

**Park, Recreation and Urban Tree Board Meeting Minutes  
February 19, 2024**

- 1) Call to Order and Roll Call – *Chairman Jack called the meeting to order at 6:30 p.m. with roll call:*

***Present***

*Connie Bailey  
Ashley Baldwin  
Amy Brandt  
Tom Jack  
David Miller  
Ruth Sprangers*

***Absent***

*Rich Storey*

***Others Present***

*Brenda Stumpf, Rec Coordinator  
Jeff Kussow, Cedar Corp  
Jesse Troestler, Village Board Member*

- 2) Pledge of Allegiance – *Recited.*
- 3) Approval of the Agenda – Chairman Jack requested moving 9a below 9d. ***Sprangers moved to approve the February 19, 2024 agenda with the change. Baldwin seconded. Motion approved.***
- 4) Approval of Minutes: January 15, 2024 – ***Sprangers moved to approve the January 15, 2024 minutes. Miller seconded. Brandt abstained. Motion approved.***  
February 6, 2024 (Special Meeting)- ***Sprangers moved to approve the February 6, 2024 Special Meeting minutes. Miller seconded. Brandt abstained. Motion approved.***
- 5) Registered Citizen Comments on Agenda Items –

Tim VandenHeuvel

31 Adams St., Little Chute, WI

*Tim stated that he has family that live in Sherwood and referenced adding exercise equipment in our parks or a fitness center somewhere in the Village. He stated that Wellness Programs are becoming popular.*

Jesse Troestler

W5031 Cherrywood Ct.

*Will report when agenda item 8b&9c is up for discussion.*

- 6) Chair’s Report – *Reported that we need to seek quotes for fertilizer and weed control for the parks.*
- 7) Recreation Coordinator Report

*Past & Upcoming Events – Stumpf reported that the past events consisted of the Home Alone/Babysitting Class on February 3, 2024 and had 12 participants registered. Upcoming event is the Daddy Daughter Dance that is scheduled for March 2, 2024 and that there are 105 registered so far.*

*Stumpf provided a copy of the Village Trail map with the current changes that were made and approved.*

*Stumpf introduced Jeff Kussow from Cedar Corp that will be guiding us through the CORP update.*

*No change in the Park Impact Fee report.*

8) Old Business:

a) E-bikes on Trails – *Stumpf shared with the group the ordinance from Greenville and the State Trails on the Brown County website. It was discussed that the PRUT board could issue passes for the allowance of e-bikes but then guidelines would have to be made. Policing the e-bikes would also be a problem. It was discussed to just leave things as they are but it was discussed that they are becoming more popular and there should be some guidelines. It was discussed that maybe we should somehow make the citizens aware of the ordinances that are in place. The group liked the way The Village of Greenville was worded and would like to see that added to our ordinance to allow e-bikes on trails. Stumpf will contact attorney to add the language to review when available.*

b) Spring Hill Trail – *Jesse Troestler explained that he met with Mike K. from Cedar Corp and that they came up with a potential trail segment to go along Spring Hill Rd. He explained that he has heard many times about a trail along Spring Hill Rd he also stated that being the owner of the golf course he sees a lot of people that actually use that road for walking. Drawings/layouts were provided. He explained that with the building of the duplexes he has a lot of dirt that needs a place to go and that he could build a berm along the driving range to potential save balls from hitting the road and/or walkers from the range. It would be approximately 8-10 feet tall. He explained that he talked to the Village Board about this as well and they were in favor of the idea. Jack asked if it would be better to put the trail on the south side of the road. Jesse said no as it is too close to hole #2 that runs alongside the road. Costs were provided by Cedar Corp that included widening the street, off street trail and a reconstruct with curb and gutter. This is a future option and Jesse wanted everyone to be informed.*

9) New Business:

a) Winter Trail Maintenance – *Chairman Jack stated that the Village Board was requesting the trails be cleared from Wanick Park to Pigeon Road. Chairman Jack stated the average of snow, rain, etc of a winter around this area. Jack mentioned he wanted to talk to DPW supervisor Nadler but he ran out of time. Brandt stated that this is cost that could be unknown as Winters can be different. Stumpf stated that we have approximately 6.6 miles of trails in the Village. It would take approximately 13 hours to*

*clear one path through the trails and the trails would need 2. Troestler stated that winter maintenance would not technically affect budget numbers for the Park and Rec as this is an item we do not budget, it would potentially affect the Public Works budget. He also stated that he believes we already have the equipment to clear them. Troestler stated that people walk the trail behind his house frequently even when snow and ice on them. He stated that he talked to the attorney and he stated that the Village is covered under recreational immunity. He stated that more people would do it if we cleared and we can put signs up that reference proceed at your own risk. Jack stated that if we were to salt the trails, a special salt would be required to use that is pet friendly and good with the environment. Troestler also stated that this is a board directive and they want to see it done. Sprangers stated there should be concern on the condition of the trail as most of the trails are not up to standards and have many potholes and bumps.*

b) Dog Park; Discussions regarding need for Dog Park (Troestler) – *Jesse Troestler explained that he has been approached several times about having dog park in Sherwood. He stated that he opened up the golf course for people to utilize to walk and a lot bring there dogs. He stated that he talked with Kaukauna regarding there dog park and they stated that it is a heavily used park. Signage would be needed. Troestler stated that a good spot would be in the community forest that would need minor modifications needed, basically a fence and a parking area. He stated that dogs are usually in there anyway. Another option would be at Legion Park. Stumpf also mentioned that of the dog parks that she found all had a “friends” group that maintained the area. Sprangers mentioned that Green Bay has 2 areas that they can resort to, when one area is over utilized they can open the other area for use so that the grass isn’t completely destroyed.*

c) Legion Park Baseball Field Fence– *Stumpf shared pictures of Legion Park Ball Field Fence. She stated that this was discussed 5 years ago but the board decided wait at that time to see what would happen when Conden Road and /or the development and maintain at that time. Since nothing has happened it has become an eyesore and can be hazardous. The PRUT board discuss taking down a portion or all of it. The fence down 1<sup>st</sup> base side has the worst wear. Miller stated that if only a portion comes down with the intent to re put up, the asthetics would not be good-old/new.*

***Sprangers made a motion to take down the 1<sup>st</sup> base side and the back fence. Miller seconded. All in favor.***

d) CORP introduction and timeline of events (Cedar Corp) – Jeff Kussow explained the process and timeline to update of the CORP. The PRUT board discussed trends, issues and opportunities which are the baseline of the plan. Jeff explained the DNR requirements for CORP’s and the value. He also explained that needs and actions, goals and objectives and explanation of the process. He stated that there will be survey and Public Info Meetings. Jeff provided a sample survey and would like the PRUT board to review and provide feedback with what they would like on the survey at the March meeting. He stated that there will be an inventory done thru park visits. The PRUT

board did make an initial list of the trends, issues and opportunities at this meeting. A review of the stakeholders was also discussed.

10) Correspondences

a) None

11) Citizen Complaint/Compliment – None

12) Adjournment – ***Baldwin made a motion to adjourn at 9:24p.m. Brandt seconded it. All in favor.***

Respectfully submitted for review and approval by Brenda Stumpf, Acting Clerk