

## Sherwood Plan Commission Meeting Minutes

July 2, 2018

- 1) Call to Order/Roll Call. – *Chairman Summers called the meeting to order with roll call at 6:30 p.m.:*

***Present:***

*Bob Gillespie  
Joyce Laux  
Kathy Salo  
Steve Summers*

***Absent:***

*Jean DeKeyser, excused  
Scott Sheppard, excused  
Brad Schmidt, excused  
Randy Friday, excused*

***Others Present:***

*Susan Williams, Clerk-Treasurer*

- 2) Pledge of Allegiance. – *recited.*
- 3) Approval of the Agenda. – *Salo moved to approve the agenda as presented. Gillespie 2<sup>nd</sup>. Motion carried unanimously.*
- 4) Approval of Minutes: June 4, 2018 – *Regular Meeting – Laux moved to approve the minutes of the regular meeting of the Plan Commission on June 4, 2018, as presented. Salo 2<sup>nd</sup>. Motion carried unanimously.*
- 5) Citizen comments on agenda items.

John Sharer, W5011 Cherrywood Dr., Sherwood – regarding agenda item 7) c) presented a powerpoint and distributed a handout which outline concerns with the new subdivision's stormwater pond and main.

Terry Krueger, W5007 Cherrywood Dr., Sherwood – regarding agenda item 7) c) voiced concerns of the new subdivision's stormwater pond and main.

Ryan Resch, W5015 Cherrywood Dr., Sherwood – regarding agenda item 7) c) voiced concerns of the new subdivision's stormwater pond and main.

- 6) Officer's Report
  - a. Plan Commission; Chair
  - b. Member Goals:
    - Zoning Code Update: Assist staff hiring consultant by May 1, 2018.

*Summers stated the list of items accumulated was presented to the Village Board and informed the Commission that additional items of seasonality of liquor licensing and building design standards were added. Summers reported that he*

*and the Village Administrator will meet after his return from vacation to work on the Request For Proposal.*

- c. Zoning Administrator.
- 7) Old Business:
  - a. *Calendar:* Review of annual Comprehensive Plan obligations (May and Dec.).
  - b. *(Zoning) Code Update:* Final Review of items for review by Plan Commission and Village Board for placement in RFP for Consultant services.
  - c. *For Review and/or recommendation new subdivision development:* land subdivision/development and roadway layout between Natures Way (LakeShore Estates – East) terminus and Stommel Road (Wittman). Stormwater memo from McMahan, N. Vande Hey, June 25, 2018.

***Salo moved to request of the developers:***

***-more defined plan (stormwater lateral on the east or west side of Miller Pond, if on the west then where, what trees will be effected and how much of the tree line, etc.),***

***-more specifics,***

***-details on the stormwater from Carrington Court area,***

***-impact on the golf course,***

***-the study on the Lakeshore Estates East Pond,***

***-more specifics on the three questions from McMahan's memo, and John Sharer's concerns;***

***-impact on the adjoining the tree line on the west side of the proposed Pond View Estates and Miller Pond walking trail embankment,***

***-ensure notification of the stormwater final plan,***

***-ability to minimize the impact of the tree removal along the west side of the Miller Pond embankment,***

***-option of the stormwater pipe to be constructed down the east side of embankment,***

***-tree removal point in McMahan memo – what trees, where, when and how many,***

***-12 ft. ditch proposed – why for 12" or 18" pipe,***

***-ability of homeowners to relocate landscaping with a more specific plan,***

***-what other options are being considered,***

***-and what affect does the Appleton water main have (from this memo).***

***Laux 2<sup>nd</sup>. Motion carried unanimously.***

*Commission requested the Village Administrator to follow up on the berm by the cow pile in the northeast corner of the new subdivision, (how, why, can it be put back in place, etc.).*

- 8) New Business:

- a. *For Review and/or recommendation Les Stumpf lots on Clifton Road and future use if in compliance with current zoning district.*

*The Commission reviewed the permitted uses in the Municipal Code.*

***Gillespie moved to table the topic until more information on plan for the property is obtained. Salo 2<sup>nd</sup>. Motion carried unanimously.***

*The Commission requested the Village Administrator to communicate with Stumpf and Schmalz for more information.*

9) Correspondences: None.

10) Adjourn. – ***Gillespie moved to adjourn the meeting at 7:47 p.m. Laux 2<sup>nd</sup>. Motion carried unanimously.***

*Minutes approved for review and approval by Susan Williams, Village Clerk-Treasurer.*