

Village Board Meeting Minutes

Feb. 25, 2019

- 1) Call to Order and Roll Call: President Laux called the meeting to order at 6:30 pm. Trustees present were Bob Benz, Roger Kaas, Lisa Ott, Kathy Salo, and Ned Marks. Trustee David Miller was absent. Also in attendance was Times-Villager Reporter Tom Collins, Administrator Randy Friday, Utility Operator Bruce Genskow of MCO, and Clerk/Treasurer Jo Ann Lesser.
- 2) Pledge of Allegiance: All those present stood to recite the Pledge of Allegiance.
- 3) Approval of the Agenda: Trustee Salo made a motion to approve the agenda. Trustee Marks seconded the motion. Motion carried, 6-0.
- 4) Approval of Minutes: Feb. 11 (Regular Meeting): Trustee Salo made a motion to approve the minutes as corrected. Trustee Benz seconded the motion. Motion carried, 6-0.
- 5) Registered Citizen Comments on Agenda Items: None
- 6) Report of Village Officers.
 - a) Village President: Laux commended the public works staff efforts on clearing the snow in the village and they should keep up the good work.
 - b) Fox Cities Area Room Tax Commissioner: Benz indicated that in the meeting packet there was information regarding how to identify Airbnb's in a municipality. Benz reported on the damage received on the Champion site was not to the building but to the construction equipment and tools owned by the contractor. The project was shut down for 15 days for the investigation, since they've been back to work they are on overtime to catch up and the plan is to complete the project on time. A general manager has also been hired.
 - c) Clerk/Treasurer
 - i. Consent Agenda (Financial Reports; Operator's Licenses). Lesser indicated there are no operator's licenses to approve. Financial report indicates that Check numbers 38701-38734 for a total amount of \$50,358 is presented for approval. Trustee Benz made a motion to approve the consent agenda. Trustee Marks seconded the motion. Motion carried, 6-0.
- 7) Village Engineer and/or Utility Operator: Project Update(s): Friday indicated that he went to the second LEPC (Local Emergency Plan Commission) meeting last week and met Bernie Sorenson the new Rep for this area. Putting out alert sense and making it available to the public, hoping to have the system up and running within the next three months. Friday also indicated that he is in possession of a report from McMahan elicit discharge listing 39 places that were reviewed and all passed. Erosion sediment control, and received a call from the state regarding the review of all MS4 permit holders. Meeting with the DNR to go over the findings, Friday indicated that he's sure there will be a list of items to complete within a certain time frame. McMahan was to be here today to finalize the paperwork for submittal, the meeting was canceled and was rescheduled for Wednesday of this week. Cedar Corp is going to hold a meeting with the County Highway Department about the storm sewer drain to be installed on County M (Military Road). There are preliminary costs included in the paperwork in the packet at an approximate cost of \$17,000. Engineer Majkowski indicated that he would discuss in his meeting of the County paying half of the costs. Trustee Benz stated that Lower Cliff Road was completed this past summer and there is a large crack in the road running north to south near Chris Rook's house. Friday stated that it should be covered under a warranty and he will mention it to the engineer.
 - a) Village Administrator: Project Update(s): Friday stated that in the Saturday paper did have the DPW employment advertisement. Will keep you posted on any updates.

- 8) Old Business:
 - a) Update: *Inter-municipal jurisdiction of Road Construction projects (Kesler Road; State Park Road)*: Consider methodology for road construction projects scheduled for FY19 (Kaas): Nothing new to report, still waiting on engineering report.
- 9) New Business:
 - a) *WWTP auger & shaft repair*: Consider equipment repair funded by '*Capital Equipment Replacement Fund*': Genskow explained that after reviewing the quote from Crane, he felt that the estimate was high, so he contacted another company for a comparable and that estimate came in within a few dollars. Genskow stated that with board approval he would move forward with the replacement. It was noted that delivery is approximately 4 to 5 weeks and that the equipment is refurbished materials and does not come with a normal warranty. This would cover the removal of the screen and the brush assembly. Trustee Marks made a motion to accept the Crane Engineering proposal to fix the auger at the wastewater treatment plant in the amount of \$21,958. Kaas seconded the motion. Motion carried, 6-0.
- 10) Complaints & Compliments: None.
- 11) Correspondences:
 - a) *Monthly Activity Report* (Jan.; Harrison Fire & Rescue): Friday stated that the report is standard.
 - b) *Monthly Activity Report* (Jan. Calumet County Sheriff's Dept.): Friday stated that the report is standard.
 - c) *Request for communities to restrict use of High-PAH (tar-based) Pavement Solutions*: Friday stated the request is to have municipalities discontinue use of the PAH or tar based materials on roadways and this would include crack sealing, the suggestion is to use a more environmentally friendly material. Trustee Kaas indicated that he would like to have the village engineer look over the material and respond with his opinion prior to the board making a decision. This item has been postponed.
 - d) *Urban Stormwater Planning Grant – Expiration Notification* (Feb. 21; WisDNR): Friday had indicated earlier in the meeting that the engineer from McMahon will be at the office on Wednesday to bring the final paperwork in to be signed and submitted to the WDNR.
- 12) Closed Session: President Laux read the statement indicating the Village Boards intention to convene into closed session:
 - a) *Personnel discussion*: Per Wis. Stats. §19.85(1)(c), the Village Board may move to a Closed Session when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Trustee Kaas made a motion to convene into closed session at 7:00 pm. Trustee Benz seconded the motion. Motion carried, 6-0.
- 13) Open Session: Trustee Kaas made a motion at 7:17 pm to convene into open session. Trustee Benz seconded the motion. Motion carried, 6-0.
- 14) Adjournment: Trustee Benz made a motion to adjourn at 7:18 pm. Trustee Benz seconded the motion. Motion carried, 6-0.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer