correct, as the grading for the pond does not show grades based on the detail provided. Please revise the pond grading to reflect the true location for the emergency spillway.

Pond contours revised to reflect spillway

k. Under the "Pond Construction" notes, verify the riprap and outlet structure/piping/etc. sections as the notes shown conflict with what is being proposed.

Revised

l. Riprap should be installed at the outlet of the incoming pipe to prevent scouring of the safety shelf.

Riprap is called out at the outlet of the incoming pipe. Please see sheet C2.2 at Structure BT for West pond detail; sheet C2.3 at Structure F & P for East pond detail.

## 2. Drawing C2.3

a. Grading plan for east pond does not match with what is shown on the detail. Why does the floor of the pond vary?

This is an existing pond that we will be modifying to lower the water surface, dig out a safety shelf, and raise the berm of. The existing pond bottom was surveyed and is not flat. There is no need to drain down the pond entirely to re-grade the existing pond bottom. The WDNR has reviewed the proposed modifications and approved them.

b. It is difficult to see the secondary outlet pipe size, material, and elevation shown in plan view for the pond. Consider revision location to clarify.

Secondary outlet pipe is existing. Label expanded to list additional info that is hard to read from survey

c. Verify that the elevations and distances shown on the cross-section for the east pond detail and emergency/weir outlet structure match with what is shown in the Stormwater Management Plan.

Revised

d. Include pipe slopes and lengths for incoming and outgoing pipes into the pond

Revised

e. Include slopes for the pond detail at the safety shelf and for all sideslopes above the safety shelf

Revised

f. Provide sideslopes for the emergency/weir outlet structure.

Revised

- g. Per WDNR Tech. Standard 1001, from the top of embankment, after settling, a minimum of 1 vertical foot of freeboard is required above the 100-yr 24-hour storm.  
Revised
- h. Per WDNR Tech. Standard 1001, topsoil should be spread above the safety shelf. Consider revising unless emergent plantings are being proposed.  
Revised
- i. Provide on-center spacing requirements for the proposed rebar within the anti-seep collar. Also provide how wide the collar needs to be from the outside diameter of the pipe.  
Revised
- j. The “Emergency Spillway” callout in plan view does not appear to be correct, as the grading for the pond does not show grades based on the detail provided. Please revise the pond grading to reflect the true location of the emergency spillway.  
Revised
- k. Under the “Pond Construction” notes, verify the riprap and outlet structure/piping/etc. sections as the notes shown conflict with what is being proposed.  
Revised
- l. Riprap should be installed at the outlet of the incoming pipe to prevent scouring of the safety shelf.  
Added

3. Drawings C3.1 and C3.2 do not show any proposed or existing storm sewer in profile view to verify any potential crossings or conflicts associated with construction.

Added

#### Erosion Control

- 1. Notes should be added to specify when erosion control measures are to be removed from the project per WDNR requirements.  
Revised, can be found at the Construction Sequence table.
- 2. Notes should be added for stockpiles used during construction and when stabilization is required per WDNR requirements.  
Topsoil stockpile is now shown on plans. The erosion narrative in the storm water plan also contains additional notes about stockpiling.
- 3. Drawing C4.1: a. Verify that all detail callouts and hatching match with what is displayed in the “Erosion Control Plan Key Legend”.  
Revised
- b. Provide silt fence around the existing wetlands for protection.  
We have secured all ACOE and WDNR permits to construct the project within the wetland limits. All wetlands will be protected after construction. Please see attached permits that were issued by WDNR and ACOE.
- c. Is an inlet protection device needed for “STO C”?  
Yes, we have revised that accordingly
- d. Item 2 and 3 of the “Erosion Control Notes” reference “HIS CONTRACT...”. Please revise to “THIS CONTRACT...”  
Revised
- e. Not all proposed erosion control is called out. Please revise so that the sheet is consistent.  
Revised

f. Are culvert pipe ditch checks required for any existing culverts?

We have added additional culvert pipe check on the upstream of the existing culvert pipe.

g. Is additional silt fence needed to protect sediment from leaving the site along the proposed developments backyards?

We have added additional silt fence on the down slope side to prevent sediment from leaving site.

h. The “Construction Sequence” does not mention when inlet protection, ditch checks, or pipe checks are to be installed. Please revise this to clarify.

Revised

4. Drawing C4.3 – Detail 1 specifies a “Class II” erosion mat, which differs than what is specified on the plans. Please revise detail or plan sheets accordingly.

Erosion Control Detail has been revised accordingly

#### Standard Details

1. Storm Sewer Manhole details have not been provided. All structures are to have a 6.0 feet minim bury depth with a sump or false bottom.

We have revised the drainage tables to show the minimum bury and slump depth

2. Drawing C5.1: a. The typical section pavement mixes should be updated to today’s standards for Details 1 & 2.

b. Provide what the typical side slopes, backslopes, and gravel size is for Detail 1.

Revised

c. Village Standard typical trail sections differ than what is being proposed.

Trail is a relocation of the existing Golf Course Cart Path. It is a private trail and should not be subject to Village standards.

d. Detail 6 specifies heavy riprap. The plans specify either light or medium sized riprap. Please confirm what is to be installed where and add additional details/notes as needed; remove the extra space in the word “Heavy” within the Note section; the line and leader for the filter fabric should point to the bottom of the riprap, not the middle and should be shown to encompass the bottom and sides of the riprap being placed.

Revised

2. Drawing C5.2: a. Detail 1 shows a varying distance from center of hydrant to center of water main. All lengths on the plans say 4-feet. Please verify if this is correct.

Verified, 4-feet is correct. Revision has been made accordingly.

b. Detail 1 has a spelling error in the “Valve Box Adaptor” callout.

Revised

c. Detail 1 specified a 6-inch auxiliary valve, the plans do not show this. Please confirm if auxiliary valves are proposed.

Revised and plans show valve

d. Details 2 and 3 do not specify a minimum compressive strength requirement for the thrust blocks. Please provide if this is not covered elsewhere.

Revised

e. Detail 5 specifies a distance of 19.50’ typical distance from center of water main to center of sanitary sewer. This differs from what is currently shown on the plans. Please revise detail.

Revised

f. Detail 5 should specify a minimum pipe slope for the 4" storm sewer lateral is 1%.

Revised

g. Detail 5, is a "Cleanout" detail required. Where is it on the plans?

A cleanout detail is not needed for the Sanitary laterals.

h. Detail 5, specifies a 5-foot minimum separation distance between the water service and sewer lateral. There is also a note stating, "Sewer & Water Lateral in same trench". Please confirm if the total trench is to be 5-feet or if 5-feet is required between all laterals.

Revised

i. Detail 6, provide additional pipe bedding details for pipes other than PVC if applicable.

Revised

#### Miscellaneous

1. All required Regulatory Permits and Forms shall be submitted for review.

Permits/Approvals obtained include WDNR (NOI, CH 30. Pond Permit, and Wetland), ACOE Wetland, and East Central Regional Planning Commission. WDNR water and sanitary extension permits still required. We are waiting on the System Owner extension permission letters before those can be obtained.

#### Resubmitted Documents

NOI Permit

Wetland Impact Permits – WDNR & ACOE

SWMP Narrative

Erosion Narrative

WinSLAMM

HydroCAD

Storm Sizing Calculations

Fire Flow Calculations

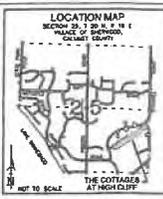
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**TOPOGRAPHIC LEGEND**

Symbol	Description
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**EXISTING UTILITY SCHEDULE**

STRUCTURE	DEPTH	DIAMETER	LENGTH	DATE
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**NOTES**

1. THIS PLAN IS A PRELIMINARY PLAN FOR THE COTTAGES AT HIGH CLIFF AND IS NOT TO BE CONSIDERED AS A FINAL PLAN.
2. THE PROPERTY IS SITUATED IN THE VILLAGE OF NIAGARA COURT, COUNTY OF SHERWOOD, WISCONSIN.
3. THE PROPERTY IS BOUND BY NIAGARA COURT TO THE NORTH, HIGH CLIFF DRIVE TO THE EAST, AND THE COTTAGES AT HIGH CLIFF TO THE SOUTH.
4. THE PROPERTY IS BOUND BY THE COTTAGES AT HIGH CLIFF TO THE SOUTH.
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**AMENDMENT NO. 1**

SECTION 14, TOWNSHIP 14 N, RANGE 10 E, COUNTY OF SHERWOOD, WISCONSIN.

