

Sherwood Plan Commission Meeting Minutes

June 4, 2018

- 1) Call to Order/Roll Call. – *Chairman Summers called the meeting to order with roll call at 6:30 p.m.:*

Present:

*Jean DeKeyser
Joyce Laux
Kathy Salo
Brad Schmidt
Scott Sheppard
Steve Summers*

Absent:

Bob Gillespie, excused

Others Present:

*Randy Friday, Administrator
Susan Williams, Clerk-Treasurer*

- 2) Pledge of Allegiance. – recited.
- 3) Approval of the Agenda. – *Salo moved to approve the agenda as presented. Schmidt 2nd. Motion carried unanimously.*
- 4) Approval of Minutes: May 7 (Special Meeting) – *Sheppard moved to amend the minutes to reflect he was absent from the May 7, 2018 meeting, DeKeyser moved to approve the minutes of the regular meeting of the Plan Commission of May 7, 2018, as amended and the rest as presented. Laux 2nd. Amended motion carried unanimously.*
- 5) Citizen comments on agenda items.

Mark Milner, N377 Military Rd., Sherwood – regarding agenda item 8) a) requesting the Commission to approve the pool request he submitted.

Denise Milner, N377 Military Rd., Sherwood – regarding agenda item 8) a) requesting the Commission to approve the pool request she submitted.

- 6) Officer's Report
 - a. Plan Commission; Chair

Summers stated he reviewed the list of zoning code review with the Administrator and the Commission will review it later in the meeting.

Summers questioned the Commission if any had occasion to see the Village's first digital sign at the daycare. Laux asked why the sign was placed so far back in the lot and Friday replied it may have been due to the road right of way and the property line.

- b. Member Goals:

- Zoning Code Update: Assist staff hiring consultant by May 1, 2018.

c. Zoning Administrator.

7) Old Business:

a. *Calendar*: Review of annual Comprehensive Plan obligations (May and Dec.).

8) New Business: None.

a. *Request to place pool in 'Commercial District'* (Milner; N377 Military Road).

Friday displayed the properties in question, home in front and workshop/garage behind on the Board Room wall and identified the properties zoned commercial. Friday stated previously the property was used as a plumbing business. Friday stated according to the Village Zoning Code a swimming pool is not allowed on commercial properties. Friday questioned if the two lots were combined through a certified survey map process a pool could be placed on that lot.

Sheppard questioned if pools are considered temporary and Friday replied 'yes' but are still regulated.

Salo suggested the property is grandfathered as a residential property and Friday agreed. Salo questioned if the property owner wants to have a business and a pool for personal use.

Milner stated he intended to have a vintage snowmobile business.

Friday stated the Zoning Code allows residential use in a commercial district

Schmidt questioned Milner if he was living in the house and questioned Friday if accessory structure would not allow the pool.

Milner stated he would sell and repair snowmobiles.

Friday cited accessory use in a commercial district (7.e.).

Schmidt stated his concern is that the use is residential and then they have a business, questioning when the pool goes away. Schmidt suggests the difficult thing is that the pool is not with the house, if the parcels were combined then he would have less concerns. Schmidt questions when the grandfathered status is lost if the Milners start a business.

Friday questioned if there is an ability to do anything to place the pool on the home parcel with a fence or to combine the two parcel.

Milner stated he could place a fence by the pool.

Summers questioned if that could still be an accessory structure.

Schmidt stated he would be more comfortable with the pool being placed on the parcel with the home and use the other parcel as for business use.

Summers questioned if they will be adding any lighting.

Milner responded that there is existing lighting from dusk to dawn.

Schmidt suggested doing a certified survey map to reconfigure the lot and provide access to the garage.

Milner responded there would be a problem with the trees on the lot.

Friday stated he would add the fence to the Milner's land use application.

Sheppard moved to allow the pool on the southwest corner of grandfathered residential property Tx ID 13481, contingent upon appropriate fence installation. Laux 2nd. Motion carried unanimously.

Milner asked what the height requirements for the fence are.

Friday replied 4 ft. along the front (the highway and front of the house) and the sides 8 ft.

- b. *(Zoning) Code Update: Final Review of items for review by Plan Commission and Village Board for placement in RFP for Consultant services.*
- c. *Discuss request to build combination commercial/residential structure in 'C-1' Commercial District (Tax ID #13622; Knight Drive).*

Friday stated the request may not be valid anymore if the interested party has moved on. Friday reported the existing Zoning Code allows something like this in the commercial district that are ancillary to Sherwood needs.

Commission directs Administrator to request more information from applicant.

9) Correspondences: None.

10) Adjourn. - ***Sheppard moved to adjourn the meeting at 7:50 p.m. Schmidt 2nd. Motion carried unanimously.***

Minutes presented for review and approval by Susan Williams, Clerk-Treasurer.