

**Park, Recreation and Urban Tree Board Meeting Minutes
January 15, 2024**

- 1) Call to Order and Roll Call – *Chairman Jack called the meeting to order at 6:30 p.m. with roll call:*

Present

*Connie Bailey
Ashley Baldwin
Tom Jack
David Miller
Ruth Sprangers*

Absent

*Amy Brandt
Rich Storey*

Others Present

Brenda Stumpf, Rec Coordinator

- 2) Pledge of Allegiance – *Recited.*
- 3) Approval of the Agenda – ***Baldwin moved to approve the January 15, 2024 agenda. Miller seconded. Motion approved.***
- 4) Approval of Minutes: November 18, 2023 – ***Sprangers moved to approve the November 18, 2023 minutes. Bailey seconded. Motion approved. Miller abstained.***
- 5) Registered Citizen Comments on Agenda Items –

Paul Stelter

W4938 Spring Ct.

Paul shared his thoughts regarding open gym time and the concerns with different users groups utilizing the gym. He suggested limiting the time groups can use the gym. (1hr vs. 2hrs.)

Barb Hoffman

W4933 Natures Way

Barb shared her thoughts regarding open gym time and how the different groups have collided. Pickleball and basketball, as the 2 can not be used at the same time. She also questioned why the e-bikes can not be used on the trails.

- 6) Chair’s Report – *nothing to report*
- 7) Recreation Coordinator Report
Past & Upcoming Events – Stumpf reported that the past events consisted of the Parents Night Out Event that was held on December 13th and had 28 participants. She stated that this event has nearly double since the start. Winter Solstice was to be held on December 21, 2023 but was cancelled due to heavy rain weather. Upcoming events include the Home Alone Babysitting Class on February 3, 2024.

The park impact fee report was shared with the group and there was no change from the previous report. Stumpf reported that the fees for 2024 will be 1,606.16 per single family residence.

Stumpf also stated Cedar Corp will be at our next meeting for the kick-off of the CORP update.

8) Old Business:

a) E-bikes on Trails – *Chairman Jack stated the input from the attorney was informative, but questions if we allow the bikes do we have to allow the electric scooters as well. Sprangers suggested checking to see if we can find out Brown County did as they have recently allowed E-bikes on the Fox River Trail that goes from Hilbert to Green Bay. Chairman Jack agreed to see what DePere/Brown County did as well. Tabled until next meeting*

b) Trails; Grant Update – *Stumpf stated that she has been running into a few things when digging into the Pigeon Road Trail, the first is the lot lines that seem to be infringed on the trail in some areas. She stated that she found some info when that trail was put in and it reflects to the Friendship Trail back when it was first talked about, back in about 1998. There are no easements that she can find stating it is for the trail. She is still investigating and hope to get some answers in regards.*

9) New Business:

a) Spring Hill Trail - *Stumpf stated that Jesse Troestler requested this to be on the agenda for discussion but he was not available for the meeting. Will be on next agenda.*

b) Budget Review – *Stumpf shared the approved FY2024 budget items with the PRUT board. She stated that what the PRUT board recommended to be approved for the 2024 budget was. She also noted that Chairman Jack made comments that he would also like to see a sunshade at Wanick Park by the Splash Pad and a tree inventory update done, but the Village board did not make adjustments to include the extra mentioned items. Chairman Jack asked if the Park Impact Fees would be able to be used for the Sun Shade, and it would be able to, but Stumpf recommended going through the CORP process as that will guide us as what to budget for and utilize impact fees for the next 5 years.*

c) Wanick Park Baseball Field – *Stumpf shared the quote she received from All Seasons Landscaping to aerate and oversee the baseball field. Chairman Jack stated that it did not look like it included fixing the area between the infield and outfield. Stumpf will reach out to them and see if it did or not include that area. Chairman Jack stated that he will reach out to Andy Stumpf to get a quote from him as well and will re-visit in March or April.*

d) Open Gym Rules – *Stumpf stated that there has been some issues with the open gym times with the different user groups. She stated that we have had pickleball users utilizing the gym and then basketball players would come in to use the gym. These two users do not mix well as it is 2 different games being played and the gym is not that big to share the 2 sports. She stated that we have also ran into the situation where a group was in the gym playing basketball and another group came to use it but when they seen there was a different group in there, they came to front desk and requested to rent the gym for the next hour which would then make us have to tell the other group that they had to leave because of a rental. Chairman Jack likes the idea of allowing users 1 hour from there sign in time if another group comes in to use the gym.*

Jack made a motion to recommend that the 1st users to sign in for the open gym time be allowed 1 hour from time of sign in if another group comes in to use it and that all rentals will require a 24 hour notice prior to renting the gym. Miller seconded. All in favor with Brandt and Storey absent.

10) Correspondences

a) High Cliff Connection Trail Newsletter

11) Citizen Complaint/Compliment – Sarah Edwards 12-20-23 Year Rollovers to reserve gym; Matt Butch 12-28-23 Sherwood Open Gym; Barb Hoffman 1-2-24 Open Gym Use Rules

12) Adjournment – ***Sprangers made a motion to adjourn at 8:04p.m. Miller seconded it. All in favor.***

Respectfully submitted for review and approval by Brenda Stumpf, Acting Clerk