SECTION 14, TOWNSHIP 14 N, RANGE 10 E, COUNTY OF SHERWOOD, WISCONSIN.

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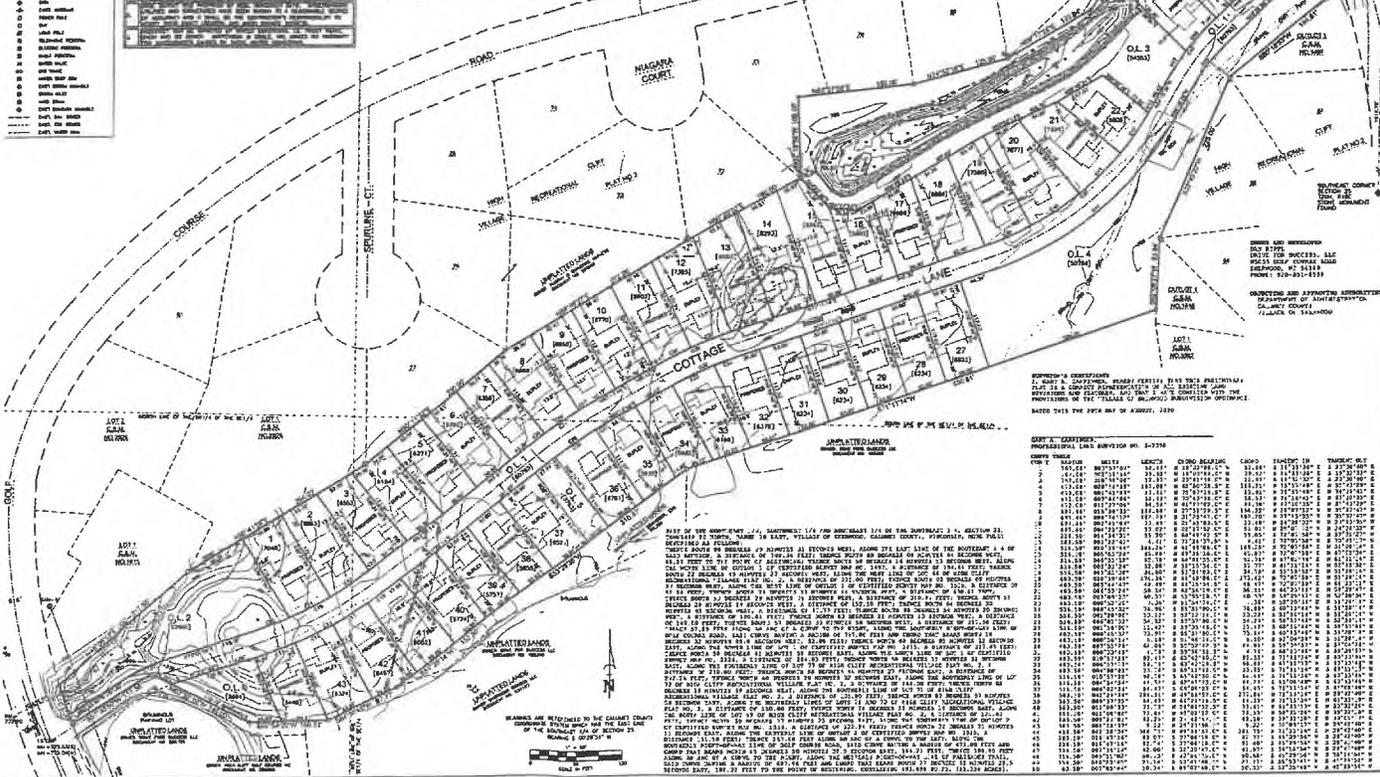
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SECTION 14, TOWNSHIP 14 N, RANGE 10 E, COUNTY OF SHERWOOD, WISCONSIN.



**OWNER'S CONDITIONS**

1. THE COTTAGES AT HIGH CLIFF SHALL BE CONSIDERED AS A PART OF THE COTTAGES AT HIGH CLIFF AND SHALL BE SUBJECT TO THE SAME RULES AND REGULATIONS AS THE COTTAGES AT HIGH CLIFF.

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**OWNER'S CONDITIONS**

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**Manterson & Eisele, Inc.**

Professional Land Surveyors

1114 N. ALTA, WISCONSIN

PHONE: 530-3400

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50	...	...

**PRELIMINARY PLAT**

**THE COTTAGES AT HIGH CLIFF**

PART OF THE NORTHWEST 1/4, SOUTHWEST 1/4, AND SOUTHEAST 1/4 OF THE SOUTHWEST 1/4, SECTION 14, TOWNSHIP 14 N, RANGE 10 E, COUNTY OF SHERWOOD, CALUMET COUNTY, WISCONSIN.

**Manterson & Eisele, Inc.**

Professional Land Surveyors

1114 N. ALTA, WISCONSIN

PHONE: 530-3400





RE: "ADP" (BOWERS)

Randy Friday

(Stormwater Ponds)

**From:** Randy Friday  
**Sent:** Thursday, October 01, 2020 4:42 PM  
**To:** 'Dave Schmalz'  
**Cc:** Nick Vande Hey; Joan Klister; Nate Welhouse; Doug Woelz; Jordan Wochenske  
**Subject:** RE: Nate Welhouse 20 acres on Pigeon Road Sherwood WI. storm water ponds Roger Bowers Trust land 38 acres on Pigeon Road Sherwood

I will place the maps provided in the upcoming Sherwood Plan Commission packet for their review next Monday – 6:30pm start time.

I guess we will consider this an ADP ( Area Development Plan ) at this point.

The meeting will be virtual, per usual these days, and access can be gained through the Village website, [www.villageofsherwood.org](http://www.villageofsherwood.org) (top right corner)

Regards,

Randy Friday  
Village Administrator

Village of Sherwood  
W482 Clifton Road  
Sherwood, WI 54169

Tel: 920/989-1589  
Fax: 920/989-4084  
[www.villageofsherwood.org](http://www.villageofsherwood.org)

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**From:** Dave Schmalz [mailto:DSchmalz@mcmgrp.com]  
**Sent:** Monday, September 21, 2020 7:32 AM  
**To:** Randy Friday <administrator@villageofsherwood.org>  
**Cc:** Nick Vande Hey <NVandehey@mcmgrp.com>; Joan Klister <Rbowersconst@aol.com>; Nate Welhouse <welhouseconcrete@hotmail.com>; Doug Woelz <DWoelz@mcmgrp.com>; Jordan Wochenske <JWochenske@mcmgrp.com>  
**Subject:** FW: Nate Welhouse 20 acres on Pigeon Road Sherwood WI. storm water ponds Roger Bowers Trust land 38 acres on Pigeon Road Sherwood

Randy,  
Nick met with you to go over 3 different locations for storm water ponds on the 38 acre Pigeon Road Bowers Property. Please see Joan Klister's email to me below and the attachments. The Bowers Trust wants to get going with their single family Sherwood project.

Do you need additional information from us to go to the Plan Commission and Village Board for a decision on the Storm Water Pond Location/s.

Thank you for your review of this email.

David M. Schmalz, PLS  
Vice President Land Surveyor  
McMahon Associates Inc.  
P.O. Box 1025 Neenah, WI. 54957-1025  
1445 McMahon Dr. Neenah, WI. 54956  
Ph 920-751-4200 ext 240  
Cell 920-450-2678  
Fax 920-751-4284  
email: [dschmalz@mcmgrp.com](mailto:dschmalz@mcmgrp.com)  
website: [www.mcmgrp.com](http://www.mcmgrp.com)

**From:** [rbowersconst@aol.com](mailto:rbowersconst@aol.com) <[rbowersconst@aol.com](mailto:rbowersconst@aol.com)>  
**Sent:** Friday, September 18, 2020 12:19 PM  
**To:** Dave Schmalz <[DSchmalz@mcmgrp.com](mailto:DSchmalz@mcmgrp.com)>; [welhouseconcrete@hotmail.com](mailto:welhouseconcrete@hotmail.com); [Rbustersconst@aol.com](mailto:Rbustersconst@aol.com)  
**Cc:** Nick Vande Hey <[NVandehey@mcmgrp.com](mailto:NVandehey@mcmgrp.com)>; Doug Woelz <[DWoelz@mcmgrp.com](mailto:DWoelz@mcmgrp.com)>  
**Subject:** Re: Nate Welhouse 20 acres on Pigeon Road Sherwood WI. storm water ponds Roger Bowers Trust land 38 acres on Pigeon Road Sherwood

Dave,

Could you keep on top of this with the Village of Sherwood we were hoping to start this subdivision yet this winter.

Thanks  
Joan

-----Original Message-----

**From:** Dave Schmalz <[DSchmalz@mcmgrp.com](mailto:DSchmalz@mcmgrp.com)>  
**To:** Nate Welhouse <[welhouseconcrete@hotmail.com](mailto:welhouseconcrete@hotmail.com)>; Joan Klister <[Rbustersconst@aol.com](mailto:Rbustersconst@aol.com)>  
**Cc:** Nick Vande Hey <[NVandehey@mcmgrp.com](mailto:NVandehey@mcmgrp.com)>; Doug Woelz <[DWoelz@mcmgrp.com](mailto:DWoelz@mcmgrp.com)>  
**Sent:** Wed, Sep 16, 2020 3:08 pm  
**Subject:** RE: Nate Welhouse 20 acres on Pigeon Road Sherwood WI. storm water ponds Roger Bowers Trust land 38 acres on Pigeon Road Sherwood

Nate and Joan,

This email concerns proposed storm water ponds on your pigeon road properties. Roger and Pat Bowers Trust has 38 acres on the east side of Pigeon Road. The Village requested at least 3 different pond layouts. One of the layouts included Nate's 20 acres on the west side of Pigeon Rd. McMahon prepared the 3 attached layouts and presented to Randy Friday, the Village Administrator, last week. Randy will take the layouts to the Village Plan Commission/ Board for their review. With Co-vid 19 meetings this may take several months.

The Village is very concerned about the stormwater ponds and how the neighbors react to them. This is why it took 2 years for Vans to finally get their subdivision approved. The south part of the Bowers development flows south into the same storm water pond that created all the pond problems for the Vans Development.

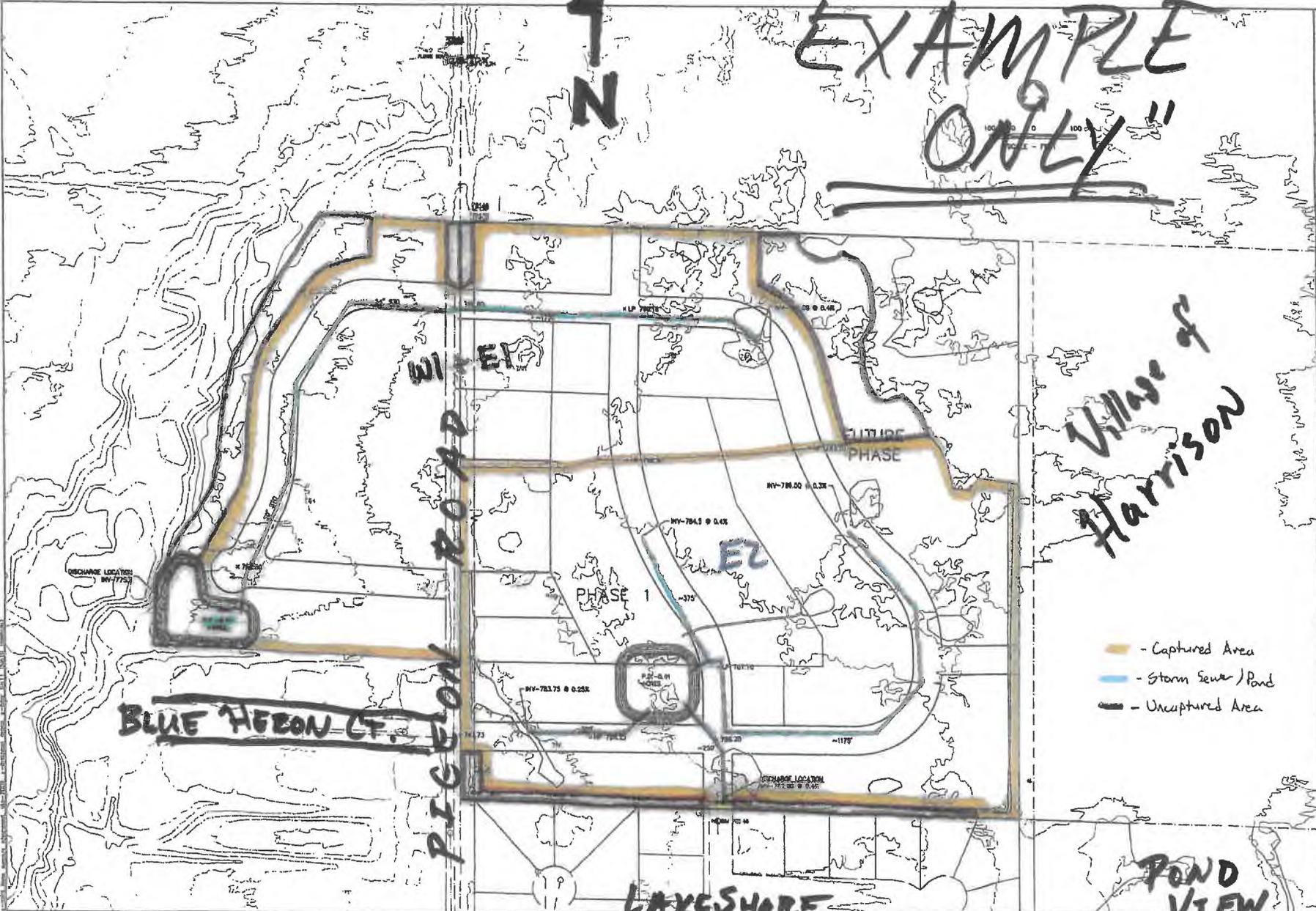
Nate's cell phone is 920-585-9223. Joan's office phone is 920-766-3210 if you want to talk to each other about your developments.

We will get back to you after we get some pond input from the Village Board.

Thanks

David M. Schmalz, PLS

W:\PROJECTS\8063302000\820CAD\DWG\Figures\Submittal1 Pond and Future West Pond.dwg, Plot Date: 7/29/2020 10:03:33 AM, Worksheet: 12  
 W:\PROJECTS\8063302000\820CAD\DWG\Figures\Submittal1 Pond and Future West Pond.dwg, Plot Date: 7/29/2020 10:03:33 AM, Worksheet: 12



**EXAMPLE ONLY**

**McMAHON**  
 ENGINEERS & ARCHITECTS, INC.  
 1400 HARRISON AVENUE, SUITE 200  
 WISCONSIN, WI 53090  
 PHONE: 414.224.1100 FAX: 414.224.1101  
 WWW.McMAHON-ENR.COM

DATE	DESCRIPTION

NO.	DATE	DESCRIPTION

LAKESHORE ESTATES  
 VILLAGE OF SHERWOOD, CALUMET COUNTY, WI  
 POST-DEVELOPMENT CONDITION - 1 POND/WEST POND OPTION

PROJECT NO.	80633
DATE	07/20/20
SHEET NO.	12

10/07/2020 12:34 PM

In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
STATE BANK OF CHILTON - CHECKING ACCOUNT

Page: 1  
ACCT

Dated From: 10/13/2020 From Account:  
Thru: 10/13/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
	10/13/2020	AIT - APPLETON INFORMATION TECHNOLOGIES, LLC	
	INV 27786, 27380		
100-00-51420-220-000		ELECTRONIC COMMUNICATION REMOTE MEETING/ LABOR	3,220.00
600-00-53700-681-100		OFFICE EQUIPMENT EXPENSE NEW COMPUTER, DOCK STATION, MS OFC, LABR	1,161.61
610-00-53700-681-100		OFFICE EQUIPMENT EXPENSE NEW COMPUTER, DOCK STATION, MS OFC, LABR	1,161.61
		Total	5,543.22
<hr/>			
	10/13/2020	BSN SPORTS LLC	
	INV 910048749		
100-00-55200-390-000		PARKS: EQUIP MAINTNCE/SUPPLIES TENNIS NET CABLES & STRAPS	82.97
		Total	82.97
<hr/>			
	10/13/2020	CARSTENS ACE HARDWARE INC	
	INV 205430, 205603		
610-00-53700-650-700		MAINTENANCE WWTF FITTING GREASE	10.87
610-00-53700-650-700		MAINTENANCE WWTF PINE SOL CLEANER	7.18
		Total	18.05
<hr/>			
	10/13/2020	DICK'S FAMILY FOODS	
	INV 00186741, 186953, 177089		
100-00-55300-340-000		REC. PROG/EVENTS: OPER SUPPLIE FALL FEST	146.35
100-00-55300-340-000		REC. PROG/EVENTS: OPER SUPPLIE FALL FEST	7.54
100-00-55300-340-000		REC. PROG/EVENTS: OPER SUPPLIE RETURNS (FALL FEST)	-35.98
		Total	117.91
<hr/>			
	10/13/2020	HAEN MEAT PACKING	
	INV 011424		
100-00-55300-340-000		REC. PROG/EVENTS: OPER SUPPLIE FALL FEST - SHREDDED PORK	88.77
		Total	88.77
<hr/>			

10/07/2020 12:34 PM

In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
STATE BANK OF CHILTON - CHECKING ACCOUNT

Page: 2  
ACCT

Dated From: 10/13/2020 From Account:  
Thru: 10/13/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	10/13/2020	HAWKINS, INC	
	INV 4796944		
100-00-55200-390-000		PARKS: EQUIP MAINTNCE/SUPPLIES	964.17
		SPLASH PAD CHEMICAL INJECTOR PUMP	
		Total	964.17
	10/13/2020	KAATS WATER CONDITIONING INC	
	10/1/2020-10/31/2020		
610-00-53700-640-200		WWTF SUPPLIES	10.05
		COOLER RENTAL	
610-00-53700-640-200		WWTF SUPPLIES	20.07
		MINERAL WATER	
		Total	30.12
	10/13/2020	MCO-MIDWEST CONTRACT OPERATION INC	
	INV 26221	PERIOD ENDING OCT 31, 2020	
600-00-53700-600-400		CONTRACT OPERATIONS/LABOR	7,411.34
		PROFESSIONAL SERVICES	
610-00-53700-600-400		CONTRACT OPERATIONS/LABOR	4,940.90
		PROFESSIONAL SERVICES	
600-00-53700-600-400		CONTRACT OPERATIONS/LABOR	137.17
		WATER METER VALVE EXERCISING	
610-00-53700-600-400		CONTRACT OPERATIONS/LABOR	91.45
		WATER METER VALVE EXERCISING	
600-00-53700-600-400		CONTRACT OPERATIONS/LABOR	200.27
		REEDS, PRV, METER, GENERATOR	
610-00-53700-600-400		CONTRACT OPERATIONS/LABOR	133.52
		REEDS, PRV, METER, GENERATOR	
600-00-53700-600-400		CONTRACT OPERATIONS/LABOR	155.26
		LIABILITY INSURANCE	
610-00-53700-600-400		CONTRACT OPERATIONS/LABOR	103.54
		LIABILITY INSURANCE	
600-00-53700-600-400		CONTRACT OPERATIONS/LABOR	1,145.35
		HEALTH INSURANCE	
610-00-53700-600-400		CONTRACT OPERATIONS/LABOR	763.57
		HEALTH INSURANCE	
		Total	15,082.37

Dated From: 10/13/2020 From Account:  
 Thru: 10/13/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
10/13/2020 NADLER, SCOTT			
REIMBURSE			
100-00-53200-160-000		PW: TRAINING/SAFETY/UNIFORMS WORK BOOTS	84.39
Total			84.39
10/13/2020 ROWLAND'S CALUMET BREWING CO. INC			
INV 103			
100-00-55300-340-000		REC. PROG/EVENTS: OPER SUPPLIE (1) QUARTER BARREL OKTOBERFEST	76.00
100-00-55300-340-000		REC. PROG/EVENTS: OPER SUPPLIE (1) QUARTER BARREL PUMPKIN	76.00
Total			152.00
10/13/2020 STUMPF, BRENDA L			
REIMBURSE			
100-00-55300-160-000		REC PROG: TRAVEL & CONFERENCES 101.7 MI @ \$.575	58.48
100-00-55300-340-000		REC. PROG/EVENTS: OPER SUPPLIE SPRAY FOR MOVIE NIGHT, FALL FEST, BATH	25.39
Total			83.87
10/13/2020 WI DEPT OF ADMINISTRAT - ENVIRON IMPROV FUND			
INV 17650			
600-00-22300-221-004		2009B SDWLF NOTES PAYABLE PRINCIPAL DUE	0.00
600-00-58200-427-000		INTEREST ON LONG TERM DEBT INTEREST DUE	2,317.97
Total			2,317.97
10/13/2020 ZANDER PRESS INC			
INV 95952, 96110			
100-00-51100-325-000		VILLAGE BOARD: PUBL/NEWSLETTER 4TH QTR NEWSLETTER 6 PAGES OF 8	459.54
600-00-53700-681-000		OFFICE SUPPLIES 4TH QTR NEWSLETTER 2 PAGES OF 8	76.46
610-00-53700-681-000		OFFICE SUPPLIES 4TH QTR NEWSLETTER 2 PAGES OF 8	76.46

10/07/2020 12:34 PM

In Progress Checks - Full Report - ALL

Page: 4

ALL Checks by Payee

ACCT

STATE BANK OF CHILTON - CHECKING ACCOUNT

Dated From: 10/13/2020 From Account:

Thru: 10/13/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51420-320-000		PUBLICATIONS/SUBSCRIPTION/DUES CLERK-TREASURER POSITION IN SEPT 2020	474.30
		Total	1,086.76
		Grand Total	25,652.57

10/07/2020 12:34 PM

In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
STATE BANK OF CHILTON - CHECKING ACCOUNT

Page: 5  
ACCT

Dated From: 10/13/2020 From Account:  
Thru: 10/13/2020 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	5,727.92
Total Expenditure from Fund # 600 - WATER FUND	12,605.43
Total Expenditure from Fund # 610 - SEWER FUND	7,319.22
Total Expenditure from all Funds	25,652.57

## Kristy Van Hefty

---

**From:** Eric Voland <Eric.Voland@calumetcounty.org>  
**Sent:** Friday, October 02, 2020 8:14 AM  
**To:** Kristy Van Hefty  
**Subject:** RE: Can you please complete a background check on Benjamin Simons

Nothing of note for Benjamin.

Have a good weekend!

**Eric Voland**  
Lieutenant  
Calumet County Sheriff's Office



206 Court St | Chilton, WI 53014  
Phone (920) 849-2335 | Toll-Free (800) 442-9878  
Fax (920) 849-1431 | [www.calumetcounty.org](http://www.calumetcounty.org)

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**From:** Kristy Van Hefty <officecoordinator@villageofsherwood.org>  
**Sent:** Thursday, October 1, 2020 10:16 AM  
**To:** Eric Voland <Eric.Voland@calumetcounty.org>  
**Subject:** Can you please complete a background check on Benjamin Simons

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Can you please complete a background check on Benjamin Simons?

Thanks

*Kristy Van Hefty*  
*Office Coordinator*  
Village of Sherwood  
W482 Clifton Road – P.O. Box 279  
Sherwood, WI 54169  
(920) 989-1589  
[officecoordinator@villageofsherwood.org](mailto:officecoordinator@villageofsherwood.org)

## Kristy Van Hefty

---

**From:** Eric Volland <Eric.Volland@calumetcounty.org>  
**Sent:** Wednesday, September 30, 2020 12:18 PM  
**To:** Kristy Van Hefty  
**Subject:** RE: Can you please complete a background check on Amber Utech she is requesting an Operator's License

Nothing of note located.

**Eric Volland**  
Lieutenant  
Calumet County Sheriff's Office



206 Court St | Chilton, WI 53014  
Phone (920) 849-2335 | Toll-Free (800) 442-9878  
Fax (920) 849-1431 | [www.calumetcounty.org](http://www.calumetcounty.org)

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**From:** Kristy Van Hefty <officecoordinator@villageofsherwood.org>  
**Sent:** Monday, September 28, 2020 11:10 AM  
**To:** Eric Volland <Eric.Volland@calumetcounty.org>  
**Subject:** Can you please complete a background check on Amber Utech she is requesting an Operator's License

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Can you please complete a background check on Amber Utech she is requesting an Operator's License.

Thanks

*Kristy Van Hefty*  
*Office Coordinator*  
Village of Sherwood  
W482 Clifton Road – P.O. Box 279  
Sherwood, WI 54169  
(920) 989-1589  
[officecoordinator@villageofsherwood.org](mailto:officecoordinator@villageofsherwood.org)  
[www.villageofsherwood.org](http://www.villageofsherwood.org)

# "ENGINEER'S Report"

**Randy Friday**

**From:** Randy Friday  
**Sent:** Wednesday, October 07, 2020 12:36 PM  
**To:** 'Thad Majkowski'; Neal Rabideau  
**Cc:** Matt Dorow; 'Travis Parish'; Jenn Tomazevic  
**Subject:** RE: Sherwood/Harrison - Kesler Rd Paving

*"Not a problem"  
(Neal Rabideau)*

Sherwood will need access to our Yard Waste Site on Saturday AM... It's that time of the season.

Randy Friday  
Village Administrator

Village of Sherwood  
W482 Clifton Road  
Sherwood, WI 54169

Tel: 920/989-1589  
Fax: 920/989-4084  
[www.villageofsherwood.org](http://www.villageofsherwood.org)

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**From:** Thad Majkowski [mailto:thad.majkowski@cedarcorp.com]  
**Sent:** Wednesday, October 07, 2020 11:58 AM  
**To:** Neal Rabideau <Neal.Rabideau@murphyinc.org>  
**Cc:** Matt Dorow <matt.dorow@cedarcorp.com>; Randy Friday <administrator@villageofsherwood.org>; 'Travis Parish' <TParish@harrison-wi.org>; Jenn Tomazevic <jenn.tomazevic@murphyinc.org>  
**Subject:** RE: Sherwood/Harrison - Kesler Rd Paving

Works here.

Thanks

**Thad M. Majkowski, P.E.**

Director  
Cedar Corporation  
1695 Bellevue Street | Green Bay | WI | 54311  
Office: 920-491-9081 | TF: 800-472-7372  
Direct: 920-785-7302 | Mobile: 920-655-7929  
[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)  
[www.cedarcorp.com](http://www.cedarcorp.com) | [LinkedIn](#) | [Facebook](#) | [Twitter](#)

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**From:** Neal Rabideau <Neal.Rabideau@murphyinc.org>  
**Sent:** Wednesday, October 7, 2020 11:35 AM  
**To:** Thad Majkowski <[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)>

**Cc:** Matt Dorow <[matt.dorow@cedarcorp.com](mailto:matt.dorow@cedarcorp.com)>; 'Randy Friday (Administrator@villageofsherwood.org)' <[Administrator@villageofsherwood.org](mailto:Administrator@villageofsherwood.org)>; 'Travis Parish' <[TParish@harrison-wi.org](mailto:TParish@harrison-wi.org)>; Jenn Tomazevic <[jenn.tomazevic@murphyinc.org](mailto:jenn.tomazevic@murphyinc.org)>  
**Subject:** RE: Sherwood/Harrison - Kesler Rd Paving

Looking at starting Thursday the 15th, 2 days for removal, 1 for stone and fine grading and paving.  
If working Saturday would be ok with the town we can plan for paving Monday or Tuesday at the latest  
Shouldering the next day with landscape restoration right after that.



Thank You,  
Neal Rabideau  
Asphalt/Construction Estimator, Project Mgr.

MCC Inc.	Email: <a href="mailto:Neal.rabideau@murphyinc.org">Neal.rabideau@murphyinc.org</a>
2600 N. Roemer Rd.	Office # (920) 749-3360 x3128
P.O. Box 1137	Fax #(920) 380-9459
Appleton, WI 54912-1137	Cell #(920) 915-0084

**From:** Thad Majkowski <[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)>  
**Sent:** Wednesday, October 7, 2020 11:21 AM  
**To:** Neal Rabideau <[Neal.Rabideau@murphyinc.org](mailto:Neal.Rabideau@murphyinc.org)>  
**Cc:** Matt Dorow <[matt.dorow@cedarcorp.com](mailto:matt.dorow@cedarcorp.com)>; 'Randy Friday (Administrator@villageofsherwood.org)' <[Administrator@villageofsherwood.org](mailto:Administrator@villageofsherwood.org)>; 'Travis Parish' <[TParish@harrison-wi.org](mailto:TParish@harrison-wi.org)>; Jenn Tomazevic <[jenn.tomazevic@murphyinc.org](mailto:jenn.tomazevic@murphyinc.org)>  
**Subject:** RE: Sherwood/Harrison - Kesler Rd Paving

How many days are expected? Saturday?

**Thad M. Majkowski, P.E.**

Director  
Cedar Corporation  
1695 Bellevue Street | Green Bay | WI | 54311  
Office: 920-491-9081 | TF: 800-472-7372  
Direct: 920-785-7302 | Mobile: 920-655-7929  
[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)  
[https://link.edgепilot.com/s/7e3db63a/2V53pz6flES45wy\\_piH4qQ?u=http://www.cedarcorp.com/](https://link.edgепilot.com/s/7e3db63a/2V53pz6flES45wy_piH4qQ?u=http://www.cedarcorp.com/) | [LinkedIn](#) | [Facebook](#) | [Twitter](#)

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**From:** Thad Majkowski  
**Sent:** Wednesday, October 7, 2020 11:03 AM  
**To:** Neal Rabideau <[Neal.Rabideau@murphyinc.org](mailto:Neal.Rabideau@murphyinc.org)>  
**Cc:** Matt Dorow <[matt.dorow@cedarcorp.com](mailto:matt.dorow@cedarcorp.com)>; Randy Friday (Administrator@villageofsherwood.org) <[Administrator@villageofsherwood.org](mailto:Administrator@villageofsherwood.org)>; 'Travis Parish' <[TParish@harrison-wi.org](mailto:TParish@harrison-wi.org)>; Jenn Tomazevic <[jenn.tomazevic@murphyinc.org](mailto:jenn.tomazevic@murphyinc.org)>  
**Subject:** RE: Sherwood/Harrison - Kesler Rd Paving

Let's go forward. Thanks

**Thad M. Majkowski, P.E.**

Director

**Cedar Corporation**

1695 Bellevue Street | Green Bay | WI | 54311

Office: 920-491-9081 | TF: 800-472-7372

Direct: 920-785-7302 | Mobile: 920-655-7929

[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)

[https://link.edgopilot.com/s/7e3db63a/2V53pz6flES45wy\\_piH4qQ?u=http://www.cedarcorp.com/](https://link.edgopilot.com/s/7e3db63a/2V53pz6flES45wy_piH4qQ?u=http://www.cedarcorp.com/) | [LinkedIn](#) | [Facebook](#) | [Twitter](#)

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**From:** Neal Rabideau <[Neal.Rabideau@murphyinc.org](mailto:Neal.Rabideau@murphyinc.org)>

**Sent:** Wednesday, October 7, 2020 10:37 AM

**To:** Thad Majkowski <[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)>

**Cc:** Matt Dorow <[matt.dorow@cedarcorp.com](mailto:matt.dorow@cedarcorp.com)>; Randy Friday (Administrator@villageofsherwood.org) <[Administrator@villageofsherwood.org](mailto:Administrator@villageofsherwood.org)>; 'Travis Parish' <[TParish@harrison-wi.org](mailto:TParish@harrison-wi.org)>; Jenn Tomazevic <[jenn.tomazevic@murphyinc.org](mailto:jenn.tomazevic@murphyinc.org)>

**Subject:** RE: Sherwood/Harrison - Kesler Rd Paving

Thad,

I will be able to get the excavation crew into Sherwood Thursday the 15<sup>th</sup> with prep and paving right behind.

If that doesn't work let me know.

Thank You,

Neal Rabideau

Asphalt/Construction Estimator, Project Mgr.

MCC Inc.

2600 N. Roemer Rd.

P.O. Box 1137

Appleton, WI 54912-1137

Email: [Neal.rabideau@murphyinc.org](mailto:Neal.rabideau@murphyinc.org)

Office # (920) 749-3360 x3128

Fax #(920) 380-9459

Cell #(920) 915-0084

**From:** Neal Rabideau

**Sent:** Wednesday, September 30, 2020 2:47 PM

**To:** 'Thad Majkowski' <[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)>

**Cc:** Matt Dorow <[matt.dorow@cedarcorp.com](mailto:matt.dorow@cedarcorp.com)>; Randy Friday (Administrator@villageofsherwood.org) <[Administrator@villageofsherwood.org](mailto:Administrator@villageofsherwood.org)>; 'Travis Parish' <[TParish@harrison-wi.org](mailto:TParish@harrison-wi.org)>; Jenn Tomazevic <[jenn.tomazevic@murphyinc.org](mailto:jenn.tomazevic@murphyinc.org)>

**Subject:** RE: Sherwood/Harrison - Kesler Rd Paving

Thad, in talking with the excavation side of things we are looking at the week of the 12<sup>th</sup> at the moment to start.

I will get you a more exact date in that week by the end of this week.

Thank You,

Neal Rabideau

Asphalt/Construction Estimator, Project Mgr.

MCC Inc.

