

**Park, Recreation and Urban Tree Board Meeting Minutes
March 18, 2024**

- 1) Call to Order and Roll Call – *Chairman Jack called the meeting to order at 6:30 p.m. with roll call:*

Present

Connie Bailey

Amy Brandt

Tom Jack

David Miller

Ruth Sprangers

Absent

Ashley Baldwin

Rich Storey

Others Present

Brenda Stumpf, Rec Coordinator

Jeff Kussow, Cedar Corp

- 2) Pledge of Allegiance – *Recited.*
- 3) Approval of the Agenda – ***Sprangers moved to approve the March 18, 2024 agenda. Brandt seconded. Motion approved.***
- 4) Approval of Minutes: February 19, 2024 – ***Sprangers moved to approve the February 19, 2024 minutes. Miller seconded. Motion approved.***
- 5) Registered Citizen Comments on Agenda Items –

David VanElzen

W5223 Schaefer Rd., Menasha

David, representing Sherwood Football program and stated that they are depleting the program and turning it over to Hilbert. They are trying to disperse their assets and the bleachers at Legion Park are one of them. He stated that the program gave the Village of Sherwood \$25,000.00 back in 2011 to purchase as they could not insure them being on Village Property so at that time the Village purchased with their funds and insured them. They would like to move them to Hilbert. They will take care of moving them.

- 6) Chair’s Report – *Reported that the flags need to be replaced at Wanick Park. He also thanked DPW for the quick and good job of removing the baseball field fence at Legion Park.*
- 7) Recreation Coordinator Report
Past & Upcoming Events- The Daddy/Daughter Dance was held on March 2, 2024 with 166 participants. The Easter Egg Hunt will be held on March 30, 2024. Currently 44 registered and registration ends this week Friday.

No change in the Park Impact Fee report.

The calendar of events for 2024 was shared with the PRUT board.

8) Old Business:

a) CORP – *Jeff Kussow from Cedar Corp went through items in relation to updating the CORP. The purpose was to provide updated information on the inventory of park facilities, demographic projections and comparison to standards. We also finalized the details of the Park User Survey which is anticipated to go out May 1st and be available until July 18th. We should have our results by our July 15th meeting. We scheduled the Public Involvement Meeting (PIM) for April 25th at 6:30pm at the Community Center.*

b) *E-bikes – Still waiting on info from Legal will keep on agenda for next month.*

c) *Dog Park – Chairman Jack provided quotes from a fencing company that estimated approximately a cost of \$41,938.19 to fence in a dog park in the Community Forest Area. He also had a quote for a small parking lot of \$9,000.00 and clearing a canopy section for \$10,500.00. It was stated that other costs would have to be factored in such as signage, concrete pad, etc. Sprangers shared photos that she took at area dog parks showing how dead the grass and trees were. She also noted that a concrete pad would have to be put in where the dogs would enter. There was concern about putting something like this in the Community Forest area where people have purchased trees for family members or loved ones. The need for a dog park will be included in the survey that goes to the residents for the CORP update, along with the question of volunteering to help keep it clean.*

d) *Pigeon Road Grant Update – Recreation Coordinator stated that she and Lynda Fink from Trail Strategies have been working on the grant application.*

9) New Business:

a) *Splash Pad Signage; update with new state rules – Rec Coordinator Stumpf share with the board the update of rules from the state for the Splash Pad. She also shared the current sign of rules that is in existence. She provided the new wording for the new sign with the feedback form the state inspector.*

Miller made a recommendation to update the splash pad sign as presented. Bailey seconded. All in favor.

b) *Wanick Park Rental; considering waiving fees – Rec Coordinator Stumpf shared the request to waive the rental fee for Christ the King Church (Sara Clark). She indicated that it was for a team building with a youth involvement event. Deposit would still be required.*

Sprangers made a recommendation to waive the rental fee but to require the deposit be collected. Brandt seconded it. All in favor.

c) Bleachers at Legion Park; request for Sherwood Lions Football move them to Hilber where the football program is now being held– *David VanElzen explained that back in 2011 the Sherwood Football program gave the Village \$25,552.00 to purchase 3 sets of bleachers for the football program. The reason it was done this way was because of insurance and that the youth football program was not the property owner of the land the bleachers were on. The Village went ahead and purchased the bleaches and also supplied the insurance on them. They would now like to move them to Hilbert where the program has moved to.*

Sprangers made a motion to recommend the bleachers be moved to Hilbert with the Hilbert Athletic Association responsible for moving them. Brandt seconded it. All in favor.

d) Baseball/Soccer Field Maintenance Quotes – *The PRUT board reviewed quotes for the Baseball Field to be repaired along with the soccer field aeration. Quotes were from Andy Stumpf Landscaping and Schmalz Landscaping. There was a 3 quote but that party pulled out. Because of costs the group decided the aeration of the soccer and baseball fields and the regrading of the baseball diamond infield and regrading the outfield edge were things that needed to be prioritized and done.*

Brandt made a motion to recommend Andy Stumpf Landscaping to do the aeration of the soccer and baseball field for \$2,500.00 and also to regrade the infield and out field of the baseball diamond for \$8,011.00. Miller seconded it. All in favor.

10) Correspondences

a) High Cliff Connection Trail; Feasibility Study; PIM 3-21-24

11) Citizen Complaint/Compliment – None

12) Adjournment – ***Brandt made a motion to adjourn at 8:58p.m. Sprangers seconded it. All in favor.***

Respectfully submitted for review and approval by Brenda Stumpf, Acting Clerk