

Village Board Meeting Minutes April 27, 2020

NOTE: Due to COVID-19 restrictions, residents are **not** allowed in the Village Hall but may 'join' the meeting(s) at 6:30pm via Webex meeting home page at www.villageofsherwood.org. On the upper right-hand side of your computer screen you will see the link to join the Webex meeting. You may also print or save a copy of the complete meeting packet.

- 1) Call to Order and Roll Call – *President Laux called the meeting to order at 6:51 p.m. with roll call:*

Present

Bob Benz (via virtual)

Paul Grube

Roger Kaas (via virtual)

Joyce Laux

David Miller

Lisa Ott (via virtual)

Kathy Salo (via virtual)

Absent

None

Others Present

Randy Friday, Administrator

Kathy Mader, Acting Clerk

Craig Hamilton, AIT, Virtual Assistance

- 2) Pledge of Allegiance – *Recited*

- 3) Approval of the Agenda – ***Miller moved to approve the agenda. Kaas seconded. Motion carried unanimously.***

- 4) Approval of Minutes: March 9 – ***Benz moved to approve the March 9, 2020 minutes. Laux seconded. Motion carried. Miller abstained.***

- 5) Registered Citizen Comments on Agenda Items – *None*

- 6) Park, Rec. and Urban Tree Board Meeting (March 16)

a) Easter Egg Hunt: *Cancelled, approved by Village Board due to Covid-19.*

b) Soccer goal usage: *YMCA desire to use Village goals – Friday explained the current YMCA contact said the YMCA has an agreement with the original SYAA members (organization now dissolved) to use the soccer goals. Brenda Stumpf, Recreation Coordinator, will confer with Tom Doughman, former SYAA member.*

c) Daddy-Daughter Dance: *92 attendees (excellent first-time event) – Friday said the event was a great success.*

Items reviewed and discussed. No action taken.

- 7) Report of Village Officers.

a) Village President – *Laux thanked those who helped the April election go smoothly and welcomed new Village Board member, Paul Grube.*

b) Fox Cities Area Room Tax Commissioner – *Benz shared information from 4/15/20 email correspondence regarding the Community First Sports Center. Benz reported they had lost the GM on 3/11/20 and the search is underway for a new GM; discussed options for a comeback plan after the state “opens” from COVID-19 emergency closure; \$132,400 loss expected from COVID-19 related cancellations and \$23,000 practice revenue.*

c) Clerk/Treasurer.

i) Financial Reports - ***Benz moved to approve the Financial Reports. Salo seconded. Motion carried unanimously.***

ii) Operator's Licenses.

- Thomas Gehrman – ***Salo moved to approve Thomas Gehrman operator's license. Kaas seconded. Motion carried unanimously.***

8) Village Engineer and/or Utility Operator: Updates – *Friday commented that the crews are onsite at the Pond View Estates subdivision.*

9) Village Administrator: Updates – *Friday reported:*

- *Though COVID-19 closure of the Wanick Park was the reason to cancel the Easter Egg Hunt this year, the Recreation Coordinator and her friends had a “successful” drive around the village for the Easter Bunny to wave to all the children. The back window of the village truck did receive a crack during this drive. It has since been repaired.*
- *Reminder – market update w/ appraiser is scheduled/budgeted for 2020*
- *The cost to re-lamp a new light on Meehl will result in zero cost to the village.*
- *Pond View subdivision development has restarted for the season.*
- *Public works has begun work on the Spurline Trail. Some residents have expressed concern.*
- *The yard waste site opens May 2nd.*
- *The MS4 has not been a priority but understands it needs to be completed soon.*
- *N303 Military Road, former Hawkinson property, has received much improvement, the shed is gone along with outside items. The inside work is, also, done except for the basement which is too unsafe to get to items.
Related – Kaas reported the village has been award \$46,000 CDBG grant to demo the house.*
- *The trails are open, all village owned buildings remain closed and the village parks remain closed, as well.*
- *Advanced has cancelled the Large Item collection scheduled for May 12th. The notice has been posted on Facebook and on the website.
Staff was directed to update Facebook post for those residents who might not have seen the original post.*

10) Old Business:

a) Computer devices for Village Boards: Implementation update. – *Kaas stated the ad-hoc committee met twice and decided to order devices only for the Village Board at this time. Hamilton said Covid-19 related needs has slowed the ordering process. He believes two devices have been received and the order process will continue.*

b) Fire Pit regulation: Update – *Salo said there is not update at this time.*

11) New Business:

a) FY2020 Audit: Consider Audit engagement with Clifton/Larsen/Allen, LLP [previously Schenck] (Note: Approved FY19 contract = NTE \$28,500. FY20 contract must also include

WisDOR-mandated 'TID #1–Closure Audit' as additional work) – *Miller moved to approve CLA FY2020 audit to include TID #1 Closure Audit. Hearing no second, Miller rescinded the motion. Consensus was to direct Friday to request cost to conduct TID #1 Closure Audit from CLA in addition to the FY2020 audit.*

12) Complaints & Compliments: *None.*

13) Correspondences:

- a) Request to share soccer goals (Randi Thurs – HOV YMCA; Feb. 10).
- b) Champion Center 'Thank You' and presentation (Fox Cities CVB; March 4).
- c) Monthly Activity Report (Calumet County Sheriff's Dept; March).
- d) Open burning input (Kosiorek; April 9).
- e) 'Safer At Home Order' (League of Wis. Municipalities; April 16)
All reviewed.

14) Closed Session: Clerk-Treasurer Hiring – Update; Consider hiring terms and conditions. Per Wis. Stats. §19.85(1)(c), the Village Board may move to a Closed Session when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – *No closed session.*

15) Open Session: The Village Board may act on any item discussed in Closed Session.

16) Adjournment – ***Benz moved to adjourn at 7:31 p.m. Miller seconded. Motion carried unanimously.***

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk