

Sherwood Plan Commission Meeting Minutes June 3, 2019

- 1) Call to Order/Roll Call: Chairman Steve Summers called the meeting to order at 6:30 pm. Roll call was completed, the record indicates Commissioners present included Joyce Laux, Bob Gillespie, Brad Schmidt, and Kathy Salo. Commissioners absent were Scott Sheppard and Jean DeKeyser. Also in attendance was Administrator Randy Friday and Clerk/Treasurer Jo Ann Lesser. There were three audience members.
- 2) Pledge of Allegiance: All those present stood to recite the Pledge of Allegiance.
- 3) Approval of the Agenda: Commissioner Salo made a motion to approve the agenda. Commissioner Laux seconded the motion. Motion carried, 5-0.
- 4) Approval of Minutes: May 6 (Regular Meeting): Commissioner Salo made a motion to approve the minutes of May 6th as presented. Commissioner Gillespie seconded the motion. Motion carried, 5-0.
- 5) Citizen comments on agenda items: None
- 6) Officer's Report
 - a. Plan Commission – Chair: Chairman Summers informed the commission that an ad hoc committee met to go over areas of the zoning code, this will be addressed later in the meeting.
 - b. Zoning Administrator: Construction season is gearing up. Developer's agreement for the Pond View Estates will be reviewed by the Village Board this month.
- 7) Old Business:
 - a. *Calendar*: Review of annual Comprehensive Plan obligations (May and Dec.): This item will not be revisited until December.
 - b. Zoning Code updates: Ad Hoc Committee input: A list was handed out to the Commissioners, noting the items on the list were reviewed. Chairman Summers indicated there will be one or two items referred back to the Village Board.
- 8) New Business:
 - a. *Final Plat ('Pond View Estates')*: Consider application for development of Planned Unit District regarding a 39-lot residential subdivision development on 20.06 acres lying between Pigeon and Stommel Roads: Administrator Friday indicated both Village Engineer firms submitted their review of the plan. These memos were distributed to the Commissioners. Chairman Summers wanted to know if it was the responsibility of the Administrator to verify the items to be corrected or incorporated have been completed, Friday indicated he would confer with the engineers.

Commissioner Salo stated she felt the concerns of the Plan Commission have been addressed.

Chairman Summers stated he was concerned about the drainage from Carrington Court, but has since talking with Administrator Friday, he felt the issue has been resolved.

Commissioner Salo made a motion to approve the final plat and recommend approval to the Village Board. Commissioner Laux seconded the motion. Motion carried, 5-0.
- 9) Correspondences: None.
- 10) Adjourn: The meeting adjourned at 6:43 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer