

Village Board Organizational Meeting Minutes

April 23, 2018

1) Call to Order and Roll Call. – *President Laux called the meeting to order at 6:30 p.m. with roll call*

Present

*Bob Benz
Roger Kaas
Joyce Laux
Ned Marks
David Miller
Lisa Ott
Kathy Salo*

Absent

none

Others Present

*Randy Friday, Administrator
Susan Williams, Clerk-Treasurer
Brenda Stumpf, Parks and Rec Coor.*

2) Pledge of Allegiance. – *recited.*

3) Approval of the Agenda. – ***Kaas moved to approve the agenda as presented. Salo 2nd. Motion carried unanimously.***

4) Presentation of Approved Minutes: April 24, 2017 Organizational Meeting (informational).

5) Registered citizen comments on agenda items.

6) Review/Approval of Rules of the Village Board. – ***Miller moved to approve the rules of the Village Board as presented. Salo 2nd. Motion carried unanimously.***

7) Election of Vice-President: *President Laux nominates Trustee Kaas to a one-year term ending April, 2019.*

Laux nominated Kaas for Village Vice President. Miller moved to accept the nomination. Salo 2nd. Kaas abstained. Motion carried.

8) Bi-Annual Village Board Appointments

- a) Code Administrator
- b) Clerk/Treasurer
- c) Assessor

- Consider/Approve FY2018 Contract (Associated Appraisal Consultants, Inc., NTE \$10,500).

Salo moved to approve the President's slate of bi-annual Village Board appointments of Randy Friday as Code Administrator, Susan Williams as Clerk-Treasurer, Associated Appraisal Consultants, Inc. as Assessor for FY2018 in the amount of \$10,500 as presented. Benz 2nd. Motion carried unanimously.

9) Annual Appointment of Village Professionals

- a) Accountant
- b) Attorney
- c) Engineering

Kaas moved to approve the President's slate of annual appointments of Schenck as Accountant, Silton Siefert and Carlson as Attorney and Cedar Corp as Engineer as presented. Benz 2nd. Motion carried unanimously.

10) Election by Village Board

- a) Community Development Authority/Trustee – President Laux nominates David Miller to a one year term ending April 2019.
- b) Community Development Authority Chairman/Trustee – President Laux nominates Roger Kaas to a one year term ending April 2019.
- c) Plan Commission/Trustee – President Laux nominates Joyce Laux to a one year term ending April 2019.
- d) PRUT Board/Trustee – President Laux will nominate candidate to a one year term ending April 2019.
- e) Plan Commission/Trustee – President Laux nominates Kathy Salo to a one year term ending April 2019.

Laux nominated Marks to one year term ending April 2019. Miller moved to approve the President's slate for election by the Village Board as presented. Ott 2nd. Motion carried unanimously.

11) Appointed by Village President/Confirmed by Village Board

- a) PRUT Board/Citizen Member – President Laux nominates Julie Brinkmann for a three year term ending April 2020.
- b) Community Development Authority/Citizen Member – President Laux nominates Tom Vande Hey for a four year term ending April 2022.
- c) Community Development Authority/Citizen Member – President Laux nominates Todd Thiel for a four year term ending April 2022.
- d) Community Development Authority/Citizen Member – President Laux nominates Cheryl Dewing for a four year term ending April 2022.

Salo moved to approve the President's slate of appointments as presented. Miller 2nd.

Kaas questioned the number of re-appointments to the Community Development Authority. Williams responded she would research.

Salo amended her motion to add the condition of confirmation of Dewing's proper term. Miller agreed to this change. Motion approved unanimously.

- e) Appointed by Village President/Confirmed by Village Board
 - i. Fox Cities Area Room Tax Commissioner – currently seated Bob Benz
 - ii. Appleton Redevelopment Authority Exhibition Center Advisory Board Member – currently seated Bob Benz
 - iii. Palisades Pond Lake District Board Member

Laux nominated Ott to the Palisades Pond Lake District Board Member. Miller moved to close the nominations. Salo 2nd. Motion carried unanimously.

Salo moved to approve the President's slate as presented. Miller 2nd. Motion carried unanimously.

11) Presentation of correspondence, resolutions, and related matters: None.

12) Adjournment. – ***Benz moved to adjourn the meeting at 6:45 p.m. Kaas 2nd. Motion carried unanimously.***

Respectfully submitted for review and approval by Susan Williams, Village Clerk-Treasurer.