

Village Board Meeting Minutes May 11, 2020

NOTE: Due to COVID-19 restrictions, residents are **not** allowed in the Village Hall but may 'join' the meeting at 6:30pm via Webex meeting home page at www.villageofsherwood.org. On the upper right-hand side of your computer screen you will see the link to join the Webex meeting. You may also print or save a copy of the complete meeting packet.

1) Call to Order and Roll Call – *President Laux called the meeting to order at 6:30 p.m. with roll call:*

Present	Absent
<i>Bob Benz (via virtual)</i>	<i>None</i>
<i>Paul Grube (via virtual)</i>	Others Present
<i>Roger Kaas (via virtual)</i>	<i>Randy Friday, Administrator</i>
<i>Joyce Laux</i>	<i>Kathy Mader, Acting Clerk</i>
<i>David Miller</i>	<i>Craig Hamilton, AIT</i>
<i>Lisa Ott (via virtual)</i>	
<i>Kathy Salo (via virtual)</i>	

2) Pledge of Allegiance – *Recited*

3) Approval of the Agenda – ***Benz moved to approve the agenda. Miller seconded. Motion carried unanimously.***

4) Approval of Minutes: April 27 – ***Benz moved to approve the April 27, 2020 minutes. Salo seconded. Motion carried unanimously.***

5) Registered Citizen Comments on Agenda Items – *None*

6) Report of Village Officers.

a) Village President – *Nothing at this time*

b) Fox Cities Area Room Tax Commissioner – *Nothing*

c) Clerk/Treasurer.

i) Financial Reports – ***Kaas moved to approve the financial reports. Salo seconded. Motion carried unanimously.***

7) Village Engineer and/or Utility Operator: Updates – *Friday stated he has been in contact with Thad Majkowski, Cedar Corp, to discuss warranty review of the B-18 and B19 projects. The review will include a field check of the Margaret Court ditch (see correspondence included in packet). Friday reported the utility operator found a chain lock had been cut outside the County N, Appleton water connection, building. A new lock had been placed on the chain. After some inquiries, the utility operator determined a WE Energies subcontractor had cut the original lock. They replaced a meter outside of the building. The utility operator has replaced the “subcontractor” lock.*

8) Village Administrator: Updates – *Friday said a special CDA meeting is scheduled for May 13th and next Monday, May 18th, there will be a virtual Special Plan Commission meeting. He, also, said he is*

anticipating an Area Development Plan from a buyer interested in purchasing 10.2 acres at the west end of Kings Way.

9) Old Business:

- a) Computer devices for Village Boards: Update – *Nothing.*
- b) Fire Pit regulation: Update – *Nothing. Salo requested the item be titled Open Burn rather than Fire Pit.*

10) New Business:

- a) (Re-)Moving Air Force monument plane: Consider next steps (Condon Road project) – *Miller volunteered to contact EAA regarding possible options for the village and all were in consensus of determining cost to, possibly, move the plane across Clifton Road and settle next to gym area of Village Offices building.*

11) Complaints & Compliments: *None.*

12) Correspondences:

- a) ‘No Mow May’ (Paulette Rosch; April 29)
- b) Monarch City USA designation (Pollenablers Fox Cities; May 1).
Benz moved to approve ‘No Mow May’ and proclaim June as ‘Monarch Month’. *Hearing no second, the motion failed.*
- c) Margaret Court ditch (Redlin; May 6) – *Laux requested to hear Thad Majkowski, Cedar Corp, input regarding the ditch.*
- d) (Re-)Moving Air Force monument plane (Am. Legion Post 496; May 7)

13) *Closed Session:* Clerk-Treasurer Hiring – Update; Consider hiring terms and conditions. Per Wis. Stats. §19.85(1)(c), the Village Board may move to a Closed Session when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. ***Benz motioned to move into Closed Session at 7:04 p.m. Miller seconded. Motion carried unanimously. Kaas motioned to move into Open Session at 7:04 p.m. Benz seconded. Motion carried unanimously.***

14) Open Session: The Village Board may act on any item discussed in Closed Session.

Other Discussion: Those attending the meeting via virtual stated it was difficult to understand Friday as he spoke into the microphone. All confirmed they had no difficulty understanding Laux as she spoke from the “improved” microphone. Friday stated new microphones have been ordered for all and the audio quality should be much improved by the next meeting.

15) Adjournment – ***Salo moved to adjourn at 7:10 p.m. Kaas seconded. Motion carried unanimously.***

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk