

# Village Board Meeting Minutes

March 12, 2018

- 1) Call to Order and Roll Call. – *President Laux called the meeting to order at 6:30 p.m. with roll call -*

***Present***

*Bob Benz  
Joe Hennlich  
Roger Kaas  
Joyce Laux  
David Miller  
Lisa Ott  
Kathy Salo*

***Absent***

*none*

***Others Present***

*Randy Friday, Administrator  
Susan Williams, Clerk-Treasurer*

- 2) Pledge of Allegiance. – *recited.*
- 3) Approval of the Agenda. – ***Hennlich moved to approve the agenda as presented. Benz 2<sup>nd</sup>. Motion carried unanimously.***
- 4) Approval of Minutes: Feb. 26 (Regular Meeting). – ***Benz moved to approve the minutes of the regular meeting of the Village Board as presented. Salo 2<sup>nd</sup>. Miller abstain. Motion carried.***
- 5) Registered Citizen Comments on Agenda Items.
- 6) Report of the Community Development Authority (Feb. 28)
- a) *Listing Contract for property owned in ‘Historic Downtown’*

*Kaas reported previous firm contract was not renewed and signed a new contract with JRoss & Associates.*

- b) *Public Auction of ‘Shenanigan’s contents.*

*Kaas stated the contents of the property will be auctioned off and a request for proposal for the inventory and auction services has been circulated and proposals are expected prior to the next Community Development Authority meeting at the end of the month.*

- 7) Report of the Palisades Pond Lake District Special Meeting (March 12; 5:30 pm)
- a) *Bid Award – Dam reconstruction: Consider/Approve contract (Solutions 101, LLC; \$55,045.75 [base bid]).*

*Kaas shared the information approved at the District meeting which included approval of the bid award to Solutions 101, LLC in the amount of \$55,045.75 plus bid alternate 1 for the fence in the amount of \$4,048.00.*

- b) *Resolution #2018-16: Authorizing Participation in Department of Natural Resources Municipal Dam Grant Program.*

*Kaas stated the District approved the resolution required in order to apply for grant funds.*

- c) *(Contract for Services) Wis. DNR Dam Grant Application: Consider contract for services award to Cedar Corp., per District.*

*Kaas reported the District approved the \$2,500 contract for the grant application fees.*

- 8) Report of Village Officers.
  - a) Village President

*Laux thanked the Lower Cliff Fishing Club for expanding the boat landing so that emergency vehicles can now pass with the two lane improvement.*

- b) Fox Cities Area Room Tax Commissioner

*Benz stated that Williams had been helpful with the documents and meetings that have taken place in recent weeks.*

*Williams reported attending a meeting in Neenah called for by Mayor Kaufert. Williams stated Mayor Hanna was in attendance and the remaining issue of legal fee reimbursement to Appleton was resolved and all parties appeared to be in agreement.*

*Benz reported attending the opening ceremony of the Governor's Conference on Tourism and shared the fanfare that took place earlier in the day.*

- c) Clerk/Treasurer
  - i. Review/Approve financial reports.

***Salo moved to approve the financial reports as presented. Kaas 2<sup>nd</sup>. Motion carried unanimously.***

*Williams informed the Board of the dates of Open Book (4/19/18) and Board of Review (5/7/2018). Williams questioned the Board if any wanted to have the training materials in order to be ready.*

- 9) Village Engineer and/or Utility Operator: Project Update(s).
- 10) Village Administrator: Project Update(s).

*Friday informed the Board that he will be meeting with Ehler's representative March 21<sup>st</sup> to discuss FY2018 borrowing and attending a wetland's conference March 19<sup>th</sup> presented by McMahan.*

*Friday reported the former school office space on the gym side of the Village building is being transformed by Village Public Works Staff into space for the expanding Parks and Recreation Department.*

11) Old Business: None.

12) New Business:

- a) *Bid Award – Dam reconstruction (Palisades Pond Lake District):* Consider/Approve contract for dam replacement (Solutions 101, LLC; \$55,045.75 [base bid]).

***Salo moved to approve the recommendation of the Palisades Pond Lake District for bid award of the Dam reconstruction to Solutions 101, LLC in the amount of \$55,045.75 for the base bid and the bid alternate #1 fence in the amount of \$4,048.00, as presented. Miller 2<sup>nd</sup>. Kaas – abstain. Motion carried.***

- b) #2018-05 Association Resolution BMO Harris Village Credit Card: Consider/Approve.

***Salo moved to approve the #2018-05 Association Resolution BMO Harris Village Credit Card, as presented. Miller 2<sup>nd</sup>. Motion carried unanimously.***

- c) #2018-06 Resolution for Participation in the Wisconsin Department of Natural Resources Dam Grant Program (Palisades Pond Lake District): Consider/Approve resolution.

***Benz moved to approve the recommendation of the Palisades Pond Lake District for the #2018-06 Resolution approval for Participation in the Wisconsin Department of Natural Resources Dam Grant Program, as presented. Miller 2<sup>nd</sup>. Kaas – abstain. Motion carried.***

- d) Cedar Corp services for DNR Application generation (Palisades Pond Lake District): Consider/Approve.

***Benz moved to approve the recommendation of the Palisades Pond Lake District for Cedar Corp services for DNR Application generation in the amount of \$2,500.00, as presented. Miller 2<sup>nd</sup>. Kaas – abstain. Motion carried.***

- e) Village of Sherwood 'Free Day' usage of Exhibition Center: Consider potential events to be held at annual 'free day'.

*Benz reported the NEW North organization was granted a 'free' day at the Fox Cities Exhibition Center by Grand Chute. Benz stated Sherwood's day is still available. Benz reported the normal daily rate is \$7,500 and the Radisson requires a 4 month lead time to schedule. Benz stated if the Radisson staff are required to move tables, etc. that work will be charged. Kaas asked if the free day could be sold. Williams questioned the restrictions as to catering companies and providing alcoholic beverages.*

13) Complaints & Compliments: None.

14) Correspondences: None.

15) *Closed Session: Property redevelopment in Tax Increment District #3 related to Condon Road extension construction project (2019) Per Wis. Stats §19.85(1)(e), a governmental body may move to Closed Session when deliberating or negotiating the purchase of public*

properties, investing public funds, or conducting other public business whenever competitive or bargaining reasons require a Closed Session.

***Kaas moved to go into Closed Session for discussion on Property redevelopment in Tax Increment District #3 related to Condon Road extension construction project (2019) Per Wis. Stats §19.85(1)(e) at 7:01 p.m. Benz 2<sup>nd</sup>. Motion carried unanimously.***

16) *Open Session:* The Board may act on any above-noted Closed Session item in Open Session.

***Kaas moved to return to Open Session at 7:30 p.m. Benz 2<sup>nd</sup>. Motion carried unanimously.***

17) *Adjournment.* – ***Salo moved to adjourn the meeting at 7:30 p.m. Hennlich 2<sup>nd</sup>. Motion carried unanimously.***

*Minutes prepared for review and approval by Susan Williams, Clerk-Treasurer.*