2600 N. Roemer Rd.

P.O. Box 1137

Email: [Neal.rabideau@murphyinc.org](mailto:Neal.rabideau@murphyinc.org)

Office # (920) 749-3360 x3128

Fax #(920) 380-9459

## Randy Friday

---

**From:** Thad Majkowski <thad.majkowski@cedarcorp.com>  
**Sent:** Thursday, October 08, 2020 6:30 AM  
**To:** 'Samantha Gehl'; 'Jim Sykes'  
**Cc:** 'Aaron Sykes'; Randy Friday  
**Subject:** RE: Palisades Pond Dam Reconstruction - Meeting Update



Samantha,

Just trying to keep you in the loop. I have to provide the additional cost to the Village Board by Thursday this week. Since your letter indicated an additional cost, the Board needs to know that to make a determination if the Project will go forward. This is just a reminder as noted below.

Thanks

### Thad M. Majkowski, P.E.

Director  
Cedar Corporation  
1695 Bellevue Street | Green Bay | WI | 54311  
Office: 920-491-9081 | TF: 800-472-7372  
Direct: 920-785-7302 | Mobile: 920-655-7929  
[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)  
[www.cedarcorp.com](http://www.cedarcorp.com) | [LinkedIn](#) | [Facebook](#) | [Twitter](#)

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**From:** Thad Majkowski  
**Sent:** Monday, October 5, 2020 7:39 PM  
**To:** Samantha Gehl <SGehl@solutions101llc.com>; Jim Sykes <jsykes@solutions101llc.com>  
**Cc:** Aaron Sykes <asykes@solutions101llc.com>; Randy Friday (Administrator@villageofsherwood.org) <Administrator@villageofsherwood.org>  
**Subject:** RE: Palisades Pond Dam Reconstruction - Meeting Update

Read your letter. Please clarify the following:

If the rebar is not usable, what is the cost to replace?

Let me know if there is a cost increase from the original bid, which included that work, for spray galvanizing and/or hot dipping, each cost increase or decrease.

We need these costs by Thursday so we can get the information into a memo to the Village Board for the Meeting Monday October 12<sup>th</sup>.

Also, a statement saying you will execute the change order and complete the work in 2021 if accepted by the Village Board.

Thanks

**Thad M. Majkowski, P.E.**

Director

Cedar Corporation

1695 Bellevue Street | Green Bay | WI | 54311

Office: 920-491-9081 | TF: 800-472-7372

Direct: 920-785-7302 | Mobile: 920-655-7929

[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)

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**From:** Samantha Gehl <[SGehl@solutions101llc.com](mailto:SGehl@solutions101llc.com)>

**Sent:** Monday, October 5, 2020 3:44 PM

**To:** Thad Majkowski <[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)>; Jim Sykes <[jsykes@solutions101llc.com](mailto:jsykes@solutions101llc.com)>

**Cc:** Aaron Sykes <[asykes@solutions101llc.com](mailto:asykes@solutions101llc.com)>; Randy Friday (Administrator@villageofsherwood.org) <[Administrator@villageofsherwood.org](mailto:Administrator@villageofsherwood.org)>

**Subject:** Re: Palisades Pond Dam Reconstruction - Meeting Update

Hello Thad,

Attached is the So101 response regarding extension of our contract. This is based on the Village willing to extend to an August 2021 completion. There will be some minor housekeeping items to take care of to move the contract into 2021 (finalizing submittals, fully executed change orders, etc). None of these items should pose too much issue or prohibit us from moving forward.

Jim and Aaron had a chance to look at the materials stored at the Village shop, the condition of the materials and a requested response is found in the letter.

Thank you for the information regarding joining the meeting. We look forward to hearing from you following the meeting on October 12.

Best,

Samantha Gehl

Solutions 101 LLC

c: (920) 209-0246

[sgehl@solutions101llc.com](mailto:sgehl@solutions101llc.com)

<https://link.edgепilot.com/s/07ad9819/DQveKzdnSEaAyPrzuwT4ow?u=http://www.solutions101llc.com/>

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---

**From:** Thad Majkowski <[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)>

**Sent:** Monday, September 28, 2020 7:39 PM

**To:** Jim Sykes <[jsykes@solutions101llc.com](mailto:jsykes@solutions101llc.com)>

**Cc:** Aaron Sykes <[asykes@solutions101llc.com](mailto:asykes@solutions101llc.com)>; Samantha Gehl <[SGehl@solutions101llc.com](mailto:SGehl@solutions101llc.com)>; Randy Friday

(Administrator@villageofsherwood.org) <Administrator@villageofsherwood.org>

**Subject:** RE: Palisades Pond Dam Reconstruction - Meeting Update

Jim

Update from the Meeting tonight. Per our discussion, I went thru your current schedule would not allow the work to proceed until November at the earliest. The weather may not be the best weather to complete the work.

With that said and per our discussion, we agreed to allow you the remaining portion of the week to discuss with your vendors and visit the Village for the materials (dam slide gate forms, plywood, rebar, etc.) that you stored there in 2019. Randy can also check with his staff for the inventory in their building being stored. Call or send Randy an email with the items you believe were dropped off and he'll check.

I sent you both change orders to review and contact your vendors regarding same costs from change order or any increases for materials. The three options I discussed with the Village Board are as follows:

1. Cedar to revise the Change Order No. 3 to extend the date for completion to August 2021 with no cost increase.
2. Cedar to revise the Change Order No. 3 to extend the date for completion to August 2021 with an increase for materials.
3. If an increase in costs is proposed, the Village has the option to terminate the contract and move forward with Rebidding the Project in fall for construction in 2021 at no additional costs.

Please look into these items and get back to me on Monday with an email or letter based on your review. this information will be on the October 12<sup>th</sup> Village Board Meeting. If you would like to view the meeting, it will be completed virtually and you can join. Go to the Website.

Thanks, hopefully, we can work together.

## **Thad M. Majkowski, P.E.**

Director

**Cedar Corporation**

1695 Bellevue Street | Green Bay | WI | 54311

Office: 920-491-9081 | TF: 800-472-7372

Direct: 920-785-7302 | Mobile: 920-655-7929

[thad.majkowski@cedarcorp.com](mailto:thad.majkowski@cedarcorp.com)

<https://link.edgopilot.com/s/4317635b/StqOBOVbWU2M3vXpfoj8lQ?u=http://www.cedarcorp.com/> | [LinkedIn](#) | [Facebook](#) | [Twitter](#)

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**From:** Samantha Gehl <SGehl@solutions101llc.com>

**Sent:** Friday, September 25, 2020 12:54 PM

**To:** Thad Majkowski <thad.majkowski@cedarcorp.com>; Randy Friday (Administrator@villageofsherwood.org) <Administrator@villageofsherwood.org>

**Cc:** Jim Sykes <jsykes@solutions101llc.com>; Aaron Sykes <asykes@solutions101llc.com>

**Subject:** Re: Palisades Pond Dam Reconstruction

Hello Thad and Randy -

We appreciate this update. Please see the attached letter.

We look forward to hearing from you.

Samantha Gehl

Solutions 101 LLC

c: (920) 209-0246

[sgehl@solutions101llc.com](mailto:sgehl@solutions101llc.com)

<https://link.edgепilot.com/s/8704461e/CeQrAmvJLkKvo2UO3QZUIg?u=http://www.solutions101llc.com/>

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---

**From:** Thad Majkowski <thad.majkowski@cedarcorp.com>

**Sent:** Wednesday, September 23, 2020 7:03 PM

**To:** Samantha Gehl <SGehl@solutions101llc.com>; Jim Sykes <jsykes@solutions101llc.com>

**Cc:** Randy Friday (Administrator@villageofsherwood.org) <Administrator@villageofsherwood.org>

**Subject:** RE: Palisades Pond Dam Reconstruction

Samantha and Jim,

I called Jim late this afternoon and left a message.

Just got done with the District and Village Board Meeting tonight. We want to update you on the decisions made:

- The Project is going forward without the grant.
- The attached Change Order No. 3 was approved by the Village Board. See attached. Please review and execute it, return a scan to me and I'll complete the execution.
- The Project extension granted today for the original approval and amendment #1 was accepted. See attached.
- Based on the approval of the extension, the WDNR is requesting notification within 5 days of starting and completion. Therefore, we will need a schedule of the work to be completed. Also, would you prefer a mini-precon, walk the Project prior to getting started? Let me know. I will also reissue a Notice to Proceed.
- We will need to review the shop drawing file and see that all are completed with the changes.

Thanks for the assistance of everyone on the Project, we appreciate it. If you need anything else from the Village, let us know.

We look forward to getting this completed.

# "Administrator's Report"

Randy Friday

---

**From:** Randy Friday  
**Sent:** Tuesday, October 06, 2020 3:40 PM  
**To:** 'Steven Paul'  
**Subject:** RE: Detachment Request.

" Palisades Pond Lake District "

Steve,

Your request really is a topic for (at least) the entire Pal. Pond Lake District Board to discuss, if not all the PPLD Members, at a meeting.

I know Joyce Laux is aware of your request, so I leave it in her hands as to how she wishes to proceed.

Regards,

Randy Friday  
Village Administrator

Village of Sherwood  
W482 Clifton Road  
Sherwood, WI 54169

Tel: 920/989-1589  
Fax: 920/989-4084  
[www.villageofsherwood.org](http://www.villageofsherwood.org)

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-----Original Message-----

**From:** Steven Paul [mailto:[stevenpaul7@gmail.com](mailto:stevenpaul7@gmail.com)]  
**Sent:** Friday, October 02, 2020 12:21 PM  
**To:** Randy Friday <[administrator@villageofsherwood.org](mailto:administrator@villageofsherwood.org)>  
**Subject:** Detachment

Hi Randy, wondering if you had a chance to talk to Joyce about my detachment request. I would like to keep the process moving and I would not want to be holding up the dam project unnecessarily. Steve Paul

Sent from my iPhone

**LAW ENFORCEMENT SERVICES CONTRACT  
FOR VILLAGE OF SHERWOOD**

This Supplemental Police Services Contract (“Contract”) is entered into by and between Calumet County (“County”), 206 Court Street, Chilton, Wisconsin, and the Village of Sherwood (“Village”), W482 Clifton Rd, Sherwood, Wisconsin.

WHEREAS, Wis. Stat. § 60.56(1)3. Provides that a Village Board may provide for law enforcement in the Village or any portion of the Village in any manner; and

WHEREAS, the Wisconsin Attorney General has concluded that a “County has an interest and duty to provide law enforcement in all of the Villages and Towns, and that the Sheriff and his deputies can enforce Village or Town ordinances if necessary to maintain peace and order,” and

WHEREAS, County and Village (collectively, “the Parties”) have concluded that it would be in their best interests to enter into this Contract for the purpose of permitting County to provide certain law enforcement services to Village; and

WHEREAS, the incumbent Sheriff of Calumet County has approved this Contract;

IN CONSIDERATION OF the mutual covenants and promises hereinafter set forth and for other good and valuable consideration, the receipt of which is acknowledged by the Parties, it is agreed as follows:

**1. Scope of Services.**

- a. The County shall furnish to the Village police patrol services to be rendered for an average total of 7 hours per week or 364 hours per year. Trial time and trial preparation in connection with Village ordinance enforcement shall be counted as a portion of the 7-hour weekly average. Intake Court and case preparation time in connection with initial appearances for violations of Wisconsin Statutes or Village ordinances will not be counted toward the 7 hour per week average.
- b. The Village shall have the right to additional law enforcement services. Should the Village determine a need for additional law enforcement service(s), it will notify the County, in writing, of the specific additional law enforcement service(s) within 60 days of the request. The cost of the additional law enforcement services shall be determined based upon the current hourly contractual rate.
- c. All time spent by officers, under the terms of this Contract, will be recorded on separate daily worksheets. The Sheriff’s Department will provide a summary of monthly activity and call data to the Village. The

## Law Enforcement Services Contract

Sheriff's Department will also provide the Village law enforcement record keeping for the activities of County officers under this Contract.

**2. Reservation of Authority.** The Sheriff shall have sole authority to exercise discretion in the performance of the Sheriff's law enforcement duties; that the Sheriff shall have sole discretion to schedule and direct officers who may provide services under this contract; that officers patrolling in the Village are deputy sheriffs serving solely under the control of the Sheriff; that neither the sheriff nor any deputy sheriff shall be deemed to be a Village officer when performing any services in connection with this Contract; and that Village shall have no supervisory control over the Sheriff or any such officers.

- a. The officers will enforce all local ordinances subject to the instruction of the Sheriff. The Village Attorney will handle the prosecution of those matters in any proceedings to enforce Village Ordinances.
- b. At all times the County's responsibility hereunder shall be subject to the availability of its forces and at the Calumet County Sheriff's sole discretion.

### **3. Remuneration:**

- a. The Village shall pay the County \$20,693.40 in quarterly installments of \$5,173.35, due on the first day of each calendar quarter (January 1<sup>st</sup>, April 1<sup>st</sup>, July 1<sup>st</sup> and October 1<sup>st</sup>).
- b. If the Village desires law enforcement services in addition to those set forth in Paragraph 1 above, the hourly rate is \$56.85 per hour.
- c. In the event this Contract is terminated, the Village shall pay for the services rendered prior to and including the day of termination on a pro-rated basis.
- d. In the event the Sheriff's Department is unable to or does not provide a total of 364 hours of service each calendar year, during the term of this Agreement, the number of hours less than 364 shall be multiplied by \$56.85, and this amount shall be deducted from the fourth quarterly payment due to the County.

### **4. Term, Continuation, and Termination.**

- a. The Term of this Contract shall be from January 1, 2021 to December 31, 2021, or until terminated pursuant to paragraph 4(c).
- b. Upon the expiration of the term of a Sheriff who has approved this Contract, this Contract may be continued by the successor to such Sheriff upon written notice to the County and Village, provided that this Contract has not at any time been terminated pursuant to paragraph 4(c).

## Law Enforcement Services Contract

- c. Either party may terminate this Contract at any time by providing 90 days' written notice to the other party.
- 5. Vehicles and Equipment.** All vehicles furnished by the COUNTY under this CONTRACT shall carry the identifying marks of the Sheriff's Office. All vehicles and other equipment shall remain the property of the COUNTY.
  - 6. Breach:**
    - a. Any violation by Village of any portion of this contract shall constitute a breach of this Contract by Village. In the event of such breach, County shall have the option of declaring this Contract terminated. If this Contract is declared terminated by County, Village shall pay County for such police service rendered through the date of termination, prorated on the basis of the hourly charge set forth above.
    - b. Any violation by County of any portion of this contract shall constitute a breach of this Contract by County. In the event of such breach, Village shall have the option of declaring this Contract terminated. If this Contract is declared terminated by Village pursuant to this paragraph, Village is not liable for any charges for police services rendered after receipt of written notice of termination by the County, with payment for services rendered prior to receipt of that notice to be prorated on the basis of the hourly charge set forth above.
  - 7. Compliance With Laws.** County and Village agree to comply with all applicable codes, laws, ordinances, regulations, rules, and statutes of any public authority that are in any manner related to the performance of this Contract.
  - 8. Limitation of Immunity or Damages.** Nothing in this Contract shall constitute a waiver or limitation of any immunity or limitation on damages in Section 893.80 Wis. Stats., by either Calumet County or Village. Both Calumet County and the Village shall procure insurance for the services contemplated by this Contract.
  - 9. Entire Agreement.** This Contract constitutes the entire agreement between the Parties and supersedes any and all other agreements, either oral or written, between the Parties with respect to its subject matter. Each Party acknowledges that no representation, inducement, promise, or agreement has been made by or on behalf of any Party which is not embodied herein and agrees that no agreement, promise, or statement not contained in this Contract shall be valid or binding.
  - 10. Modification.** This Contract may not be altered, amended, or modified except by written instrument signed by the Parties expressly stating that it constitutes an amendment to this Contract. Under no circumstances shall County be liable for the cost of any changes or additions to the work to be performed unless such changes or additions are agreed to by County in writing signed by a person with lawful authority granted by County to accept such changes or additions.

Law Enforcement Services Contract

**11. Notices.** All notices, reports, requests, or demands to be given by either party to the other under the provisions of or in connection with this Contract shall be sent, postage prepaid, by registered or certified mail, return receipt requested, properly addressed to the respective party as follows:

COUNTY: Calumet County Sheriff  
206 Court Street  
Chilton, WI 53014

For legal notices:  
Corporation Counsel  
206 Court Street  
Chilton, WI 53014

VILLAGE: Village Clerk  
W482 Clifton Rd  
Sherwood, WI 54169

- 12. Preservation of Rights.** The failure of a Party to enforce any provision of this Contract, any right with respect to the Contract, or any election provided for by this Contract shall not in any way be considered to waive such provision, right, or election, or to in any way affect the validity of this Contract. The failure of a Party to exercise any provision, right, or election shall not preclude or prejudice the Party from later enforcing or exercising the same or any other provision, right, or election that it may have under the Contract.
- 13. Governing Law and Venue.** This Contract shall be governed by and construed in accordance with the laws of the State of Wisconsin and venue shall lie with the Calumet County Circuit Court.
- 14. Severability.** The provisions of this Contract are severable, and if any provision of this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the Contract shall remain in full force and effect and shall not in any way be affected, impaired, or invalidated unless the effect of holding such provision invalid, void, or unenforceable is to defeat the entire purpose of the Contract.
- 15. Authority.** The signatories to this Contract warrant that they have the full authority to enter into this Contract and make it binding on the Parties to the Contract without further action or approval.

