

“Gateway to High Cliff State Park”

# Sherwood News

1st Quarter

January 2011

## *Survey for proposed revitalization of the downtown*

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My name is Michael Mliner, and I am a senior studying Landscape Architecture at the University of Wisconsin – Madison. Landscape Architecture is the design of outdoor and public spaces. It encompasses urban design, infrastructure planning and management, site planning, environmental restoration, parks and recreation, and residential landscapes.

My project involves working on the Village’s proposed revitalization of the downtown area. Enclosed is a short survey that will be beneficial to my understanding of Sherwood and its residents. The survey is anonymous and confidential. The data collected will

strictly be used for educational purposes and my decisions regarding the design proposal.

I have visited Sherwood several times this year and am looking to make many more visits in the future. I am extremely excited about this project and could not be happier with my site choice.

If you have any questions for me about the survey or my project, feel free to contact me by e-mail. Thank you very much for your time and happy holidays.

*Michael Mliner*

UW-Madison Landscape Architecture  
mliner@wisc.edu

## *From the Administrator. . .*

Happy Holidays from the Village Hall! Please note that UW-Madison student Mike Mliner has included a Downtown Survey in this newsletter to solicit opinions about what you currently do, and what in the future you will wish to do in our evolving downtown area. Your opinions will help us target developers and business owners that can add to the amenities you want in your hometown. So, don’t be shy about giving us feedback.

As we transition into Winter mode you may have noticed the Public Works Dept. placing locator posts by roadway infrastructure. Please do not remove these markers for the

snow plows. If you place markers on your property they should be made of fiberglass. Please keep them out of the immediate road Right-of-Way.

Continuing our annual refurbishing at the Village Hall, this year several exterior concerns were addressed to help ‘button up’ the building. A brick portico was added to the entrance to shield visitors from wind, rain and snow. The front façade vinyl siding and several air conditioning vents were removed and replaced with brick. And, the old canopy was removed. Next year, the parking lot will be re-worked.

*continued on page 2...*



**VILLAGE HALL**  
W482 CLIFTON RD  
PHONE: 920-989-1589  
HOURS: M-F 8:30-4:30

**DAVID MILLER**  
Village President

**RANDY FRIDAY**  
Administrator

**SUSAN WILLIAMS**  
Clerk/Treasurer

**KATHY MADER**  
Utility Clerk

**BETH LAUTENSCHLAGER**  
Office Coordinator

**PUBLIC WORKS**  
W479 CLIFTON RD  
920-989-4085  
Bill Diedrick  
Scott Nadler

**Administrator continued...**

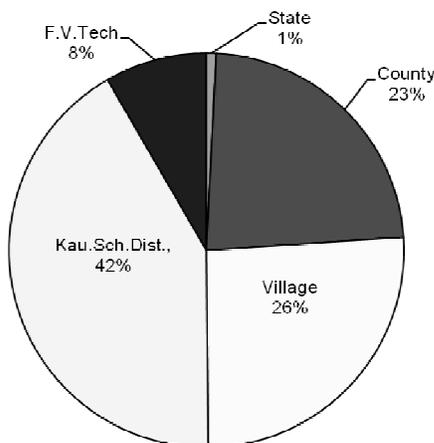
To re-cap this year's projects, the Lakeshore Estates West II subdivision was urbanized, we re-paved Palisades Circle, and a portion of Pigeon Road. The water connection with Appleton was completed, and water main segments on STH 55/114 and Clifton Road were reconstructed. A section of the Nuthatch Pond trail was re-habbed (with more work scheduled for next year), we reached an agreement to extend the Miller Pond trail out to Pigeon Road, and purchased a downtown property for commercial development (currently rented as residential).

Much discussion has occurred recently about the cell tower to be constructed on Village property at Miller Pond (Stommel Road). The Board unanimously approved the project based on a lack of coverage in the area, and knowing the tower could be located in Harrison 400 yards to the north with no monetary benefit to Sherwood if not approved. It will be a single, 100 ft. pole, capable of housing three carriers and our emergency warning siren, with no lights. Base rent to the Village will be \$18,000 annually, increasing each year.

As reported previously, by year's end the Tax Increment District (TID) will be reduced from approximately \$109M to \$13M. Reducing TID #1 is done because most projects have been completed, and we will turn our focus on re-developing the downtown area by creating TID #2.

Regarding your property tax bill, the Village Board approved a 1.0% local tax rate increase from \$5.45, to \$5.53 p/\$1000 of assessed value. The rate is tied for the third lowest since 1993.

**Total Tax Rate: Kaukauna School District**



The mill rate for persons living in Kaukauna School District (K.S.D.) is \$20.52 and Hilbert School District \$21.86. The following is a breakdown of your tax bill for all taxing jurisdictions per \$1000 of assessed value:

- \$0.17 State
- \$4.93 County
- \$5.53 Village
- \$8.91 Kau.Sch.Dist.
- \$1.78 F.V.Tech

Have a wonderful holiday season. Please call or stop by the Village Offices with any questions.

*Randy*

Randy Friday, Village Administrator

E-mail: administrator.sherwood@newbc.rr.com

**Real estate tax payments**



Real estate tax payments may be made in person, by mail or placed in the drop box outside the village office entrance door.

**Make checks payable to the Village of Sherwood Treasurer.** If a receipt is needed, please enclosed a self-addressed stamped envelope.

Office hours are M-F 8:30-4:30. **Please note the office will be closed for the holidays on Dec. 23, 24 and 31.**

The first installment is due by Jan. 31. After Jan. 31 all payments need to be forwarded to the Calumet County Treasurer, 206 Court St., Chilton, WI 53014. ▲

The annual Fall survey has been tallied and scored. To view the results and read verbatim comments, log on [villageofsherwood.org](http://villageofsherwood.org). Results are posted on the home page in a pdf format.

# SHERWOOD UTILITY NEWS

## *“Your Bill of Rights”*



The Public Service Commission of Wisconsin (PSC) provides this information to let you know your rights as a water customer. If you have a question or problem with your service, first contact your utility. If your utility cannot resolve the problem, call the PSC.

### **What is on Your Bill**

All water utility bills must include:

1. Account number.
2. Billing address.
3. Service address (if not the same as the billing address).
4. Current meter reading and date.
5. Prior meter reading and date.
6. Number of units consumed.
7. Minimum and estimated bills shall be distinctly marked as such.
8. The date on which the utility bill is due.
9. The rate schedule under which the bill was computed.
10. Clear itemization of the amount of the bill for the present billing period, any unpaid balance, and any late payment charges.
11. Clear itemization of other utility charges and credits. If the rate schedule is not included with the bill, the utility must provide a copy of the rate schedule to all customers whenever a rate change becomes effective *and* at least once each year.

### **Late Payment Charges**

A utility can add a late payment charge if your bill has not been received by the utility by the due date printed on your bill. A late payment charge can be:

1. A one-time charge of 3% of the unpaid bill (minimum of 50 cents), *or*
2. A monthly charge of up to 1% of the unpaid bill (including unpaid late payment charges).

### **A Deposit May Be Required**

If you are a new residential customer, you may be asked to post a deposit if you did not pay an undisputed bill for gas, electric, or water service anywhere in Wisconsin during the last six years *and* your income is above 200 % of federal income poverty guidelines.

If you are a current residential customer, you may be asked to post a deposit if:

- a. Your service has been disconnected within the last 12 months.

- b. You falsified a service application.

### **Installment Plans for Overdue Bills**

You may enter into an installment plan to pay what you owe your utility. This helps you pay your current bills and any overdue bills. You will be asked to make a “reasonable down payment” and “reasonable installments.” A reasonable amount is based on:

1. The size of your overdue bill.
2. Your payment history.
3. How long your bill has been overdue.
4. Reasons your bill is overdue.
5. Other important factors such as household size, income, and necessary expenses. Your utility may ask you to sign an installment agreement. Do not sign it unless you agree to the terms. You have the right to suggest a different payment agreement. If you do not pay installments as agreed, the utility may disconnect your service. If you do not pay, the utility does not have to negotiate a new agreement before it disconnects your service. It is up to you to let the utility know if there have been any significant changes in your ability to pay. If you and the utility cannot agree on an installment plan, you can file a dispute with the PSC. While the PSC investigates and attempts to resolve your dispute, your service should not be disconnected. However, you must pay all bills not in dispute.

