

**Park, Recreation and Urban Tree Board Meeting Minutes**  
**Oct. 20, 2010**

- 1) Call to Order and Roll Call – *Chairman Jack called meeting to order at 6:30 p.m. with roll call:*

<b>Present</b>	<b>Absent</b>
Matt Gehl	None
Tom Jack	
Frank Kirschling	<b>Others Present</b>
Larry Miller	
Chad Rucynski	Randy Friday, Administrator
Carl Thomson	Susan Williams, Clerk-Treasurer
Rich Storey	

- 2) Pledge of Allegiance – *recited*
- 3) Approval of the Agenda – *Miller moved to approve the agenda as presented. Thomson 2<sup>nd</sup>. Motion carried unanimously.*
- 4) Approval of Minutes (July 21, 2010) – *Gehl moved to approve the minutes of the regular meeting of July 21, 2010 as presented. Thomson 2<sup>nd</sup>. Motion carried unanimously.*
- 5) Registered citizen comments on agenda items:  
Alden Ferguson, W4858 Forest Ln., Sherwood – regarding agenda item 6) a  
Bob Shubar, N8014 Mustang Dr., Sherwood – regarding agenda item 6) a  
James Kuhar, N531 Robinhood Dr., Sherwood – regarding agenda item 6) a  
David Van Elzen, W5223 Schaefer Rd., Menasha – non-agenda item – Lions football program to donate money for bleacher and concrete repairs at Legion Park
- 6) Old Business:  
a. Proposed ‘Dog Park’: Update (preferred site; potential project costs)

Ferguson presented and discussed a diagram of park layout, handouts of costs, photos of Kaukauna park and list of suggested rules and regulations; responding to questions from the Board and public.

*Rucynski inquired what funds were being requested from the Village, Ferguson responded that the land and fencing is being requested.*

*Jack asked who would be responsible for the park and who would enforce the rules, Ferguson replied that it is up to the PRUT Board to decide.*

*Thomson posed the question who would open/close/run the dog park, Ferguson responded that it would be up to the PRUT Board and Village Board.*

*Miller inquired about the door hangers Ferguson's group distributed; he did not receive one.*

*Kirschling stated he did not receive the door hanger that the group distributed.*

*Thomson stated concern in requesting Village staff to be used for the dog park management.*

*Rucynski inquired as to insurance covering the park. Miller stated insurance possibly increasing with the addition of this type of park.*

*Thomson stated concerns of the request for the land by this group, whereas a lease with nominal fee would be a better option for the Village.*

*Storey suggested working on the plan for Wanick Park before considering the dog park.*

*Friday presented 5 year capital plan.*

- b. Howitt property: Update disposition of property as possible trail connection to Pigeon Road – discussed in closed session
- c. Miller Pond trail extension: Update on improvements to-date

*Friday presented status on clearing and tree planting along 13<sup>th</sup> putting area and 14<sup>th</sup> tee box west of Miller Pond trail.*

- 7) New Business:
  - a. *Annual Survey*: Review survey results and comments to-date regarding pending and future projects - *Friday reviewed survey results with the Board*
- 8) *Closed Session*: Review proposal of Howitt property for possible purchase or attainment of easement on property for placement of recreation trail connecting to Pigeon Road trail, relative to April recommendation by Parks, Recreation & Urban Tree (PRUT) Board. Note: Per Wis. Stats. 19.85(1)(e), the Board may move to closed session when deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

***Thomson moved to go into closed session at 8:13 p.m. Per Wis. Stats. 19.85(1)(e).***

***Rucynski 2nd. Motion carried unanimously***

- 9) *Return to Open Session*: Consider/Approve action (Howitt property; 4.609 acres) relative to purchase or easement attainment to place recreation trail connecting to Pigeon Road trail.

***Miller moved to return to open session at 8:26 p.m. Storey 2nd. Motion carried unanimously.***

***Rucynski moved to recommend Village purchase Howitt property, 4.609 acres located north of Lakeshore Estates South, Tx ID #13429 for an amount not to exceed \$100,000. Miller 2<sup>nd</sup>. Motion carried unanimously.***

*Storey inquired if funds are set aside for re-treeing around ponds. Jack stated that other municipalities are treating the ash trees instead of removing (\$4 per inch in diameter), and went on to see there would not be problems if trees to be treated would be located near ponds*

*Jack informed the Board the next meeting date is January 19, 2011.*

*Member Rucynski presented item from July PRUT meeting and survey item – Village ice rink - Board recommends using TID funds to purchase NiceRink ice rink system for \$3,000 (approximately). Board suggested locating rink at Wanick Park for the available parking and facilities for a warming hut. Village staff would be used for installation (total project estimated at \$5,000)*

*Kirschling presented update of Miller Pond Trees (survival and condition)*

***10) Adjournment – Thomson moved to adjourn at 8:59 p.m. Storey 2<sup>nd</sup>. Motion carried unanimously.***

Respectfully presented for review and approval by Susan Williams, Clerk.