

Village Board Meeting Minutes
March 9, 2020

1) Call to Order and Roll Call - *President Laux called the meeting to order at 6:30 p.m. with roll call:*

<i>Present</i>	<i>Absent</i>
<i>Bob Benz</i>	<i>David Miller, excused</i>
<i>Roger Kaas</i>	<i>Others Present</i>
<i>Joyce Laux</i>	<i>Randy Friday, Administrator</i>
<i>Ned Marks</i>	<i>Kathy Mader, Acting Clerk</i>

2) Pledge of Allegiance – *Recited*

3) Approval of the Agenda – ***Benz moved to approve the agenda. Salo seconded. Motion carried unanimously.***

4) Approval of Minutes: Feb. 24 (Regular Meeting) – ***Salo moved to approve February 24, 2020 minutes with revisions. Kaas seconded. Motion carried unanimously.***

5) Registered Citizen Comments on Agenda Items – *None*

6) Report of the Community Development Authority (Feb. 26)

a) Sherwood Developer Tour: Tentatively scheduled – June 9, 10, or 11.

b) Condon Road extension: Plane removal and place ‘All Services’ monument.

Kaas provided overview of the meeting. No action taken.

7) Report of the Plan Commission (March 2).

a) RP #2019-01: Request to rezone parcel #13425 (18th Hole; Parcel # 13425) from IR-1 to IR-2 zoning.

b) PUD #2019-02: Request allowing 22 buildings (for duplex units) on 11.3acres (Hole #18; Parcel #13425).

c) Concept Plan: Consider updated project plan on 18th hole.

d) CPA #2020-01: A Comprehensive Plan Amendment in concert with requests noted above.

All items had been TABLED (see Note item 10) a). No action taken.

8) Report of Village Officers.

a) Village President – *None*

b) Fox Cities Area Room Tax Commissioner. - *Benz reported the Room Tax is in good standing and has two million in the bank to pay the 2020 Bond. The Fox Valley Exhibition Center Advisory Committee discussed at their 3/2/2020 meeting concerns regarding the effect the Corona Virus might have on bookings and hotel reservations. They, also, discussed 2018 and 2019 losses which were projected.*

c) Clerk/Treasurer.

- i. Financial Reports – ***Kaas moved to approve the Financial Reports. Salo seconded. Motion carried unanimously.***

9) Village Engineer and/or Utility Operator: *Updates.*

10) Village Administrator:

- a) NOTE: Items tabled at Plan Commission meeting due in part to a request for professional study and other legal input. Staff will seek V. Board guidance and approval(s) regarding engaging legal counsel and conducting a traffic study.

Friday requested and received consensus to engage former Village Clerk-Treasurer, Sue Williams, to assist in the 2019 audit.

All were in consensus to approve the new lawn mower purchase which was pre-approved in the FY20 budget.

11) Old Business:

- a) Computer devices for Village Boards: Update – *Kaas stated email options and packet distribution were discussed. Kaas met with the Village IT and recommendations will be presented at the next meeting on the afternoon of 3/10/2020.*
- b) Burning/Fire Pit regulation: Update – *Salo explained the time to respond has passed. She is working on compiling the information.*
- c) HVAC unit replacement at Community Center: In progress – *Nothing to report.*

12) New Business:

- a) Skidsteer Purchase: Approve (D&D Equipment; \$43,125) per FY20 Budget – ***Salo moved to approve the purchase of the skid steer from D&D Equipment in the amount \$43,125. Benz seconded. Motion carried unanimously.***
- b) Pond View Estates Utility connection: Request to open water valves connecting to Sherwood public water system – ***Kaas moved to approve the request from Schuler Associates (Van’s Construction) to open water valves connecting to Sherwood water system. Benz seconded. Motion carried unanimously.***

13) Complaints & Compliments: *None.*

14) Correspondences:

- a) Expressing concerns about housing on 18th Hole (J. Troestler; Dec. 26).
- b) Sherwood Citizens’ Concerns over Additional High-Density Village Housing (Anderson, Booher & Cook; Feb. 19).

Referring to the two High Cliff Golf Course related correspondences, as they relate to the Plan Commission, Benz questioned whether or not the Plan Commission or the Village Board is

allowed to request the Golf Course financial information? Benz expressed his opinion that the Village has done a lot to-date to support the golf course. Benz requests clarification on the standing of the agreement between the village and the golf course for the irrigation; CDA grants awarded to the golf course or related to the golf course; and specifics as to why the village has taken over the dam when the golf course wanted to take the dam out but residents wanted the dam. Benz stated he is impressed with the content of both of the letters.

c) Request to open water mains in new subdivision Pond View Estates and tie into Village system (Van's Construction via Jeff Rustick; March 6).

- 15) Closed Session: Clerk-Treasurer Hiring – Update; Consider hiring terms and conditions. Per Wis. Stats. §19.85(1)(c), the Village Board may move to a Closed Session when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – ***Salo motioned to move into CLOSED Session at 7:16 p.m. Benz seconded. Motion carried. Benz – Aye, Kaas – Aye, Laux – Aye, Marks – Aye, Ott – Aye, Salo – Aye***
- 16) Open Session: The Village Board may act on any item discussed in Closed Session – ***Benz motioned to move into OPEN Session at 7:40 p.m. Marks seconded. Motion carried. Benz – Aye, Kaas – Aye, Laux – Aye, Marks – Aye, Ott – Aye, Salo – Aye.***
- 17) Adjournment – ***Hearing no objection, Laux moved to adjourn at 7:40 p.m. Motion carried unanimously.***

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk