

# Village Board Organizational Meeting Minutes

## April 27, 2020

NOTE: Due to COVID-19 restrictions, residents are **not** allowed in the Village Hall but may 'join' the meeting(s) at 6:30pm via Webex meeting home page at [www.villageofsherwood.org](http://www.villageofsherwood.org). On the upper right-hand side of your computer screen you will see the link to join the Webex meeting. You may also print or save a copy of the complete meeting packet.

- 1) Call to Order and Roll Call – *President Laux called the meeting to order with roll call:*

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| <b><i>Present</i></b><br><i>Bob Benz (via virtual )</i><br><i>Paul Grube</i><br><i>Roger Kaas (via virtual)</i><br><i>Joyce Laux</i><br><i>David Miller</i><br><i>Lisa Ott (via virtual)</i><br><i>Kathy Salo (via virtual)</i> | <b><i>Absent</i></b><br><i>None</i><br><b><i>Others Present</i></b><br><i>Randy Friday, Administrator</i><br><i>Kathy Mader, Acting Clerk</i><br><i>Craig, AIT, technical support</i> |
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- 2) Pledge of Allegiance – *Recited*
- 3) Approval of the Agenda – ***Miller moved to approve the agenda. Salo seconded. Motion carried unanimously.***
- 4) Presentation of Approved Minutes: April 22, 2019 – Organizational Meeting (Informational; presented at Meeting) – ***Salo moved to approve the April 22, 2019 Organization Meeting minutes. Kaas seconded. Motion carried unanimously.***
- 5) Registered citizen comments on agenda items – *None*
- 6) Rules of the Village Board: Consider/Approve – ***Kaas moved to approve the Rules of the Village Board. Miller seconded. Motion carried unanimously.***
- 7) Election of Vice-President: President Laux nominates Trustee Kaas to a one-year term ending April 26, 2021 – ***Salo moved to approve Trustee Kaas to a one-year term ending April 26, 2021. Grube seconded. Motion carried. Kaas - abstained***
- 8) Bi-Annual Village Board Appointments.
  - a) Assessor: Consider FY2020 appointment: Associated Appraisal Consultants, Inc.
  - b) Clerk/Treasurer: Randy Friday (Interim).
  - c) Code Administrator: Randy Friday.  
***Miller moved to approve items 8) a – 8) c, Bi-Annual Village Board Appointments. Grube seconded. Motion carried unanimously.***
- 9) Appointment of Village Professionals
  - a) (Accountant) Consider FY2020 appointment: C.L.A. (Clifton, Larson, Allen, LLP).
  - b) (Attorney) Consider FY2020 appointment: Town Counsel Law & Litigation.
  - c) (Engineering) Consider FY2020 appointment: Cedar Corporation.  
***Kaas moved to approve items 9) a – 9) c, Appointment of Village Professionals. Benz seconded. Motion carried unanimously.***

10) Election by Village Board

- a) Community Development Authority Chairman/Trustee – President Laux nominates Roger Kaas to a one-year term ending April 26, 2021
- b) Community Development Authority/Trustee – President Laux nominates Joyce Laux to a one-year term ending April 26, 2021.
- c) Plan Commission/Trustee – President Laux nominates Joyce Laux to one-year term ending April 26, 2021.
- d) PRUT Board/Trustee – President Laux nominates David Miller to a one-year term ending April 26, 2021.
- e) Plan Commission/Citizen – President Laux nominates Steve Summers, Jean DeKeyser, Bob Gillespie, and Scott Sheppard to 3-year terms ending April, 2023.)  
***Salo moved to approve items 10) a – 10) e, Election by Village Board, Miller seconded. Motion carried unanimously.***

11) Appointment by Village President/Confirmed by Village Board

- a) Board of Appeals/Citizen Member – President Laux nominates Travis Dudovick for a three-year term ending April, 2023.
- b) PRUT Board/Citizen Member – President Laux nominates Tom Jack for a three-year term ending April, 2023.

***Kaas moved to approve items 11) a and 11) b, Appointment by Village President/Confirmed by Village Board. Benz seconded. Motion carried unanimously.***

c) Other Appointments by Village President/Confirmed by Village Board

- i. Fox Cities Area Room Tax Commissioner – Currently seated-Bob Benz; 1-year term.
- ii. Fox Cities Exhibition Center Advisory Committee Board Member – Currently seated-Bob Benz; 2-year term (01/2020 to 01/2022).

***Laux moved to approve item 11) c) i & 11) c) ii, Other appointments by Village President/Confirmed by Village Board. Salo seconded. Motion carried unanimously.***

- iii. Palisades Pond Lake District-Board Member – Determined at meeting; 1-year term.

***Kaas moved to postpone appointment until a resident commission is formed. Benz seconded. Motion carried unanimously.***

- iv. (Calumet County) Local Emergency Planning Committee – Currently seated Randy Friday 1-year term expires April 26, 2021 – ***Benz moved to approve Friday to 1-year term as Sherwood representative to the Calumet County Local Emergency Planning Committee. Miller seconded. Motion carried unanimously.***

12) Presentation of correspondence, resolutions, and related matters: *None.*

13) Adjournment – ***Kaas moved to adjourn at 6:51 p.m. Benz seconded. Motion carried unanimously.***

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk