

Village of Sherwood Community Development Authority
March 27, 2019

- 1) Call to Order/Roll Call: Chairman Roger Kaas called the meeting to order at 6:30 pm. Roll call verified members present included; Jack Kruse, Todd Thiel, Steve McGrath and David Miller. Committee members Cheryl Dewing and Tom Vande Hey were absent. Also in attendance was Walt Raith of East Central Wisconsin Regional Planning, Jason Hodkiewicz of Play & Grow Learning Center, Village Administrator Randy Friday, and Clerk/Treasurer Jo Ann Lesser. There was one additional audience attendee.
- 2) Pledge of Allegiance: All those in attendance recited the Pledge of Allegiance.
- 3) Approval of the Agenda:
- 4) Approval of Minutes: February 27, 2019: Commissioner Thiel made a motion to approve the agenda. Commissioner Miller seconded the motion. Motion carried, 5-0.
- 5) Registered Citizen Comments on Agenda Items: None
- 6) Presentation: Round-about Study (Walt Raith – East Central Wisconsin Regional Planning Commission): Mr. Raith was presenting information regarding traffic traveling through the village. Raith stated that there are approximately 7,000 to 8,000 cars traveling Hwy 114/55 each day, the road is built to withstand a maximum capacity of 10,000. There was discussion of slowing traffic down on Hwy 114/55 and it was relayed from Raith that constructing roundabouts are the more effective solution rather than installing stop signs or lights. It was mentioned that there could be three of them, one being at the intersection of 114 & 55 on the south end of the village, the second one could be at Castle Drive and 114/55 and the third possible location could be at Lake Breeze Drive and 114/55.

There was a question by a commissioner regarding what criteria is used in deciding to install a round-about. Raith explained studies and research are done which will tell them how many accidents occur in the area and how much traffic is in the area.

Raith also wanted the commission to know that the East Central Wisconsin Planning Commission is available to assist the village.

- 7) Officer's Report: Chairman Kaas informed the commission of the passing of Tom Boll who was a long time village resident, and at one time was on the plan commission and community development authority. Kaas said his sympathies are with Tom's family and friends.
- 8) Old Business:
 - a) *Finance holdings & history*: Chairman Kaas reviewed the report and noted that not much has changed since last month. There were no questions or comments from the commission.
 - b) *Shenanigans Raze Update*:
 - i. Inspection/Reporting. Complete.
 - ii. Asbestos Remediation. Complete.
 - iii. Building razing: Fuel tank site remediation and awaiting DNR input: Administrator Friday informed the commission that Cedar Corporation will be conducting boring soon, dependent upon the weather.

- 9) New Business:
- a) *50/50 Matching Grant Program*: Reimbursement Request – Palenque’s Restaurant (Genisot): Tony Genisot presented the commission with documentation indicating the completion of the renovation project that is now the Palenque Restaurant and indicated that all invoices have been paid. Chairman Kaas stated that the commission would consider his request for reimbursement of \$10,000 later in the meeting during the closed session and he would be notified of the decision.
 - b) *Request to use Village Hall parking spaces* (Play & Grow Learning Center; Hodkiewicz): Administrator Friday explained that the request is informational as this time. A conversation was held between himself and Hodkiewicz regarding the use of the parking on the north end of the village’s property. It would be used by the Play & Grow Learning Center employees but also for the parking of a small bus and a large bus which will be used by the Headstart program. Kaukauna school district which currently houses the program is not able to continue at this time and they are looking for a temporary home, possibly for the next two years. They would be using an area with the Play & Grow Learning Center building. Friday explained that there was a hold harmless agreement in the packet and Chairman Kaas would like the Attorney to review it. Friday also explained he will be meeting with Jason Hodkiewicz on Thursday to go over the details. This meeting was to review the request and consider the possibility. No decision was made at this time.
- 10) Correspondences:
- a) *Ehlers’ Summary of Governor’s Recommended Changes to TIF Law* (Ehler’s; March 4): Administrator Friday wanted the commission to know there are recommendations by the Governor’s budget to make changes to TIF laws. Friday will keep them up to date on any changes.

At this time Chairman Kaas read the following notice, those in attendance left the meeting.

- 11) Closed Session: *Consider Property and business (re-)development in TIDs #2 and #3*: Per Wis. Stats §19.85(1)(e), a governmental body may move to closed session when deliberating or negotiating the purchase of public properties, investing public funds, or conducting other public business whenever competitive or bargaining reasons require a Closed Session. Commissioner Kruse made a motion to enter into closed session at 7:17 pm. The motion was seconded by Commissioner Miller. Motion carried, 5-0.
Commissioner Miller motioned to reconvene into open session at 8:21 pm. Commissioner Thiel seconded the motion. Motion carried, 5-0.
- 12) Open Session: *The Board may act on any Closed Session item in Open Session*: Commissioner Miller made a motion to approve the reimbursement to Tony Genisot of MT Solutions Services in the amount of \$10,000. Commissioner Kruse seconded the motion. Motion carried, 5-0.
- 13) Adjournment: The meeting adjourned at 8:21 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer