

Village Board Meeting Minutes

Jan. 13, 2020

- 1) Call to Order and Roll Call – *Vice President Kaas called the meeting to order at 6:30 p.m. with roll call:*

<i>Present</i> <i>Bob Benz</i> <i>Roger Kaas</i> <i>Ned Marks</i> <i>David Miller</i> <i>Lisa Ott</i> <i>Kathy Salo</i>	<i>Absent</i> <i>Joyce Laux, excused</i> <i>Others Present</i> <i>Randy Friday, Administrator</i> <i>Kathy Mader, Acting Clerk</i>
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- 2) Pledge of Allegiance – *Recited.*

- 3) Approval of the Agenda – ***Benz moved to approve the agenda. Ott seconded. Motion carried unanimously.***

- 4) Approval of Minutes: Dec. 9 (Regular Meeting) – ***Benz moved to approve the December 9, 2019 meeting minutes. Salo seconded. Motion carried unanimously.***

- 5) Registered Citizen Comments on Agenda Items
 - *Stacey Bower* *W275 Kings Way* *Re item 13) e*
 - *Chris Sacotte* *W275 Kings Way* *Re item 13) e*

Bower and Sacotte shared pictures of flooding on their property due to rain events. Requesting the Village Board enforce ordinance for retaining wall.

- 6) Report of the Parks, Recreation & Urban Tree (PRUT) Board (Dec. 16)
 - a) Comprehensive Outdoor Recreation Plan (CORP): Update. – *Salo expressed compliments to the Rec Coordinator, Stumpf, for the work she has done on the CORP.*
 - b) Conference Attendance Report. – *Kaas requested information such as where the conference was held be included on the report.*
 - c) End of Month Report (Nov.)

- 7) Report of Village Officers.
 - a) Village President – *Nothing*

 - b) Fox Cities Area Room Tax Commissioner – *Benz reported the contract with Miron will be \$500 thousand under contract for the Champion Center. Open skate will be coming soon.*
 - i. Clerk/Treasurer.
 - (a) Financial Reports – ***Salo moved to approve the financial reports. Benz seconded. Motion carried unanimously.***

- 8) Village Engineer and/or Utility Operator: Updates. – *Nothing*

9) Village Administrator: Updates.

10) Old Business:

- a) Fire Pit regulation: Update. – *Benz stated he'd been advised by another community's board member to be sure to include or exclude propane firepit/fireplaces in the approved regulations.*

Kaas requested computer upgrades be added to Old Business for next meeting.

11) New Business:

- a) *Contract 'C-19' (State Park Road; Kesler Road): Joint Sherwood/Harrison project.*
- i. *Pay Request #2 (\$5,795.99; MCC, Inc.) for work between Oct. 26 to Nov. 13, 2019, bringing total payments to \$115,919.89. – Salo moved to approve Pay Request #2 in the amount \$5,795.99 to MCC, Inc for contract C-19. Miller seconded. Motion carried unanimously.*
 - ii. *Change Order #2: Request Change Order decreasing contract (-\$47,211.56) from \$273,998.20 to \$226,786.64 due to lower actual quantities used on State Park Road. – Benz moved to approve Change Order #2, decreasing contract amount to \$226,786.64. Salo seconded. Motion carried unanimously.*
 - iii. *Certificate of Substantial Completion: Approve completion as Oct. 16, 2019 with 2-year warranty period – Salo moved to approve Certificate of Substantial Completion with 2-year warranty period. Ott seconded. Motion carried unanimously.*
(1/28/2020 VB) add: discussion reflects the motion to approve the Certificate of Substantial Completion is only for the State Park Road portion of the contract.

12) Complaints & Compliments: *None.*

13) Correspondences:

- a) *Snow Removal from trails (Koehler; Jan. 2) – Kaas suggested the discussion be referred back to PRUT for reconsideration and prioritizing.*
Discussion: Wanick Park trails are cleared after snow/ice events; other trails are not strong enough, currently, to withstand the snow removal equipment.
- b) *High Cliff Golf Course – Proposed Development concern (Troestler; Dec. 26).*
- c) *Let's Imagine Together – Invitation for Discussion (Village of Kimberly; Dec. 26).*
- d) *FY2020 General Engineering Services – Terms & Conditions (McMahon; Dec. 21).*
- e) *Retaining wall placement between properties (Bower; Dec. 12) – Friday was directed to address the flow of the water, where it comes from and how it should properly flow to and away from the Bower property. Also, he was directed to determine what would be required to bring the retaining wall to current ordinance standards.*

f) Monthly Activity Report (Calumet County Sheriff's Dept; Nov.)

14) Adjournment – *Salo moved to adjourn at 7:33 p.m. Miller seconded. Motion carried unanimously.*

Respectfully submitted for review and approval by Kathy Mader, Acting Clerk