

**Park, Recreation and Urban Tree Board Meeting Minutes
August 19, 2024**

- 1) Call to Order and Roll Call – *Chairman Jack called the meeting to order at 6:30 p.m. with roll call:*

Present

Ashley Baldwin

Connie Bailey

Tom Jack

Tyler Moore

Ruth Sprangers

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Absent

David Miller

Rich Storey

Others Present

Brenda Stumpf, Rec Coordinator

Padrick Dunn, Administrator

Eric Fowle, Cedar Corp.

- 2) Pledge of Allegiance – *Recited.*
- 3) Approval of the Agenda – ***Moore moved to approve the August 19, 2024 agenda. Baldwin seconded. Motion approved.***
- 4) Approval of Minutes: July 15, 2024 – ***Moore moved to approve the July 15, 2024 minutes. Bailey seconded. Motion approved.***
- 5) Registered Citizen Comments on Agenda Items – *None*
- 6) Chair’s Report – *None*
- 7) Recreation Coordinator Report – *Past events included: Ice Cream Social on July 16th with 136 attendees, Sunday Afternoon Entertainment was David Stokes on July 28th with 40 people attending. We had Jedidiah on July 25th for the “It’s Almost Friday” with 60 attending, on Movie Night that was held August 2 we showed Wonka with 50 attending and Summerfest was held on August 18th with a great turnout. Upcoming events include the last “It’s Almost Friday” music series featuring A-Town Unplugged Duo on August 22 at 6pm and Stumpf stated that there is another Bus Trip scheduled to Warren’s Cranberry Fest on September 28th and that this is with the Village of Kimberly and Little Chute.*

The updated park impact fees showed a total of \$52,537.47.

Stumpf shared the recreational water inspection report and stated that everything was good. She stated that the State of Wisconsin has changed a lot of the codes and basically requires more documentation to be on site, so there are violations listed that need to be addressed before next year’s startup and/or inspection.

8) Old Business:

a) CORP – *Eric Fowle from Cedar Corp was on hand to review Chapter 2 and 6 of the CORP plan that is being updated. The main focus of the conversation was the two maps that are marked with “public input suggestions”. Summary of Public Engagement Comments and Suggestions for new park facilities that was marked draft for discussion only, had areas marked for suggestions for new park facilities. Discussion was held with recommendations, revisions will be made for the next meeting that Cedar is in attendance. They also reviewed the Summary of public engagement comments and suggestions for new trails. Discussion was held and recommendations were made and will review at the next meeting scheduled with Cedar Corp.*

9) New Business:

a) Review bids to sealcoat Wanick Park parking lots and basketball court-2 bids were received to have the parking lots and basketball court re-sealed at Wanick Park. The bids were from Valley Sealcoat and Badgerland Sealing. Stumpf stated that a 3rd was requested but didn't respond to email or phone. Stated that \$15,000.00 was in the budget to have this done this year. Moore was concerned with Badgerland not having a warranty stated on the quote for the 2 year on any rout-repaired cracks that fail within 2 years of the project. Stumpf stated that she will reach out to Badgerland regarding. She also stated that there are really no cracks in the parking lots that will need to be sealed.

Moore made a recommendation to accept the quote from Badgerland Sealing provided they add a warranty for \$8,800.00. Sprangers seconded it. All in favor.

10) Correspondences

a) None

11) Citizen Complaint/Compliment – None

12) Adjournment – ***Sprangers made a motion to adjourn at 7:47p.m. Moore seconded it. All in favor.***

Respectfully submitted for review and approval by Brenda Stumpf, Acting Clerk