

Village Board Meeting Minutes
Oct. 8, 2018

- 1) Call to Order and Roll Call. – *President Laux called the meeting to order at 6:30 p.m. with roll call:*

Present

Roger Kaas

Joyce Laux

Ned Marks

David Miller

Lisa Ott

Kathy Salo

Absent

Bob Benz, absent

Others Present

Susan Williams, Clerk-Treasurer

Randy Friday, Administrator

- 2) Pledge of Allegiance. – recited.
- 3) Approval of the Agenda. - ***Miller moved to approve the agenda as presented. Kaas 2nd. Motion carried unanimously.***
- 4) Approval of Minutes: Sept. 24 (Regular Meeting). – ***Kaas moved to approve the minutes of the regular meeting of the Village Board for September 24, 2018, as presented. Salo 2nd. Motion carried unanimously.***
- 5) Registered Citizen Comments on Agenda Items.
- 6) Public Hearing: *Municipal Code Restatement/Amendment – Chapt. 20 (Traffic Code) & 40 (Fees and Penalties).*

After three calls President Laux opened the Public Hearing at 6:33 p.m.

Kaas, hearing no comments moved to close the Public Hearing at 6:33 p.m. Miller 2nd. Motion carried unanimously.

- 7) Report of the Community Development Authority (Sept. 26)

Kaas reported hearing of a senior housing development at Shawano Lake, Mason Manor with amenities the Village is looking for and will reach out to the developers, Three Pillars to find out if they have interest in bringing similar facilities to Sherwood.

- a) Shenanigan’s building: Project down to rubble, removal & restoration.

Kaas reported the project is coming to a completion after delays from asbestos reporting/remediation issues, Wisconsin Department of Natural Resources inspections, and contractor scheduling.

- b) 50/50 Matching Grant Program Guidelines – Ongoing review.

Kaas stated a recent change to the policy was the requirement of all requests requiring a minimum of three bids. Kaas reported additional changes may take place in the coming months.

- c) 'MT Solutions' (W571-573 Castle Drive): Presentation for future grant funds.

Kaas stated the owner appeared in front of the CDA, sharing the restaurant concept and promising to have revised documents including 50/50 matching grant documents before the next regular meeting.

- 8) Report of Village Officers.
 - a) Village President
 - b) Fox Cities Area Room Tax Commissioner
 - c) Clerk/Treasurer
 - i. *Consent Agenda* (Financials; Operator's License request).

Kaas moved to approve the Consent Agenda as presented. Salo 2nd. Motion carried unanimously.

- ii. *Approve/Consider Request to convey cemetery plot (Giesen, Sept. 21, 2018).*

Miller moved to approve the request to convey one cemetery plot from Robert and Catherine Giesen to Patricia Eckrich, as presented. Ott 2nd. Motion carried unanimously.

- 9) Village Engineer and/or Utility Operator: Project Update(s).

Friday reported the street construction work is done for the year.

- 10) Village Administrator: Project Update(s).

- 11) Old Business: None.

- 12) New Business:
 - a) *Municipal Code – Proposed amendments.*
 - i. Ch. 20; Art. V – Traffic Code.
 - ii. Ch. 40 – Fees & Penalties.

Salo moved to approve the amendment to the Municipal Code as presented. Miller 2nd. Marks – nay. Motion carried.

- b) *Contract A-18 – Pay Request #3: A Request for Payment (\$253,799.19; MCC, Inc.) for work completed through Sept. 21.*

The Board asked and Friday agreed he was satisfied with the work to date.

Kaas moved to approve the Contract A-18 – Pay Request #3: A Request for Payment (\$253,799.19; MCC, Inc.) for work completed through Sept. 21, as presented. Marks 2nd. Motion carried unanimously.

- 13) Complaints & Compliments:
 - a) *Storm water & berm between yards (Sept. 19; Hofslund).*
 - b) *Signage at Post Office driveway intersection with Clifton Road (Sept. 28; Brummond).*
- 14) Correspondences:
 - a) *Monthly Activity Report (Aug.; Calumet County Sheriff's Dept.).*
 - b) *Storm Water at Mustang (Petrie) Pond (Sept. 19; Bastjen).*
 - c) *Tree City USA Application Packet – Confirmed (Oct. 2).*
- 15) Adjournment. – ***Kaas moved to adjourn the meeting at 7:17 p.m. Ott 2nd. Motion carried unanimously.***

Minutes prepared for review and approval by Susan Williams, Village Clerk-Treasurer.