

## Wastewater Treatment Plant Sub-Committee Meeting Minutes

Thursday February 29, 2024

- 1) Call to Order/Roll Call. - *Tom Herrmann called the meeting to order at 5:02pm with roll call:*

***Present:***

*Bruce Genskow-MCO  
Tom Herrmann  
Bob Benz  
Mike Kaster, Cedar Corp.  
Sadie Slotke, Deputy Clerk*

***Others Present:***

*Paul Much, MCO  
Rob Frank, MCO  
Bruce Grindeland, Cedar Corp.  
Jarrod McCurdy, Cedar Corp.  
Mark Van Weelden, Cedar Corp.  
Thad Majkowski, Cedar Corp. (Virtual)*

- 2) Pledge of Allegiance. - *Recited.*
- 3) Approval of the Agenda. - ***Benz moved to approve agenda. Genskow seconded. Motion carried without dissent.***
- 4) Approval of Minutes: *None.*
- 5) Citizen comments on agenda items: *None.*
- 6) Old Business: *None.*
- 7) New Business:

- a. *Elect Chairperson and Secretary*

***Benz moved to elect Herrmann as chairperson. Kaster seconded. Motion carried without dissent.***

***Herrmann moved to elect Slotke as secretary. Kaster seconded. Motion carried without dissent.***

- b. *WWTP Expansion Project: Review Design Specifications for project.*

*Van Weelden opened with an explanation of the site plan, explaining the proposed new additions to the plant. He also explained where future clarifiers and reed beds could go if a larger expansion is needed in the distant future. Kaster said the 20-year projection would not exceed the capacity of the plant. Majkowski noted that the design of the plant upgrades will easily accommodate future expansion if necessary.*

*Herrmann questioned runoff and erosion control methods. Genskow mentioned there are some areas on the property that have ponding after heavy rain events, but it is not a problem. Kaster explained they will accommodate drainage needs.*

*While Van Weelden explained where asphalt and concrete are planned, Herrmann requested a price option to remove all asphalt in favor of all 6"-8" thick concrete with beefed up sub-base to accommodate large trucks. Genskow requested the addition of a concrete walk by the planned stairway so they do not have to walk across grass. He also requested a larger concrete pad in front of overhead door.*

*Aeration basins can hold approximately 114k gallons each. While discussing aeration basin maintenance, options for pumping for annual maintenance were discussed. Cedar will investigate options for draining the basins rather than using a fixed pump.*

*Standard manufacturer warranty on equipment is 1-year from date of substantial completion. Herrmann wants warranties to start on "in service" date. Herrmann recommended requesting an option of purchasing a 2-year in service warranty in the bid specs for all equipment.*

*Van Weelden explained they are still working with the manufacturer to design a plan for accessing the submerged filters as the filtration building is extremely compact. The filters weigh approximately 40lbs when wet.*

*The blower room has a removable masonry wall to accommodate removing the blower. Discussion ensued regarding other options to access/remove the blowers. Cedar Corp. staff will re-evaluate to see if there is a better way to design this. Herrmann suggested a double door or overhead door.*

*Benz inquired about security at the plant. Van Weelden said there is nothing planned other than locking doors. Herrmann noted that while this year's budget does not include a security system, he wants the plant set up for the future, including plans for future security measures.*

*McCurdy clarified that Cedar Corp. is the middleman between the Village and contractors. He is requesting the plans be reviewed, and all questions/concerns be brought back to Cedar Corp. by March 13.*

*As the project begins construction, this sub-committee should plan on progress meetings every other week, with an update at each Village Board meeting. Bid requests will go out towards the end of March with a 4-week bidding period, bid-opening in late April or early May, and breaking ground in June or July. After bid award, Cedar Corp. will reach out to DNR to apply for loan. Interim financing for 3-4 months will need to be obtained until DNR loan closes.*

- 8) Correspondences: *None.*
- 9) Adjourn.

***Herrmann moved to adjourn at 8:02 pm. Benz seconded. Motion carried without dissent.***