

Village Board Meeting Minutes June 10, 2019

- 1) Call to Order and Roll Call: President Joyce Laux called the meeting to order at 6:31 pm. Trustees present were Bob Benz, Roger Kaas, Lisa Ott, David Miller, Kathy Salo, and Ned Marks. Also in attendance was Times-Villager Reporter Tom Collins, Josh Gerrits of Cedar Corporation, Steve Summers-Plan Commission Chairman, Administrator Randy Friday, and Clerk/Treasurer Jo Ann Lesser. There were six other attendees.
- 2) Pledge of Allegiance: All those present stood to recite the Pledge of Allegiance.
- 3) Approval of the Agenda: Trustee Benz made a motion to approve the agenda. Trustee Salo seconded the motion. Motion carried, 7-0.
- 4) Approval of Minutes: May 28 (Special Meeting): Trustee Benz made a motion to approve the agenda. Trustee Salo seconded the motion. Motion carried, 7-0.
- 5) Registered Citizen Comments on Agenda Items: Dan Lisiecki of N7888 State Park Road informed the Village Board about yard flooding in his back yard and neighboring yards. The water collects along the back-property line and makes it very tough to cut the grass or maintain the area. Lisiecki stated to the Board that the six property owners would like to install drain tile to the catch basin. Lisiecki noted also that elevations were shot of the area and the topography was not conducive to allowing the water flow to drain downhill as it should.
- 6) Report of the Plan Commission (May 6).
 - a) *Final Plat (Re: PUD #2019-01)*: Pond View Estates: Chairman Summers indicated that the Plan Commission reviewed the final plat and recommended approval. Summers wanted to make sure the engineer reports get reviewed and that the plat would reflect any suggested changes by the engineers.
 - b) *Zoning Code: Updates* (Ad Hoc Committee input): Chairman Summers indicated that the ad hoc committee met and finalized their review of the codes. A report will be submitted to the Village Board once the Plan Commission has reviewed the report.
- 7) Report of Village Officers.
 - a) Village President: None
 - b) Fox Cities Area Room Tax Commissioner: None
 - c) Clerk/Treasurer
 - i. Consent Agenda (Financial Reports): Trustee Salo made a motion to approve the consent agenda. Trustee Kaas seconded the motion. Motion carried, 7-0.
- 8) Village Engineer and/or Utility Operator:
 - a) *Contract 'B-19' (Stumpf-Meehl Subdivision project)*
 - i. Pre-Construction Conference (Weds; May 29).
 - ii. *WE Energies*: Consider input regarding late start by utility (E-mail; May 30).
 - iii. Public Informational Meeting (June 5).

Josh Gerrits explained that a pre-construction meeting was held on May 29th. Gerrits relayed that MCC (contractor) has a timeline in place for the project. During the meeting We Energies informed everyone that they plan to do upgrades before the construction begins. Gerrits also stated that back in December of 2018 when We Energies was contacted regarding the pending project; he was informed that they would not be doing any work prior to the project. With this new development the work timeline that was given would not interfere with MCC. However, begin dates have passed and

no work has begun. WE Energies keeps pushing back their start date. This could pose a problem for MCC and their timeline.

There was a comment about allowing MCC to start and allow WE Energies to come in after. There could be problems with restoration work especially to the new road. Gerrits indicated that the village could require directional boring only.

President Laux was concerned about double damage to properties if MCC goes first.

Trustee Kaas wanted to know if there was a way to force WE Energies to begin their work, the answer was no.

Gerrits stated he would contact WE Energies to confirm timeline. It was mentioned that a special meeting may need to be held to decide on the new start date for MCC.

Gerrits noted that the public informational meeting was successful, the room was full. Two property owners who have tree removals did not attend and it was requested that Gerrits try to make contact with them so that they are aware of the village offering to replace their tree with one of village's stock.

9) Village Administrator: Project Update(s): None

10) Old Business: None.

11) New Business:

- a) Request for Village to mow private property at N7894 Ridgeview Ct. (Phillips): Mr. Phillips explained that the village has been cutting the berm on his property for the past 14 ½ years, this year it stopped. He continued with how he didn't receive a letter or phone call informing him of the decision to discontinue the practice. Mr. Phillips was requesting to know who made the decision and why, and he was requesting the practice to continue. Administrator Randy Friday informed Mr. Phillips that he was the one to decide not to cut the berm. Friday stated he had done research through the League of Wisconsin League of Municipalities and found information indicating municipalities should not be doing work that private companies are available to hire. Trustee Salo stated that it sets a precedence and if we do for one, we need to do for others. Friday explained where the right-of-way is with regards to Mr. Phillips' berm. Trustee Salo made a motion to uphold current policy, which is to not complete work on private property. Trustee Kaas seconded the motion. Motion carried, 7-0.
- b) Request to place drain tile in rear yard, storm water drainage area and tap into Village-owned storm water structure (Creekside Drive; Schaller, et. al.): Administrator Friday explained the reason for the request is to allow private connections to the public storm sewer. In this case six property owners want to install drain tile and the back-property lines and run it to the catch basin and tie into the storm sewer. The work would be completed by the property owners. It was suggested to install clean-outs for each property, possibly at every 100'. Trustee Kaas made a motion to approve the connection to the storm sewer by the six property owners. Trustee Miller seconded the motion. Motion carried, 7-0.
- c) Request to pay reduced fee for Village cutting grass, per Ordinance (Islinger; Paddock Court): Administrator Friday explained the grass on Mr. Islinger's property was over the allowable 8" height. Public Works Supervisor Scott Nadler cut the grass on the property. Mr. Islinger

called to inform Friday that he has a company hired to complete the task and that the company showed up to cut and noticed it was already done. Mr. Islinger was requesting to only pay \$40, the same amount he would have paid the lawn service provider. His reasoning is because he had the service set-up, they were just not able to get there by the time the Public Works cut the grass. Trustee Kaas made a motion to maintain village policy. Trustee Salo seconded the motion. Motion carried, 7-0.

- d) Consider Developer Agreement – *Pond View Estates*: It was suggested to table this item to the June 24th meeting as the developer was not ready to finalize the developer’s agreement. Trustee Kaas made a motion to table this item to the June 24th meeting. Trustee Miller seconded the motion. Motion carried, 7-0.
- e) Finalize meeting date for Stormwater Management Utility discussion (McMahon): It was determined by the availability of the members that August 8th at 6:30 pm was the date to hold the meeting.

12) Complaints & Compliments: None.

13) Correspondences:

- a) *Monthly Report* (Calumet County Sheriff’s Dept.; April).
- b) *Monthly Report* (Harrison Fire & Rescue; May).

These items were reviewed, no discussion was held.

14) Adjournment: The meeting was adjourned at 7:59 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer