

Village Board Meeting Minutes
July 23, 2018

- 1) Call to Order and Roll Call. – *President Laux called the meeting to order at 6:30 p.m. with roll call:*

<i>Present</i>	<i>Absent</i>
<i>Bob Benz</i>	<i>none</i>
<i>Roger Kaas</i>	<i>Others Present</i>
<i>Joyce Laux</i>	<i>Susan Williams, Village Clerk-Treasurer</i>
<i>Ned Marks</i>	<i>Randy Friday, Administrator, excused</i>
<i>David Miller</i>	<i>Brenda Stumpf, Rec. and Park Coor,</i>
<i>Lisa Ott (arr. 7:57 pm)</i>	<i>Steve Summers, Plan Comm. Chair.</i>
<i>Kathy Salo</i>	

- 2) Pledge of Allegiance. – recited.
- 3) Approval of the Agenda. – ***Benz moved to approve the agenda as presented. Salo moved to advance Wiegert presentation, Benz agreed to the amendment. Marks 2nd. Motion as amended carried unanimously.***
- 4) Approval of Minutes: July 9 (Regular Meeting). – ***Salo move to approve the agenda as presented. Miller 2nd. Benz moved to amend the minutes to add directed Friday to resolve and explain the disappearance of the berm to the motion in 7) b). Salo and Miller agreed to the amendment. Motion as amended carried unanimously.***
- 5) Registered Citizen Comments on Agenda Items. –

Mark Wiegert, 976 W. Mill St., Chilton – regarding agenda item 6), informed the Board of his candidacy for Calumet County Sheriff.

- 6) Presentation:
- Clarence Zahringer: Honoring past-Village President Clarence Zahringer on his 100th Birthday and 25 years of service to the Village.

President Laux presented Mr. Zahringer with a plaque celebrating his 100th birthday and thanked him for his 25 years of service.

Mr. Zahringer thanked the Village for the plaque and hoped the Village appreciated his efforts.

- Mark Wiegert: Introduction of candidate for Calumet County Sheriff.

- 7) Report of the Parks, Rec. & Urban Tree (PRUT) Board (July 16)
- a) *Community Center Rental (Cortes):* Non-refund of deposit.

Miller moved to keep the deposit for the Cortes rental and bill them for the additional costs related to the event they held at the Sherwood Community Center on July 16, 2018. Kaas 2nd. Motion carried unanimously.

- b) *Sherwood Lions Football*: Annual request for \$300 support (each) from Village and Water Utility, as needed.

Kaas moved to approve the annual request as presented. Miller 2nd. Motion carried unanimously.

- c) *Events (held and upcoming)*: Update
- d) *50th Celebration*: Update and request for volunteers.

Jim Rath, former Village President addressed the Board and requested their assistance to volunteer the day of the event.

- e) *Splash Pad*: Water loss incident and corrective action(s).

Stumpf reported a water incident where excess water ran through the system into the storm sewer due to a diverter hang up, and stated the situation was resolved.

- f) *Concessions*: Members asked to choose two staffing dates; Soccer proceeds.

8) Report of Village Officers.

- a) Village President
- b) Fox Cities Area Room Tax Commissioner
- c) Clerk/Treasurer
 - i. Consent Agenda

Benz moved to approve the Consent Agenda including financial reports as presented. Salo 2nd. Motion carried unanimously.

- ii. Application for Class ‘B’ Retailer’s License (Harrison Fire Auxiliary, Inc.; *Harrison Fire & Rescue 100-year Celebration*).

Kaas moved to approve the Application for Class ‘B’ Retailer’s License (Harrison Fire Auxiliary, Inc.; *Harrison Fire & Rescue 100-year Celebration*) September 8, 2018 as presented. Miller 2nd. Motion carried unanimously.

- 9) Village Engineer and/or Utility Operator: Project Update(s).
 - a. *Monthly Water Purchase & Sales Report* (June).

Friday reviewed the water loss spreadsheet with the Board, which showed a drop in the year to date calculation.

Friday updated the Board on the street construction project, including the most recent project meetings.

10) Village Administrator: Project Update(s).

11) Old Business:

- a) *New Subdivision Development:* Consider stormwater conveyance et. al. from 20ac. parcel (Wittman) through Village property between the properties as needed for residential development. Piping proposed to lie between westerly bank of *Miller Pond* and easterly edge of *Spur Line* trail with other subdivision overflow stormwater to be received by *Miller Pond*.

Friday presented on the Board Room wall the area in discussion where the stormwater main is proposed for the new subdivision. Friday directed Public Works staff to clear the area and install markers so pictures could present to the Board the location. Friday reported he and Jeff Rustick walked the area after the work was done.

Jeff Rustick addressed the Board, reviewed the meeting packet questions and points and answered the Trustee's questions.

Benz questioned the location of the stormwater main in conjunction with the water main and voiced concerns of lack of more exact details.

Benz moved to forward the information presented by Rustick to the Plan Commission. Marks 2nd. Motion carried unanimously.

Kaas suggested strengthening the Village Zoning code in relation to drainage plan enforcement. Kaas asked Summers to add to the list.

12) New Business:

- a) *Resolution #2018-12 – A Resolution for Acquisition/Purchase of Real Estate to Facilitate the Extension of Condon Road Easterly to Intersect with STH 55/114 and Connect with CTH 'B' in Sherwood, Wisconsin.*

Benz moved to approve Resolution #2018-12 – A Resolution for Acquisition/Purchase of Real Estate to Facilitate the Extension of Condon Road Easterly to Intersect with STH 55/114 and Connect with CTH 'B' in Sherwood, Wisconsin, as presented. Miller 2nd. Kaas – nay. Motion carried.

Miller requested to rescind his 2nd. Williams stated the motion carried but he could move to reconsider the motion.

Miller moved to reconsider the previous motion. Kaas 2nd. Benz – nay, Laux – nay, Marks – nay, Ott – nay, Salo – nay. Motion failed.

- b) *Municipal Code Amendment*: Consider language regarding N409 Military Road municipally-owned parking area and set date for Public Hearing.

Board directed Williams to schedule public hearing once language is set and appropriate penalties and fines set in alignment with other municipalities.

- c) *Invoice for services regarding new subdivision development (McMahon)*: Consider assignment of any Developer-related charges.

Salo moved to approve payment of the McMahon invoice 0910530 in the amount of \$697.34 for pond meetings and review with the stipulation that it along with other expenses related to the new subdivision be billed to the developer. Kaas 2nd. Motion carried unanimously.

The Board directed Williams to draft a letter to the developer with the invoice informing them that along with other new subdivision expenses will be billed to them.

- d) *Written Post Issuance Tax Compliance Procedures*: Consider/Approve.

Benz moved to approve the Written Post Issuance Tax Compliance Procedures presented by bond counsel. Miller 2nd. Motion carried unanimously.

Williams addressed the Board that the documents are ready for the borrowing and that a special meeting is required in order to formally approve the final resolution and requested availability of the Trustees of July 30th, 31st or 26nd, in that order of priority.

The Board agreed to a special meeting July 30, 2018 at 5 pm to consider and approve the FY2018 borrowing documents.

- 13) **Complaints & Compliments:**
 - a) *Road construction* (July 18; Benz)

Benz stated the construction company under contract with the Village must provide more notice of road closings. Benz reported he received notice at 7:10 am the road was to close that same morning at 7:30 am, which is not adequate time and Friday stated he would follow up on it.

- 14) **Correspondences:**
 - a) *Municipal Dam Grant – Schneider Dam project approval* (WisDNR; July 9).
 - b) *Harrison Fire & Rescue 100th Year Celebration – Donation Request* (July 9).
 - c) *Cemetery digging services* (Seidel; July 11).

The Board directed Williams to inform Joe Mader that funeral homes, monument companies and families needing internments will receive his name and contact phone number from the Village in order to make direct arrangements for him to do needed excavating at the cemetery.

- d) *Lake Breeze drainage ditching* (Galligan; July 11).
- e) *FY2017 Annual Recycling Report* (WisDNR; July 18).
- f) *Monthly Activity Report* (June; Harrison Fire & Rescue).
- g) *Monthly Activity Report* (June, Calumet County Sheriff's Dept.).

- 15) Closed Session: *Personnel discussion*: Per Wis. Stats. §19.85(1)(c), the Village Board may move to a Closed Session when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Kaas moved to go into Closed Session: Personnel discussion: Per Wis. Stats. §19.85(1) (c) at 8:31 p.m. Motion carried unanimously.

- 16) Open Session: The Board may act on any item discussed in Closed Session.

Kaas moved to return to Open Session at 9:08 p.m. Salo 2nd. Motion carried unanimously.

- 17) Adjournment. – ***Kaas moved to adjourn the meeting at 9:08 p.m. Salo 2nd. Motion carried unanimously.***

The minutes presented for review and approval by Susan Williams, Clerk-Treasurer.