

## Village Board Meeting Minutes

Feb. 24, 2020

- 1) Call to Order and Roll Call – *President Laux called the meeting to order at 6:30 p.m. with roll call:*

<b><i>Present</i></b> <i>Roger Kaas</i> <i>Joyce Laux</i> <i>Ned Marks</i> <i>David Miller</i> <i>Lisa Ott</i> <i>Kathy Salo</i>	<b><i>Absent</i></b> <i>Bob Benz</i> <b><i>Others Present</i></b> <i>Randy Friday, Administrator</i> <i>Kathy Mader, Acting Clerk</i> <i>Thad Majkowski, Cedar Corp, Engineer</i>
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- 2) Pledge of Allegiance – *Recited*
- 3) Approval of the Agenda – ***Kaas moved to approve the agenda. Salo seconded. Motion carried unanimously.***
- 4) Approval of Minutes: Feb. 10 (Regular Meeting) – ***Salo moved to approve the February 10, 2020 meeting minutes. Miller seconded. Motion carried unanimously.***
- 5) Registered Citizen Comments on Agenda Items
  - *Steve Paul*                      *N7719 Palisades Trail*                      *Re item 11) b*
  - *Paul Stelter*                      *W4938 Spring Court*                      *Re item 11) b*
- 6) Report of the Parks, Recreation & Urban Tree (PRUT) Board (Jan. 20)
  - a) Park Impact Fee Study: 3 proposals reviewed. ***Salo moved to approve awarding Trilogy the Park Impact Fee Study in the amount \$5,720. Kaas seconded. Motion carried. Marks- Nay***
  - b) Comprehensive Outdoor Recreation Plan (CORP): (See .pdf)  
(Note: Accompanying Resolution #2020-01 below as ‘New Business’ item) –
- 7) Report of Village Officers.
  - a) Village President – *None*
  - b) Fox Cities Area Room Tax Commissioner – *None*
  - c) Clerk/Treasurer.
    - i) Financial Reports – ***Salo moved to approve the Financial Reports. Ott seconded. Motion carried unanimously.***
- 8) Village Engineer and/or Utility Operator: Updates – *Friday reported water Bac-Ts are being tested at Pond View Estates; two safe samples are required to pass inspection.*
- 9) Village Administrator: Updates – *Friday stated the February 18<sup>th</sup> election had 342 voters and no issues occurred.*

10) Old Business:

- a) Computer devices for Village Boards: Update – *Kaas said he had spoken to Steve Summers, Plan Commission Chairman and selected Jean DeKeyser to be the representative; attended the PRUT meeting and Ashley Baldwin was selected as the representative; first meeting scheduled for Wednesday, February 26, 2020 at 5:30 p.m.*
- b) Burning/Fire Pit regulation: Update – *Salo reiterated March 1, 2020 is the survey response deadline.*
- c) HVAC unit replacement at Community Center: Update – *Consensus is to have Friday discuss lead time and size requirements with the DPW for the replacement. Bob's Heating and Cooling is the only quote for a hanging unit. Contact Bob's and request a quote for ground mounted or roof mounted.*

11) New Business:

- a) Resolution #2020-01: Adoption of the Village of Sherwood Comprehensive Outdoor Recreation Plan – FY2020 to FY2024. ***Kaas moved to approve Resolution #2020-01, Comprehensive Outdoor Recreation Plan (CORP). Miller seconded. Kaas – Aye, Laux – Aye, Marks – Abstain, Miller -Aye, Ott -Aye, Salo – Aye. Motion carried.***
- b) Dam Reconstruction (Palisades Pond Lake District): Consider Change Order Request #3 (\$25,643.75) increasing construction cost to \$153,862.50 for work done by Aug. 15, 2020. *Majkowski stated the Village is waiting for DNR response to Grant Approval extension. If receive DNR approval for extension, Change Order Request #3 is the increase requested by the contractor for the work to be done in 2020. The zoning and signed easements from downstream residents (4) are necessary for the DNR to allow construction.*

***Miller moved to TABLE for thirty days until signed easements are received. Kaas seconded. Motion carried unanimously.***

*Paul questioned if there is currently any liability insurance for the dam and who holds the insurance. Salo responded the Village of Sherwood holds 2 million liability on the dam. (3/9/2020 VB approved revision – Salo noted the 2 million liability insurance is for Village-owned property only.)*

*Stelter would like to know when the village plans to turn the dam over to a Pond Owners Association and what legal recourse would he have for his property when turned over.*

- c) Request to place item in Village Newsletter for potential 'Referendum' vote (Helker) – ***Salo moved to deny item in Village Newsletter. Laux seconded. Motion carried unanimously. Salo suggested a door-to-door campaign. Staff directed to find out rules at polling location.***

12) Complaints & Compliments: *None.*

13) Correspondences:

- a) Monthly and End-of-Year Activity Report (Calumet County Sheriff's Dept; January).

- b) 'Petition' item in for potential 'Referendum' vote (Helker; Feb. 17).
- 14) *Closed Session*: Clerk-Treasurer Hiring – Update; Consider hiring terms and conditions. Per Wis. Stats. §19.85(1)(c), the Village Board may move to a Closed Session when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – ***Salo motioned to move into Closed Session at 8:03 p.m. Laux seconded. Kaas – Aye, Laux – Aye, Marks – Aye, Miller – Aye, Ott – Aye, Salo – Aye***
- 15) *Open Session*: The Village Board may act on any item discussed in Closed Session – ***Kaas motioned to move into Open Session at 8:44 p.m. Salo seconded. Kaas – Aye, Laux – Aye, Marks – Aye, Miller – Aye, Ott – Aye, Salo – Aye***
- 16) *Adjournment* – ***Hearing no objection, Laux moved to adjourn at 8:52 p.m. Motion carried unanimously.***

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk