

## Village Board Special Meeting Minutes

July 24, 2019

- 1) Call to Order and Roll Call: President Joyce Laux called the meeting to order at 6:01 pm. Trustees present included David Miller, Ned Marks, Kathy Salo, Roger Kaas, and Lisa Ott. Also in attendance was Jeff Rustic of Schuller & Associates, Village Administrator Randy Friday, and Clerk/Treasurer Jo Ann Lesser.
- 2) Pledge of Allegiance: All those present stood to recite the Pledge of Allegiance.
- 3) Approval of the Agenda: Trustee Salo made a motion to approve the agenda and Trustee Benz seconded the motion. Motion carried, 7-0.
- 4) Approval of Minutes: None.
- 5) Registered Citizen Comments on Agenda Items: None
- 6) Report of Village Officers.
  - a) Village President: None
  - b) Fox Cities Area Room Tax Commissioner: None
  - c) Clerk/Treasurer
    - i. New Operator Application for Malorie Dragoo, Alexa Harrison and Renewal Operator Application for Kendra Van Camp: Clerk/Treasurer Lesser informed the Board that all background checks were satisfactory with the exception of Alexa Harrison which showed retail theft and underage drinking citations in 2017. Trustee Kaas requested that Alexa Harrison come to the next meeting to discuss concerns that the Board has regarding her license. Trustee Benz made a motion to approve operator license applications for Malorie Dragoo and Kendra Van Camp. Trustee Miller seconded the motion. Motion carried, 7-0.
- 7) Village Engineer and/or Utility Operator. Update(s): None
- 8) Village Administrator: Project Update(s): None
- 9) Old Business:
  - a) *Pond View Estates (new subdivision).*
    - i. *Final Plat – Pond View Estates.*
      - Resolution #2019-05: Accept *Final Plat* (includes proposed infrastructure costs and improvements, et. al.): Trustee Benz made a motion to approve the Pond View Estates final plat contingent upon receiving the line of credit and the escrow money per the developer's agreement. Trustee Miller seconded the motion. Motion carried, 6-1.
      - Resolution #2019-06: Termination of Easement (Stommel Road trail area abutting vacant land owned as part of planned subdivision): Trustee Salo made a motion to approve the resolution terminating the easement abutting vacant land on Stommel Road. Trustee Ott seconded the motion. Motion carried, 7-0.
    - ii. *Consider Developer Agreement.*
      - Resolution 2019-07: Accept *Developer Agreement*: Trustee Kaas made a motion to approve the developer's agreement for Pond View Estates contingent upon receiving the line of credit and the escrow money. Trustee Miller seconded the motion. Motion carried, 6-1.

10) New Business:

- a) *Contract B19 – Meehl-Stumpf Subdivision:* Request by Contractor to allow three (3), half-day, Saturday work days in project area (7am to 1pm): It was explained by Administrator Friday that the construction crew for the Stumpf/Meehl project is requesting to be allowed to work on Saturday mornings. Friday explained that it would only be three and they want to be done early to allow their crew time off. President Laux was concerned that there would be no extra cost to the village, it was confirmed by Friday there would not be any additional charges. Trustee Kaas made a motion to approve the request to allow the construction crew to work up to three Saturdays if needed, starting no earlier than 7 am and being done by 1 pm. Trustee Marks seconded the motion. Motion carried, 7-0.

11) Complaints & Compliments: None.

12) Correspondences: None.

13) Adjournment: The meeting adjourned at 6:54 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC  
Clerk/Treasurer