

Village Board Meeting Minutes
Feb. 10, 2020

1) Call to Order and Roll Call – *President Laux called the meeting to order at 6:30 p.m. with roll call:*

Present

Bob Benz

Roger Kaas

Joyce Laux

Ned Marks

David Miller

Lisa Ott

Kathy Salo

Absent

None

Others Present

Randy Friday, Administrator

Kathy Mader, Acting Clerk

2) Pledge of Allegiance – *Recited*

3) Approval of the Agenda – ***Benz moved to approve the agenda. Salo seconded. Motion carried unanimously.***

4) Approval of Minutes: Jan. 27 (Regular Meeting) – ***Benz moved to approve the January 27, 2020 minutes. Salo seconded. Motion Carried Unanimously.***

5) Registered Citizen Comments on Agenda Items

- *Dennis Peterson* *N576 Robinhood Way* *Re: item 9) b*

Discussion: Peterson stated he had submitted a letter to the Village office regarding open burning related health issues, such as lung diseases, heart diseases, COPD, and other breathing issues. Peterson suggests natural gas or propane fires only.

6) Report of Village Officers.

a) Village President – *Laux requested the press report the burning surveys, online or submitted to office, are due by March 1, 2020.*

b) Fox Cities Area Room Tax Commissioner – *Benz discussed pending legislation, Assembly Bill 683, regarding the Department of Revenue being responsible for collecting room tax of which the DOR would retain 3% of the 10% paid to a municipality. There is an opt out option for the municipalities with certain “strings attached”. Benz requested Friday to contact the League of Municipalities to discuss the difficulty to opt out. Benz stated the League of Municipalities supports the bill.*

Benz updated information he provided at the last meeting. He shared the two free days he understood the village would be given at the Champion Sports Center are actually 50% off days and only available on “open days”.

- c) Clerk/Treasurer.
 - i) Financial Reports – ***Salo moved to approve the financial reports. Benz seconded. Motion Carried Unanimously.***

7) Village Engineer and/or Utility Operator: Updates – *Friday stated Thad Majkowski, Cedar Corp, will be at the next meeting to discuss the Dam Reconstruction project.*

8) Village Administrator: Updates. – *Friday reported he has spoken to the American Legion regarding the August time frame to remove the plane. A memorial monument design and location will be finalized between the Legion and the Village Board.*

Road grading for the Condon Road extension is tentatively scheduled for August through September.

9) Old Business:

a) Computer devices for Village Boards: Consider implementation – *Kaas stated he had spoken to Steve Summers, Plan Commission Chair, since the February Plan Commission meeting had been cancelled. Kaas will be at the PRUT meeting on February 17th to discuss and select a PRUT representative for the Ad hoc committee.*

b) Burning/Fire Pit regulation: In progress – *Salo reported ten-percent of potential respondents have responded to the survey. To date, 64% are in favor of burning.*

c) Request to purchase (\$500) remaining contents of house and building, and clean-out all remaining items at N303-305 Military Road (formerly-Hawkinson residence) – *Friday proposed staff remove remaining contents of the house and building and clean out all remaining items. Kaas moved to disallow \$500 purchase as had been approved at the 1/27/2020 meeting and have staff to proceed with removal and cleaning and charge for staff, labor and equipment. Miller seconded. Motion Carried. Marks- Nay*

10) New Business:

a) 3/4-ton Pick-up Truck replacement: Consider purchase of Ford F-250 (\$31,522; Horn Ford) – ***Benz moved to approve purchase of Ford F-250 from Horn Ford at the cost of \$31,522. Miller seconded. Motion Carried Unanimously.***

b) *HVAC unit replacement at Community Center:* Update. Consider authorization to enter into purchase agreement for unit replacement. – *Marks directed staff to get additional quote from local contractor, Bob's Quality Heating and Cooling. Friday was asked to provide information for funding the new unit if done in 2020.*

11) Complaints & Compliments: *None.*

12) Correspondences:

a) Appleton Flag Day Parade: Sherwood Entry Form and Guidelines (Appleton Flag Day Committee; Jan. 29). – *Friday was directed to inquire if the Legion or Lions would be interested.*

- 13) Closed Session: Clerk-Treasurer Hiring – Consider hiring terms and conditions (ad Hoc Hiring Review Committee). Per Wis. Stats. §19.85(1)(c), the Village Board may move to a Closed Session when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. ***Salo motioned to move into Closed Session at 7:15 p.m. to consider hiring terms and conditions for the Clerk-Treasurer position. Kaas seconded. Motion Carried Unanimously. Benz – Aye, Kaas - Aye, Laux – Aye, Marks - Aye, Miller – Aye, Ott – Aye, Salo - Aye.***
- 14) Open Session: The Village Board may act on any item discussed in Closed Session. – ***Kaas motioned to move into Open Session at 7:26 p.m. Benz seconded. Motion Carried Unanimously. Benz – Aye, Kaas – Aye, Laux – Aye, Marks – Aye, Miller - Aye, Ott – Aye, Salo – Aye.***
- 15) Adjournment – ***Salo moved to adjourn at 7:27 p.m. Benz seconded. Motion Carried Unanimously.***

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk