

**Village Board Special Meeting Minutes**  
**May 26, 2020**

NOTE: Due to COVID-19 restrictions, residents are **not** allowed in the Village Hall but may 'join' the meeting at 6:30pm via Webex meeting home page at [www.villageofsherwood.org](http://www.villageofsherwood.org). On the upper right-hand side of your computer screen you will see the link to join the Webex meeting. You may also print or save a copy of the complete meeting packet.

- 1) Call to Order and Roll Call – *Present Laux called the meeting to order at 6:30 p.m. with roll call:*
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| <b><i>Present</i></b><br><i>Bob Benz (Virtual)</i><br><i>Paul Grube (Virtual)</i><br><i>Roger Kaas (Virtual)</i><br><i>Joyce Laux</i><br><i>David Miller</i><br><i>Lisa Ott (Virtual)</i><br><i>Kathy Salo (Virtual)</i> | <b><i>Absent</i></b><br><i>None</i><br><b><i>Others Present</i></b><br><i>Randy Friday, Administrator</i><br><i>Steve Summers, Plan Commission Chair</i><br><i>Kathy Mader, Acting Clerk</i><br><i>Craig Hamilton, AIT</i> |
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- 2) Pledge of Allegiance – *Recited*
- 3) Approval of the Agenda – *Salo moved to approve the agenda. Ott seconded. Motion carried unanimously.*
- 4) Approval of Minutes: May 11 – *Salo moved to approve the May 11, 2020 minutes. Kaas seconded. Motion carried unanimously.*
- 5) Registered Citizen Comments on Agenda Items – *None*
- 6) Report of the Plan Commission (May 18)
- |  |                        |
|--|------------------------|
|  | <u>Recommendation:</u> |
| a) RP#2019-01: High Cliff Golf Course request to rezone Hole #18 (Parcel #13425) from IR-1 to IR-2 (home-building).        | Approve (unanimous).   |
| b) PUD #2019-02: HCGC request for a Planned Unit Development (22 buildings as 44 duplex units; Parcel #13425; 11.3 acres). | Deny (4-3).            |
| c) CPA #2020-01: Request to amend Village Comprehensive Plan in conjunction with aforementioned HCGC items.                | Approve (6-1).         |
- ((Note: Above items 6) a, 6) b and 6) c to now be considered for Public Hearings)).
- d) Concept Plan: Consider updated HCGC development proposal (from 18 buildings to 22 buildings). Approve (5-2).
- e) Area Development Plan #2020-01: Burzynski request for property development (expand Sherwood Forest subdivision–King’s Way; Parcel #13697; 10.2ac.; Schultz owner) Info, only.

*Summers summarized the discussions and decisions of the Plan Commission in regard to items 6) a – 6) e. Friday clarified items 6) a – 6) c will be considered for Public Hearing at the July 13, 2020 Village Board meeting.*

*Benz requested Friday to forward to him a copy of the 2010 Developer’s Agreement a copy of the related Attorney’s Opinion. Friday stated he will forward all of the information to the Village Board trustees.*

*In response to request from Kaas and Benz to have the Plan Commission reconsider item 6) b, Friday stated the Plan Commission is a recommending body and the Village Board may take their recommendation into consideration but will have the final vote on the item.*

*Kaas inquired about the status of the lawsuit to relocate hole #18 and was there any discussion about proposed “Plan B” for the layout of the golf course. Summers answered the mediation has not occurred due to the Covid-19 emergency procedures in place and there was no discussion at the May 18 PC meeting about “Plan B”.*

*Regarding ADP #2020-01 (Burzynski) development of 10.2 acres (Parcel #13697), Summers reported Friday has learned there is a 1987 document regarding Parcel #13697 which might limit development. Friday will conduct more research of the document and speak to the requestor. There was no other information presented by the requestor at the meeting.*

*All were in consensus of scheduling the Public Hearing for July 13, 2020 for items 6) a – 6) c.*

- 7) Report of the Community Development Authority (May 20)
  - a) Bid Award – CDBG ‘Close’ Grant Application: Awarded to Cedar Corp. (\$2,750) to prepare grant application assisting in Former-Hawkinson property redevelopment (Condon Road).

Info, only.
  - b) Condon Road extension: Award draft of CSM (Cedar Corp.) of former-Hawkinson and –Duncan properties for redevelopment.

Info, only.
  - c) Condon Road Extension: Consider disposition of VFW Post #496 T-33 plane location, versus ‘All Services Monument’ location. Village Board supports initiative to move plane beside gymnasium.

Info, only.
  - d) Sherwood Developer Tour: Consider rescheduling tour date.

Info, only
- 8) Report of Village Officers.
  - a) Village President – *Nothing*.
  - b) Fox Cities Area Room Tax Commissioner – *Benz stated there is nothing to report as the Room Tax Commissioner. Benz shared discussion from the May 20 Community First Sports Complex meeting. He said Miron Construction will be adding parking space and other amenities; practices are allowed with players and coaches only allowed; naming rights to be announced; and 2021 scheduling is underway.*

c) Clerk/Treasurer.

- i) Consent Agenda (Financial Reports; 15 Operator's Licenses) – ***Salo moved to approve the Financials and 15 Operator's Licenses. Kaas seconded. Motion carried unanimously.*** *Friday stated the bulk item collection has not been rescheduled at this time by Advanced Disposal. AD will reschedule when they believe the Covid-19 pandemic will not affect their staff.*

9) Village Engineer and/or Utility Operator: Pond View Estates – Stormwater run-off from abutting Ag. field (Hopfensperger) – *Friday reported the “Wink Mart” location remediation is scheduled to take place tomorrow (May 27, 2020).*

10) Village Administrator: Updates. - *Friday will be on vacation starting June 15 through June 26.*

11) Old Business:

- a) Computer devices for Village Boards: Update – *Kaas said there is nothing to report at this time.*
- b) Open Burning regulation: Update – *Salo stated the discussion will take place at the June 2 Plan Commission meeting.*

12) New Business:

- a) (Re-)Moving Air Force monument plane: Consider final disposition of aircraft to be communicated ASAP to Am. Legion Post #496 and USAF Museum (Condon Road project). – ***Kaas moved to approve relocating the plane adjacent to the Village Rec Center (gym) contingent on whether or not there is any other interested party or organization. Salo seconded. Motion carried unanimously.***
- b) Consider abutting Ag. field drain tile hook-up into Pond View Estates subdivision storm water infrastructure (See #9 above) – ***Laux moved to require Hopfensperger to reditch their water runoff into their own ditch and not into the Sherwood storm sewer system and disapprove of their stormwater being forced onto the Village property. Benz seconded. Motion carried unanimously.*** *Friday was instructed to have the village engineer speak to Van's Construction engineer regarding legal ramifications.*
- c) Consider ‘Special Meeting’ regarding re-opening parks and amenities – *All were in consensus of not scheduling a special PRUT meeting. The discussion to consider re-opening the parks and amenities by the PRUT will take place at the regular scheduled meeting on the third Monday in June.*

13) Complaints & Compliments: *None.*

14) Correspondences:

- a) U.S. Census – Self-Response Rate (U.S. Census Bureau; May 15).
- b) Sherwood plan, if any, to open gymnasium and/or park space(s) (Nancy Kreuger; May 18).

- c) Recycling Grant Award (\$7,767) (May 19, WisDNR).
- d) Monthly Activity Report (Calumet County Sheriff's Dept.; April).
- e) Documentation supporting petition(s) for 'PUD' development on Hole #18 (Dan Rippl – CEO High Cliff Golf Course; May 21).
- f) Disposition of Legion Post #496 'T-33' aircraft (Melissa Shaw – National Museum of the U.S. Air Force; Bob Vande Hey – Treasurer/Spokesperson American Legion Post #496).

15) Adjournment – *Miller moved to adjourn at 8:03 p.m. Salo seconded. Motion carried unanimously.*

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk