

**Park, Recreation and Urban Tree Board Meeting Minutes
May 20, 2024**

- 1) Call to Order and Roll Call – *Chairman Jack called the meeting to order at 6:30 p.m. with roll call:*

Present

Ashley Baldwin

Connie Bailey

Tom Jack

David Miller

Tyler Moore

Ruth Sprangers

Rich Storey

Absent

Others Present

Brenda Stumpf, Rec Coordinator

- 2) Pledge of Allegiance – *Recited.*
- 3) Approval of the Agenda – ***Sprangers moved to approve the May 20, 2024 agenda. Baldwin seconded. Motion approved.***
- 4) Approval of Minutes: April 15, 2024 – ***Storey moved to approve the April 15, 2024 minutes. Miller seconded. Motion approved.***
- 5) Registered Citizen Comments on Agenda Items – None
- 6) Chair’s Report – *Chairman Jack welcomed Tyler Moore to the PRUT board. Jack also reported that the baseball diamond at Wanick Park is done and that it looks good. He said there should be no play on it until June 1st to let the sod take place.*
- 7) Recreation Coordinator Report - *Past & Upcoming Events- Past events included the Adult Day Field Trip to Door County held on May 18th. Stumpf reported that the bus was full with 53 registered guests along with 2 chaperones. She stated that 11 were signed up from Little Chute, 20 from Kimberly and 22 from Sherwood. Upcoming events included the Into to Pickleball class starting on May 29th (will run 5 times every other Wednesday), Ice Cream Social on June 3 and Wanick Wednesdays will start June 12th.*

No change in the Park Impact Fee report but permits were submitted and the fees were not deposited until the end of May.

Stumpf stated CRS was out to start the un-winterization of the splash pad on May 15th. There were a few issues with the Becys chemical control and also with the smartpoint. They are coming back on May 23rd to hopefully resolve those issues. Stumpf also stated that the electrical panel in the system is which they consider a Model 1 and they are currently installing Model 3. They mentioned that we may want to look into upgrading the panel because at some point parts maybe hard to get.

- 8) Old Business:
a) CORP – *The PRUT board was given a copy of the PIM/Open House Summary report for their review. This report will be available on our website. Stumpf stated that 57 surveys were taken as of Monday, May 20th.*

- 9) New Business:
a) Private Resident utilizing Village Property; N7988 Mustang Dr.– *The PRUT board was informed of a play structure(ladder,platform)) that was installed in a tree that is on Village property. The PRUT board reviewed letters sent along with pictures. Discussed that is something would happen to someone using it the Village would be liable.*

Miller made a recommendation that the playset in the tree on Village property come down immediately. Storey seconded it. All in favor.

- b) Replace rope on play equipment–*Stumpf shared pictures of the rope that is fraying and has also been cut on the playground equipment near the sledding hill. She also shared the quote that she received for replacing it. She said that this item was not individually budgeted for but suggested the funds come from account #55200-390 Equipment Maintenance & Supplies.*

Moore made a motion to recommend the approval to purchase a new/replacement rope for the playground equipment. Miller seconded. All in favor.

- c) Calumet County Brownfield Grant Program – *The PRUT board was give the information on the Calumet County Brownfield Grant Program. Stumpf stated that Calumet County has \$1M available for grants that for any areas that would fall under this. The Mueller property as well as the Old Wink Mart property were areas that the PRUT board thought these monies may or could be used.*

- 10) Correspondences
a) None

- 11) Citizen Complaint/Compliment – None

- 12) Adjournment – ***Sprangers made a motion to adjourn at 7:20p.m. Baldwin seconded it. All in favor.***

Respectfully submitted for review and approval by Brenda Stumpf, Acting Clerk