

Village Board Special Meeting Notice and Agenda

Thursday, March 19, 2020 – 6:30 pm
Sherwood Village Hall – W482 Clifton Rd., Sherwood, WI.

- 1) Call to Order and Roll Call.
- 2) Pledge of Allegiance.
- 3) Approval of the Agenda.
- 4) Approval of Minutes: None.
- 5) Registered Citizen Comments on Agenda Items.
- 6) Report of the Parks, Recreation & Urban Tree (PRUT) Board (March 16) Recommendation:
Cancel event.
 - a) *Public Health Emergency due to COVID-19: Easter Egg Hunt.*
- 7) Report of Village Officers.
 - a) Village President.
 - b) Fox Cities Area Room Tax Commissioner.
 - c) Clerk/Treasurer.
 - i. Financial Reports.
- 8) Village Engineer and/or Utility Operator: Updates.
- 9) Village Administrator: Updates.
- 10) Old Business:
 - a) *Computer devices for Village Boards: Update.*
 - b) *Burning/Fire Pit regulation: Update.*
 - c) *HVAC unit replacement at Community Center: Update.*
- 11) New Business:
 - a) *Election Inspector Appointment: Sarah Zygarlicke (W5108 Natures Way Dr.).*
 - b) *Proposed Agreement for Solid Waste & Recycling Collection Services (Advanced Disposal; March 12).*
 - c) *Resolution #2020-02: Declaring an Emergency in the Village of Sherwood due to COVID-19 virus outbreak.*
 - d) *Staff continuation of local government operations in absence of official Board meetings and approvals.*
 - i. Bills & payments.
 - ii. Closure of public facilities.
 - iii. Conducting local elections (Absentee voting, Polling site, Unanticipated/Unbudgeted sanitization expenses, etc.).
 - iv. Conducting local government operations on- and off-site (remotely), as necessary.
 - v. Staff compensation due to illness or employment status related to COVID-19.
 - vi. Administrator powers & responsibilities in absence of Board meeting(s) and approval(s).
- 12) Complaints & Compliments: None.
- 13) Correspondences:

Welcome to the Village Board Meeting! Please observe the following rules of conduct during the meeting:

1. Register to speak on the sign-in sheet on the table in the back of the room as you enter.
2. Speak only to issues on the Agenda.
3. Limit your presentation to three (3) minutes.
4. Do not address Trustees during deliberations unless requested to do so.
5. Any item listed on the Agenda may be acted upon by the Board.
6. A Quorum of any other Board or Commission is incidental to the V. Board meeting and no action shall be taken on their behalf.
7. Requests from persons w/ disabilities needing assistance to participate should be made to the Clerk (989-1589).

- a) *Sherwood Water Utility COVID-19 Response* (MCO; March 17).
- 14) *Closed Session*: Clerk-Treasurer Hiring – Update; Consider hiring terms and conditions. Per Wis. Stats. §19.85(1)(c), the Village Board may move to a Closed Session when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- 15) *Open Session*: The Village Board may act on any item discussed in *Closed Session*.
- 16) Adjournment.

Welcome to the Village Board Meeting! Please observe the following rules of conduct during the meeting:

1. Register to speak on the sign-in sheet on the table in the back of the room as you enter.
2. Speak only to issues on the Agenda.
3. Limit your presentation to three (3) minutes.
4. Do not address Trustees during deliberations unless requested to do so.
5. Any item listed on the Agenda may be acted upon by the Board.
6. A Quorum of any other Board or Commission is incidental to the V. Board meeting and no action shall be taken on their behalf.
7. Requests from persons w/ disabilities needing assistance to participate should be made to the Clerk (989-1589).