

Village Board Meeting Minutes
July 9, 2018

- 1) Call to Order and Roll Call. – *President Laux called the meeting to order at 6:30 p.m. with roll call:*

<i>Present</i>	<i>Absent</i>
<i>Bob Benz</i>	<i>none</i>
<i>Roger Kaas</i>	<i>Others Present</i>
<i>Joyce Laux</i>	<i>Susan Williams, Village Clerk-Treasurer</i>
<i>Ned Marks</i>	<i>Randy Friday, Administrator, excused</i>
<i>David Miller</i>	<i>Steve Summers, Plan Comm. Chairmn.</i>
<i>Lisa Ott</i>	
<i>Kathy Salo</i>	

- 2) Pledge of Allegiance. – *recited.*
- 3) Approval of the Agenda. – ***Benz moved to approve the agenda as presented. Salo 2nd. Motion carried unanimously.***
- 4) Approval of Minutes: June 25 (Regular Meeting). – ***Benz moved to approve the regular meeting minutes of June 25, 2018, as presented. Miller 2nd. Motion carried unanimously.***
- 5) Registered Citizen Comments on Agenda Items.

Dennis Allar, W4857 Spring Hill Dr., Sherwood, WI – regarding non-agendized item voiced concern of incident with ADT home security system false alarm and Calumet County Sheriff Department personnel.

John Sharer, W5011 Cherrywood Dr., Sherwood, WI – regarding agenda item 7) b) voiced concerns of stormwater construction for the new subdivision.

Wes Pompa, W4115 Manitowoc Rd. Menasha, WI – regarding unagendized item informed the Board of the Harrison Fire Department 100 year celebration September 8, 2018, the planned festivities and invited them to the event.

- 6) Report of the Community Development Authority (CDA) (June 27)

Kaas reported the Wisconsin Economic Development Corporation (WEDC) presented information to the CDA for their understanding of what the WEDC can provide for development in the Village.

Kaas stated Mary Kohrell from Calumet County Economic Development shared information with the Authority on the Fox Cities Regional Partnership request for proposals program for development of local lands.

- a) *Frogg's Ice Cream: 50/50 Business Grant Application.*

Kaas reported the Authority approved an \$8,000 50-50 Matching Grant for improvements to vehicle parking, ingress/egress, and rear-yard (dumpster area) landscaping improvements.

- b) Shenanigan's raze electrical abandonment

Kaas informed the Board the electrical service abandonment is more involved than originally thought and they are working through the best option so to minimize inconvenience to neighboring businesses and keep within the timeline set.

- c) Village Building Design Standards

Kaas stated the Authority agreed the inclusion of the design standards in the zoning code update so to have the Village be prepared for future development proposals.

- d) *Closed Session:* Discuss potential new development in TID #2.

7) Report of the Plan Commission (July 2)

- a) *(Zoning) Code Update:* Final Review of items for review

Summers reported that he and the Village Administrator will work together to generate and circulate the Request for Proposals for the Zoning Code update with the current list of additional items to include.

Friday confirmed and the Board concurred it does not need to see the list of additional items again.

- b) *For Review and/or recommendation new subdivision development*

Summers stated the Commission reviewed the memo submitted by Nick Vande Hey from McMahan on the most recent stormwater plan and informed the Board that they had questions for the developer prior to adequate consideration.

Kaas questioned why the developer did not choose lots along Stommel Road instead of the proposed lots on the western edge of the development due to the desirability of those lots slotted for the stormwater pond.

John Sharer presented a power point with pictures and suggestions for modifications to the most recent proposal.

Benz moved to direct Village Staff to request the developer of the property to address the list from the July 2, 2018 Plan Commission Meeting and to add Kaas' question of the choice of the lots for the stormwater pond and add directed Friday to resolve and explain the disappearance of the berm. Miller 2nd. Motion carried unanimously.

- c) *For Review and/or recommendation Les Stumpf lots on Clifton Road and future use if in compliance with current zoning district.*

Summers informed the Board of questions the Commission had in regards to the proposal and requested the Village Administrator reach out for clarification.

- 8) Report of Village Officers.
 - a) Village President
 - b) Fox Cities Area Room Tax Commissioner
 - c) Clerk/Treasurer
 - i. *Consent Agenda* (Financials; License requests)

Benz moved to approve the Consent Agenda with the financials and license applications, as presented. Ott 2nd. Motion carried unanimously.

- ii. *Appointment of Agent Tony Genisot for Solution Services W571/W573 Castle Dr., Sherwood, WI.*
- iii. *New Application: Class ‘B’ Malt Beverage/Liquor License for Solution Services, W571/W573 Castle Dr., Sherwood, WI (Tony Genisot, Agent)*

Kaas moved to conditionally approve Tony Genisot Agent for Solutions Services and the Class ‘B’ Malt Beverage/Liquor license for Solution Services W571/W573 Castle Dr., Sherwood, contingent upon his successful closing on July 18, 2018 and returning to the Village Board by September 24, 2018 for the Board’s approval of an acceptable business plan and the rest of application as presented. Salo 2nd. Marks – nay. Motion carried.

- 9) Village Engineer and/or Utility Operator: Project Update(s).

Friday stated the public information meeting for the FY2018 road construction took place July 3, 2018 with approximately 36 residences in attendance.

Friday reported the Village Engineer Cedar Corp will begin survey work in the Stumpf/Meehl Subdivision for the pre-construction work required in order to hold public information meetings in fall.

- 10) Village Administrator: Project Update(s).

- 11) Old Business:
 - a) *Resolution #2018-11: A Resolution in Support of Nsight Telservices Application.*

Benz moved to approve Resolution #2018-11: A Resolution in Support of Nsight Telservices Application, as presented. Miller 2nd. Motion carried unanimously.

- 12) New Business:
a. *Consider/Accept Bid: Jeff Funk \$800 for wood harvested from Village property.*

Salo moved to approve the bid of \$800 from Jeff Funk for the wood harvested from Village property, as presented. Ott 2nd. Motion carried unanimously.

- b. *Contract for Sale and Perpetual Care of Cemetery lot (Fisher; one plot).*

Kaas moved to approve the Contract for the Sale of one lot and Perpetual Care of Cemetery lot to the Fisher family, as presented. Benz 2nd. Motion carried unanimously.

- 13) Complaints & Compliments: None.

Miller stated a Harrison Fire Fighter approached him in regards to the Fire Department using Condon Road to access Hwy 55/114 and the concern voiced was visibility to the west, due to a small stand of trees blocking the road view from the fire trucks and if there was a possibility of having a flashing red light installed at the intersection. Friday stated it would be a Wisconsin Department of Transportation request and questioned who would purchase the equipment and pay for the electricity.

- 14) Correspondences:

- 15) Adjournment. – ***Laux, hearing no objection, adjourned the meeting at 7:46 p.m.***

Minutes presented for review and approval by Susan Williams, Clerk-Treasurer.