

Village of Sherwood Community Development Authority Meeting Minutes Sept. 26, 2018

- 1) Call to Order/Roll Call. - *Kaas called the meeting to Order at 6:30 p.m. with Roll Call:*

Present:

Roger Kaas; Chairperson
Cheryl Dewing
Jack Kruse
Steve McGrath
David Miller
Todd Thiel
Tom Vande Hey

Absent:

none

Others present:

Randy Friday, Administrator
Susan Williams, Clerk-Treasurer

- 2) Pledge of Allegiance. – recited.
- 3) Approval of the Agenda. – *Vande Hey moved to approve the agenda as presented. Dewing 2nd. Motion carried unanimously.*
- 4) Approval of Minutes: Aug. 22 (Regular Meeting). – *Miller moved to approve the minutes of the regular meeting of the Community Development Authority for August 22, 2018, as presented. Vande Hey 2nd. Motion carried unanimously.*
- 5) Registered Citizen Comments on Agenda Items.
- 6) Officer's Report.

Kaas stated he will contact Three Pillars which runs Mason Manor (Shawano Lake and Dousman) to find out if the developers would have interest in Sherwood.

- 7) Old Business:
- a. *Finance holdings & history:* Update.
 - b. *Shenanigans Raze Update:*
 - i. Inspection/Reporting – Complete.
 - ii. Asbestos Remediation Contract (Brothers Royal Cleaning; Base bid = \$9,500): Amendment due to unreported asbestos-related materials increased to \$1,200. Contractor called back to site by DNR with additional billing of \$1,104 – Complete. (Aug. 22; see Report) Consider/Approve.

Miller moved to approve the \$1,104 additional asbestos-related materials remediation to Brothers Royal Cleaning, as presented. Mc Grath 2nd. Motion carried unanimously.

- iii. Building razing: *Statewide Razing* began demo post-Labor Day. Anticipated completion is end-September (weather dependent).

Friday stated the property is down to rubble and the crusher is on site. Friday reported discussion with the contractor indicated they hoped to have it done by the end of September.

- c. Amend 50/50 Matching Grant Program Guidelines – Matrix development regarding Board-proposed guideline changes (by year-end).

Friday stated this item will continue to be on future agendas in order to compile a list.

Thiel reported there had been suggestions about lifetime limits.

Kaas stated that is an interesting point, but questioned why would the Authority penalize businesses.

Thiel questioned the basis of the program, why should the CDA subsidize.

Friday reminded the Authority that there will signage related requests.

Thiel stated some older businesses will have more needs than newer businesses.

Kruse reported his review of the list of grants awarded so far is primarily for the businesses to maintain instead of improvements.

Kaas stated the CDA has deviated from the original plan.

Vande Hey reported the veterinary is an example of a request to enhance its business.

8) New Business:

- i. *Request for funding: 50/50 Matching Grant Fund, or other funds (MT Solutions).*

A request by MT Solutions (Tony Genisot) for re-development of two commercial business suites (W571/W573 Castle Drive) as the 'Palenque' Mexican restaurant, which includes a liquor license approved by the Village Board (July 9).

(Note: Information to be presented by Requestor at Board Meeting.)

9) Correspondences:

- a. *Dept. of Revenue FY2019 Personal Property Aid Distribution changes (League of Wisconsin Municipalities).*
- b. *East Central Wisconsin Regional Planning Commission – Fees for Services [2019 →] (Eric Fowle – Exec. Director; ECWRPC).*
- c. *Economic Development – Focus on Calumet (Calumet Co. Econ. Development).*

10) Adjournment. – ***Kaas hearing no objection adjourned the meeting at 8:16 p.m.***

The minutes prepared for review and approval by Susan Williams, Clerk-Treasurer.