Law Enforcement Services Contract

16. Each Party represents that it has been represented by legal counsel in connection with this Contract and acknowledges that it has participated in the drafting hereof. In interpreting and applying the terms and provisions of this Contract, the Parties agree that no presumption will exist or be implied against the Party which drafted such terms and provisions.
17. Nothing contained herein will be deemed or construed by the Parties hereto as creating the relationship of principal and agent or partnership between the Parties hereto. In addition, nothing herein will be construed as obligating either Party to the expenditure of funds or for the future payment of money in excess of appropriations authorized by law.
18. Each of the Parties has read and understands the provisions of this Contract.
19. **Counterparts.** This Contract may be executed in one or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument. A facsimile signature will have the same legally binding effect as an original signature.
20. **Non-appropriation.** If during the term of the Contract, the Calumet County Board of Supervisors shall fail to appropriate sufficient funds or approve necessary revenue amounts to carry out Calumet County's financial obligations under this Contract, this Contract shall be terminated as of the date existing funds have been exhausted and no funds are available and such termination under this non-funding provision becomes effectively immediately, without penalty to the County.
21. **Waiver of Wis. Stat. §893.80.** The Village hereby waives the requirement that the County comply with Wis. Stat. §893.80 in the event that the County sends an invoice when the Village thereafter fails to pay said invoice within 60 days thereafter. Further the Village agrees that it will not plead the affirmative defense of failing to comply with the notice provisions of Wis. Stat. §893.80 in the event the County sends an invoice and the Village thereafter fails to pay said invoice within 60 days thereafter and the County files suit against the Village for payment of said invoice(s).
22. **Headings.** The headings of each paragraph are for ease of reference and shall not be used to interpret the provisions of this Contract.
23. The recitals are incorporated herein and made a part of this Contract.

- SIGNATURE PAGE FOLLOWS -

Law Enforcement Services Contract

CALUMET COUNTY

VILLAGE OF SHERWOOD

By:

By:

 (SEAL)  
Todd Romenesko  
County Administrator

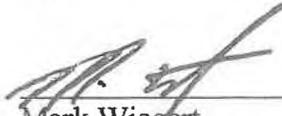
\_\_\_\_\_ (SEAL)  
Village President

9-21-2020  
Date

\_\_\_\_\_  
Date

By:

By:

 (SEAL)  
Mark Wiegert  
Sheriff

\_\_\_\_\_ (SEAL)  
Village Clerk

9-28-2020  
Date

\_\_\_\_\_  
Date



# MEMO

**FM: Kristy Van Hefty – Office Coordinator**

**TO: Village Board**

**RE: Appreciation dinner**

**Date: October 8, 2020**

---

Dear Village Board Members,

Due to COVID-19 cases increasing I am providing some safe alternative options to give each of the Board Members in lieu of the appreciation dinner this year.

Please let me know if you want me to purchase one of the 7 items listed below for each of the Board Members to receive in lieu of the dinner.

1. Fruit Basket
2. Cheese Basket
3. Turkey
4. Ham
5. Dick's Family Foods Gift Card \$30.00 or \$40.00
6. Poinsettia Plant
7. Box of Chocolate Candy

Thank you,

A handwritten signature in cursive script that reads "Kristy Van Hefty".

## Cooperative Agreement To Satisfy Eligibility for Recycling Consolidation Grant, Calendar Year 2021

This agreement is entered into between the Cities of Brillion, Chilton, Kiel, and New Holstein, Villages of Harrison, Hilbert, Potter, Sherwood and Stockbridge; and the Towns of Brillion, Brothertown, Calumet, Charlestown, New Holstein, Rantoul, Stockbridge, and Woodville for the purpose of implementing efficiencies related to operating an effective recycling program in accordance with ss. 287.11 and 287.24, Wis. Stats., and ch. NR 542, Wis. Admin. Code.

The Cities of Brillion, Chilton, Kiel, and New Holstein, Villages of Harrison, Hilbert, Potter, Sherwood and Stockbridge; and the Towns of Brillion, Brothertown, Calumet, Charlestown, New Holstein, Rantoul, Stockbridge, and Woodville agree to jointly undertake the following effective recycling program activities:

- Collecting and transporting recyclable materials; and
- Developing and distributing educational materials relating to waste reduction, reuse, and recycling.

### Description of Effective Recycling Program

The purpose of this agreement is to cooperatively coordinate and promote an electronics recycling information/education and collection program to increase recycling of e-waste being generated within the jurisdiction of participating communities. This program will include the following components:

1. Educate residents and businesses to reinforce Wisconsin's e-waste regulations;
2. Educate residents and businesses about proper disposal of e-wastes and outlets; and
3. Facilitate the recycling and safe disposal of additional e-waste items by holding a low-cost e-waste collection program within the service area in which all residents can participate.

### Responsibilities

Participating Responsible Units, working in partnership with Calumet County, will undertake the following tasks:

1. Local RUs will distribute e-waste educational materials developed by WI DNR using electronic and print means. Materials will be posted on local government websites, articles will be included in local newsletters, and DNR publications will be acquired and distributed to residents without internet access.
2. Local RUs will distribute information on specific e-waste recycling options for residents in the service area using materials provided by Calumet County.
3. Local RUs will hold at least one e-waste collection event within the service area, to which all residents will be allowed to deliver e-waste. Local RUs will coordinate with Calumet County to make arrangements with an appropriate contractor; track data regarding types and quantities of electronics recycled; and compare with amounts recycled in previous events to evaluate program effectiveness and determine need for future collection events.

### Funding and Expected Savings

1. Each RU will maintain a record of all costs associated with in-kind services rendered under this agreement.
2. In the event that the costs of services procured under this agreement should exceed the revenue received under the 2021 Recycling Efficiency Grant, each RU will be responsible for their share of that deficit, calculated on a per capita basis, based on the population served by the RU.
3. Holding this program collectively will allow efficient and cost-effective service coverage within the county without requiring each local RU to host its own program.

**Term of Agreement**

The term of this agreement shall be from January 1, 2021 through December 31, 2021.

The undersigned parties mutually agree to the terms and conditions of this Cooperative Agreement.

Karen Jannette

Karen Jannette  
Signature of Authorized Representative

Town of Brillion

9-10-2020  
Date

Larry Propson

Larry Propson  
Signature of Authorized Representative

Town of Brothertown

9-10-2020  
Date

Jodie Goebel

Jodie Goebel  
Signature of Authorized Representative

Town of Calumet, Fond du Lac County

9/24/2020  
Date

Wilmer Geiser

Wilmer Geiser  
Signature of Authorized Representative

Town of Charlestown

9/10/2020  
Date

Mary Jo Muellenbach

Mary Jo Muellenbach  
Signature of Authorized Representative

Town of New Holstein

9/21/2020  
Date

Mary Schwartz

Mary Schwartz  
Signature of Authorized Representative

Town of Rantoul

09/10/2020  
Date

Steve Phipps

Steve Phipps  
Signature of Authorized Representative

Town of Stockbridge

09/08/2020  
Date

Ellen Pattermann

Ellen Pattermann  
Signature of Authorized Representative

Town of Woodville

09-11-2020  
Date

Travis Parish

Travis Parish  
Signature of Authorized Representative

Village of Harrison

9.21.2020  
Date

Dennis DuPrey

Signature of Authorized Representative

Village of Hilbert

Date

Lisa Herrick

Signature of Authorized Representative

Village of Potter

Date

Randy Friday

Signature of Authorized Representative

Village of Sherwood

Date

Jessica Fox

Signature of Authorized Representative

Village of Stockbridge

Date

Lori Gosz

Signature of Authorized Representative

City of Brillion

Date

David De Troye

Signature of Authorized Representative

City of Chilton

Date

Jamie Aulik

Signature of Authorized Representative

City of Kiel

Date

Cassandra Langenfeld

Signature of Authorized Representative

City of New Holstein

Date

Tim Mueller

9-10-2020