

Village of Sherwood Community Development Authority Minutes
June 27, 2018

- 1) Call to Order/Roll Call. Call to Order/Roll Call: Kaas called the meeting to Order at 6:30 p.m. with Roll Call:

Present:

Roger Kaas; Chairperson
Tom Boll
Cheryl Dewing
Steve McGrath
Todd Thiel
Tom Vande Hey

Absent:

David Miller, excused
Randy Friday, excused

Others present:

Susan Williams, Clerk-Treasurer

- 2) Pledge of Allegiance. – *recited.*
- 3) Approval of the Agenda. – *Kaas requested the Authority advance agenda item 9) a) to follow 4), Thiel moved to advance 9) a) to follow 4) and the rest of the agenda as presented. Boll 2nd. Motion carried unanimously.*

- 4) Approval of Minutes:
a. May 23 (Regular Meeting).

Vande Hey moved to approve the minutes from the Regular Meeting of the Community Development Authority of May 23, 2018, as presented. Dewing 2nd. Motion carried unanimously.

- b. June 7 (Special Meeting).

Vande Hey moved to approve the minutes from the Special Meeting of the Community Development Authority of June 7, 2018, as presented. McGrath 2nd. Motion carried unanimously.

- 5) Presentation: State Grant-funding for local Development Opportunities (John Bartz – WEDC [Wis. Economic Development Corp.]).
- 6) Registered Citizen Comments on Agenda Items.
- 7) Officer's Report:

Mary Kohrell, Calumet County Economic Development shared information with the Authority on the Fox Cities Regional Partnership request for proposals program for development of local lands.

- 8) Old Business:

- a. *Finance holdings & history:* Update (Clerk/Treasurer).
- b. *Shenanigans Raze Update-* Inspection bid awarded.

Williams updated the Authority on the bid award of the asbestos inspection and reporting to Badger Environmental for \$475.

9) New Business:

- a. *50/50 Business Matching Grant Program – Applications*
 - *Frogg’s Ice Cream:* Request for improvements to vehicle parking, ingress/egress, and rear-yard (dumpster area) landscaping improvements (\$8,000).
- b. *Shenanigans Raze-* Discussion of WE Energies Electrical Abandonment

Williams informed the Authority of the discontinuation of WE Energies services that a power outage could be caused to Country Auto and High Cliff Studios. Williams informed the Authority the options available and Village Staff is working to minimize the inconvenience to the businesses.

- c. Building Design Standards Review: Discuss matrix development.

Kaas informed the Authority of the Plan Commissions work to update the Zoning Code with a professional firm and suggested the addition of village building design standards to the project using the elements of the Downtown Master Plan.

10) Correspondences: None.

- 11) Closed Session: *Consider Property and business (re-)development in TIDs #2 and #3: Per Wis. Stats §19.85(1)(e), a governmental body may move to closed session when deliberating or negotiating the purchase of public properties, investing public funds, or conducting other public business whenever competitive or bargaining reasons require a Closed Session.*

Boll moved to go into Closed Session: Consider Property and business (re-)development in TIDs #2 and #3: Per Wis. Stats §19.85(1) (e) at 7:50 p.m. Thiel 2nd. Motion carried unanimously.

- 12) Open Session: *The Board may act on any Closed Session item in Open Session.*

Vande Hey moved to return to Open Session at 8:24 p.m. Dewing 2nd. Motion carried unanimously.

Vande Hey moved to approve the \$8,000 50-50 Matching grant submitted by Froggs Ice Cream as presented and contingent upon site plan setbacks confirmed by the building inspector. Thiel 2nd. Motion carried unanimously.

Thiel suggested the Authority use consultants such as Bartz from WEDC, to assist in the economic development process. Vande Hey asked and Thiel confirmed it was worth his time in such projects.

- 13) Adjournment. – ***Kaas hearing no objections adjourned the meeting at 8:27 p.m.***

The minutes prepared for review and approval by Susan Williams, Clerk-Treasurer.