

# Sherwood Plan Commission Meeting Minutes

Aug. 6, 2018

- 1) Call to Order/Roll Call. – *Chairman Summers called the meeting to order with roll call at 6:30 p.m.:*

***Present:***

*Jean DeKeyser  
Bob Gillespie  
Joyce Laux  
Kathy Salo  
Steve Summers*

***Absent:***

*Scott Sheppard  
Brad Schmidt*

***Others Present:***

*Susan Williams, Clerk-Treasurer  
Randy Friday, Administrator*

- 2) Pledge of Allegiance. – recited.
- 3) Approval of the Agenda. - ***Salo moved to approve the agenda as presented. Laux 2<sup>nd</sup>. Motion carried unanimously.***
- 4) Approval of Minutes: July 2, 2018 – Regular Meeting - ***Gillespie moved to approve the minutes of the regular meeting of the Plan Commission as presented. Salo 2<sup>nd</sup>. Motion carried unanimously.***
- 5) Citizen comments on agenda items.

John Sharer, W5011 Cherrywood Dr., Sherwood – regarding agenda item 7) b) voiced support of most recent submittal for stormwater pond and plan from the developers and physical layout by Village Staff.

- 6) Officer's Report

- a. Plan Commission; Chair

*Summers stated the Village Board added one item to the list for the zoning code update. Friday stated the Village Board directed the Plan Commission to move forward with the list. Summers stated he would work with Friday during the week to develop the Request For Proposal for the professional firm engagement.*

- b. Member Goals:

- Zoning Code Update: Assist staff hiring consultant.

- c. Zoning Administrator.

- 7) Old Business:

- a. *Calendar*: Review of annual Comprehensive Plan obligations (May and Dec.).
- b. *Concept Plan Review (New subdivision development – ‘Pond View Estates’)*: Subdivision development between Natures Way (LakeShore Estates – East) terminus and Stommel Road (Wittman), including new stormwater management information.

*Friday stated the most recent submitted plan places the stormwater pond in lot 41 and part of lot 40 and that will connect to the piping that comes out of Miller Pond. Friday reported all would be on Village property.*

*Summers questioned if Nick Vande Hey (McMahon) had reviewed and given an opinion on it and Friday responded that he had not.*

***Salo moved to approve the plan contingent upon a review and approval by Village stormwater expert Nick Vande Hey. DeKeyser 2<sup>nd</sup>. Motion carried unanimously.***

8) New Business:

- a. *Request for sanitary sewer extension to serve one proposed new home on a 6-acre, Clifton Road site (Stumpf): Review and/or recommendation regarding Stumpf lots on Clifton Road and future use if in compliance with current zoning district, and/or requirements to subdivide and create ‘Area Development Plan’.*

*Friday reported there are not parcels similar in Village to the one in question, one house on 6 acres that are zoned agriculture. Friday stated in an urbanized area that there are 2.5 homes per acre. Friday suggested requesting an area development plan from the owners. Friday stated this will give the Village the property owner’s intent on what they plan for the parcel.*

*Salo stated it is short sighted and counter intuitive to the Village plan. Friday reported the future land use map shows residential for the property.*

*Salo stated the Village should not have one home on 6 acres of land, there should be a plan for it and it should follow the Village plan. Gillespie questioned the taxing of the property and Friday responded that it is dependent on the use. Friday questioned a home and then allowing the farming of the remaining acres. Gillespie agreed with Salo. Laux agreed with Salo and stated that with the large garage on the property it is not in alignment with the Village plan.*

***DeKeyser moved to deny the sewer extension until an approved area development plan would be presented by the property owner. Laux 2<sup>nd</sup>. Motion carried unanimously.***

9) Correspondences:

- a. Electronic signage complaint at *Play & Grow Childcare Center* (Mueller; July 24).

10) Adjourn. – *Salo moved to adjourn the meeting at 7:20 p.m. DeKeyser 2<sup>nd</sup>. Motion carried unanimously.*

*Minutes approved for review and approval by Susan Williams, Village Clerk-Treasurer.*