

## Village Board Organizational Meeting Minutes April 22, 2019

- 1) Call to Order and Roll Call: President Joyce Laux called the meeting to order at 6:30 pm. Trustees present were Bob Benz, Roger Kaas, Lisa Ott, David Miller, Kathy Salo, and Ned Marks. Also in attendance was Times-Villager Reporter Tom Collins, Thad Majkowski of Cedar Corporation, Parks and Recreation Coordinator Brenda Stumpf, Administrator Randy Friday, and Clerk/Treasurer Jo Ann Lesser.
- 2) Pledge of Allegiance: All those present stood to recite the Pledge of Allegiance
- 3) Approval of the Agenda: Trustee Benz motioned to approve the agenda. Trustee Salo seconded the motion. Motion carried, 7-0.
- 4) Presentation of Approved Minutes: April 23, 2018 Organizational Meeting; this was completed.
- 5) Registered citizen comments on agenda items: None
- 6) Review/Approval of Rules of the Village Board: It was noted that there were no changes made to manual since the 2018 meeting. Trustee Kaas motioned to approve the Rules of the Village Board manual. Trustee Benz seconded the motion. Motion carried, 6-0.
- 7) Election of Vice-President: *President Laux nominates Trustee Kaas to a one-year term ending April 20, 2020:* President Laux made a motion to approve Roger Kaas as Vice-President. Trustee Benz seconded the motion. Motion carried, 7-0.
- 8) Bi-Annual Village Board Appointments
  - a) Code Administrator-Randall Friday
  - b) Clerk/Treasurer-Jo Ann Lesser
  - c) Assessor
    - Consider/Approve FY2019 Contract (Associated Appraisal Consultants, Inc., NTE \$10,550).

President Laux requested one motion for all three items rather than approving each item individually. Trustee Kaas made a motion to approve item 8 a-c. Trustee Miller seconded the motion. Motion carried, 7-0.

- 9) Annual Appointment of Village Professionals
    - a) Accountant
      - Consider/Approve FY2019 Contract (CLA; Clifton, Larson, Allen LLP-previously Schenck SC \$28,500).
    - b) Attorney
      - Consider/Approve FY2019 Contract (Town Counsel Law & Litigation, LLC-Richard J. Carlson & Ashley C. Lehocky-previously with Siltan, Seifert, Carlson, SC-rate of \$165 per hour as needed)
    - c) Engineering
      - Consider/Approve FY2019 Contract (Cedar Corporation-Varied Rates \$70-\$175/hour).
- Trustee Salo made a motion to approve the appointment of professional service providers listed in item 9 a-c. Trustee Ott seconded the motion. Trustee Marks questioned the attorney fee, wanting to know what the previous amount was. It was conveyed that the previous rate was \$150.00 per hour. Marks commented that he felt the new rate was considerably higher. Motion carried, 7-0.
- 10) Election by Village Board
    - a) Community Development Authority/Trustee – *President Laux nominates Joyce Laux to a one year term ending April 20, 2020.*
    - b) Community Development Authority Chairman/Trustee – *President Laux nominates Roger Kaas to a one year term ending April 20, 2020.*

- c) Plan Commission/Trustee – *President Laux nominates Joyce Laux to a one year term ending April 20, 2020.*
- d) PRUT Board/Trustee – *President Laux nominates Ned Marks to a one year term ending April 20, 2020.*
- e) Plan Commission/Citizen – *President Laux nominates Kathy Salo & Brad Schmidt to a three year term ending April 18, 2022.*

Trustee Miller made a motion to approve the Trustee and citizen appointments as recommended by President Laux. Trustee Ott seconded the motion. Motion carried, 7-0.

- 11) Appointed by Village President/Confirmed by Village Board
  - a) PRUT Board/Citizen Member – *President Laux nominates Richard Storey & Connie Bailey for a three year term ending April 18, 2022.*
  - b) Community Development Authority/Citizen Member – *President Laux nominates Steve McGrath for a four year term ending April 17, 2023.*
  - c) Board of Appeals/Citizen Member-*To be determined at the meeting. Tom Jack, Pat Schuster, Larry Miller, Adam Siebeck and Richard Storey have terms expiring in 2019. The new terms will expire on April 18, 2022.*
  - d) Appointed by Village President/Confirmed by Village Board
    - i. *Fox Cities Area Room Tax Commissioner – currently seated Bob Benz-Bob Benz, 1 year term*
    - ii. *Appleton Redevelopment Authority Exhibition Center Advisory Board Member – currently seated Bob Benz-Bob Benz, 1 year term*
    - iii. *Palisades Pond Lake District-Board Member-To be determined at the meeting-1 year term.*
    - iv. *Local Emergency Planning Committee-currently seated Randall Friday term expires April 21, 2020.*

President Laux commented that there are two vacancies on the Board of Appeals, Adan Siebeck has moved out of the village. President Laux also recommended that Trustee Marks be appointed to the Palisades Pond District Board. Trustee Salo made a motion to approve the citizen committee member’s appointments as recommended by President Laux. Trustee Miller seconded the motion. Motion carried, 7-0.

12) Presentation of correspondence, resolutions, and related matters: None.

13) Adjournment: The meeting was adjourned at 6:39 pm

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC  
Clerk/Treasurer