### **Service Disconnections**

A utility must either mail or personally deliver a notice before your service is disconnected. This notice must include:

1. Date of notice.
2. Date when service can be disconnected.
3. Reason for the disconnection.
4. If feasible, the occupants may apply to the utility to accept responsibility for future bills and avoid disconnection of service.
5. How to contact the utility about the notice. The notice must be mailed to your home or mailing address at least 10 days before the disconnection. If the billing address is different from the service address, notice shall be posted at the service address at least five days before disconnection. The utility is required to make a reasonable effort to contact you by telephone or in person before service is disconnected. If service is not disconnected within 20 days after the notice is mailed, the utility must leave a new notice at the site not less than 24 hours or more than 48 hours prior to disconnection.

***Continued from page 3...***

A utility may disconnect utility service without notice where a dangerous condition exists for as long as it exists. Service may be disconnected with a written 24-hour notice for non-payment of a bill covering theft of water.

Your service **cannot** be disconnected if:

1. You fail to pay for merchandise or non-utility service.
2. You fail to pay for a different type or class of utility service.
3. There is a declared heat advisory, warning, or emergency for your area.

Your service **can** be disconnected if:

1. You fail to pay your bills, including delinquent bills from a previous address.
2. You fail to pay your installment plan as agreed.
3. You fail to pay required deposits.
4. You tamper with your meter.
5. There is a safety hazard.
6. You refuse or fail to allow the utility to obtain a meter reading at least once every four months where the utility bills monthly or bimonthly, or at least once every nine months where the utility bills quarterly.

**Medical Problems**

The utility may delay disconnection for up to 21 days if there is a medical emergency in the home. During this delay, you must work with the utility to make payment arrangements in order to continue the service on a permanent basis. The utility may require a letter regarding the medical emergency from your doctor, a public health official, a social service official, the police, or sheriff. The letter must specify the medical emergency, the need for water, and the expected duration of the emergency. The utility may grant another 21-day extension if there is evidence that you are working with the utility to establish a payment plan.

**Delinquent Bills Levied as a Tax**

Delinquent municipal utility bills may be levied as a tax as provided in Wis. Stat. § 66.0809(3).

**Have a Dispute?**

First contact your utility to try to resolve the problem. If you are behind on your bill, the utility may offer you an installment plan to pay the amount owing. If the utility cannot resolve your problem, you may contact the PSC at 1-800-225-7729 or (608) 266-2001. While the PSC reviews your dispute, your service should not be disconnected. However, you must still promptly pay any charges not in dispute. After the PSC completes its review, a staff member will contact you and the utility to discuss the resolution.

*The PSC does not discriminate on the basis of disability in the provisions of programs, services, or employment. If you are speech, hearing, or visually impaired and need assistance, call (608) 266-5481 or TTY (608) 267-1479. We will try to find another way to get the information to you in a usable form.*

**For More Information Contact:****Public Service Commission**

610 N. Whitney Way, P.O. Box 7854

Madison, WI 53707-7854

608-266-5481 / TTY: 608-267-1479

<http://psc.wi.gov>

## *Appleton Water Quality Report*

The Village of Sherwood has been purchasing water from the City of Appleton since July 1. Two commonly asked questions that we receive at the office since the change in water source are:

- (1) What is the level of hardness? Approximately 6 grains
- (2) How much fluoride is in the water?" 1.4 parts per million (ppm)

If you want more information about Appleton's water quality, log on our website ([villageofsherwood.org](http://villageofsherwood.org)), go to *Village Departments, Water & Sewer* and download Appleton's 2009 CCR report. Appleton's 2010 report will be complete and posted in June 2011. ▲

## *Adopt a fire hydrant*

The Sherwood Water & Sewer Utility encourages citizens to adopt a fire hydrant for the winter. Please help keep your neighborhood safe by clearing the snow around the hydrant making it easily accessible for the Fire Department in case of a fire emergency. ▲



## *Repair leaks & lower bills*

A "running" toilet can waste 2 gallons of water per minute (...that's 96,000 gallons per month @ \$5 per thousand gallons of water that's \$480 over one month's time).

A "silent leak" in a toilet can waste up to 7,000 gallons of water per month @ \$5 per thousand gallons that's an extra \$105 on your quarterly bill. **So if you hear the toilet tank fill and no one has flushed it, check for leaks.** ▲

## Nomination papers

Beginning December 1, 2010 nomination papers may be circulated for the April 6, 2011 Spring Election for the following Village offices:



<u>Office</u>	<u>Incumbent</u>
Village President	David Miller
Village Trustee	Roger Kaas
Village Trustee	Jim Rath
Village Trustee	Carl Thomson

All terms are for two years. Nomination papers may be obtained at the Village Clerk's office, W482 Clifton Road. Completed papers must be filed by 5 p.m. January 4, 2011 with Susan Williams, Village Clerk. If necessary, a primary will be held Tuesday February 15, 2011. ▲

## Dog licenses

**Don't forget to have your dog licensed for 2011.** By State law, all dogs 5 months and older must be licensed annually by March 31 of each year. Proof of a current rabies vaccination is required.



The fee for a neutered male or spayed female is \$3; an un-neutered or unsprayed female is \$8. 2011 licenses are available now.

You may handle your license renewal by mail, please include proof of rabies vaccination, license fee and a **self-addressed stamped envelope**. Or for your convenience, you may also pick up your dog license when paying your taxes; however, a separate check is required.

After March 31 a \$5 late fee will be charged in addition to the licensing fee. **Please mark your calendars — we will not be sending out reminder letters.** ▲

## YSPORTS™

We build strong kids, strong families, strong communities.

**Here are some important deadlines from YSports for youth athletic programs. Contact the YMCA for more information.**



### Soccer Leagues

Can you believe it! It is time to start registering for the 2011 YMCA Sherwood Youth Soccer League. This year the In-town League, which is for ages 4 – 2<sup>nd</sup> Grade, will start on April 12 and end on June 2. The Lake to Lake League, which is for grades 1 – 10, will start practicing in early April and play games on Saturdays from mid April to mid June.

**Registration will start on January 1.** The deadline for the Lake to Lake League will be March 4. The deadline for the In-town League is April 4. We are looking forward to another great soccer season!



### Summer baseball program

The YMCA will again be offering baseball in the summer in Sherwood. T-ball and Rec League, ages 5 – 10, will take place on Monday evenings starting June 6. The season will run until July 30. The Traveling League, ages 8 – 10, will start playing games in late May, and wrap up their season in early July. Sign up for all of these leagues begins on March 1.



### Registration forms

Registrations forms are available at The Heart of the Valley YMCA and at the Sherwood Village Office or Village website

([www.villageofsherwood.org](http://www.villageofsherwood.org)). You may also register online at [www.ymcafoxcities.org](http://www.ymcafoxcities.org) or print off a registration form from the website. **Remember, if you want to receive the Sherwood Resident Rate, you must register in person or mail in the form.**

If you have any questions, comments or concerns, please call or email Brandon Vanderhoof, Sports & Recreation Coordinator, Heart of the Valley YMCA. (920) 830-5703 or [bvanderhoof@ymcafoxcities.org](mailto:bvanderhoof@ymcafoxcities.org). ▲

## *In your neighborhood...*

### **Calumet County Bi-Monthly Foot Clinics**

Sherwood Community Center—**Thurs., Jan 6 & Thurs., Mar. 3 from 12:30 to 2 p.m. Cost: \$15**

Bring two bath towels. Call 989-2700 extension 432 for more information and to schedule an appointment.

### **Optimist Club activities**

Upcoming Optimist events include the annual Adult/Youth 9 Pin Tap Bowling Tournament to be held Saturday, February 19 at Shenanigans. Teams of 1 adult and 1 child (under 18) can bowl during one of two shifts: 12 or 2 pm. Trophies will be awarded and door prizes will be given throughout the day. To sign up for this event, contact Rick at Shenanigans.

Our annual Tri-Star Basketball Skills Contest is scheduled for Sat., March 5 at Sacred Heart School Gym with registration beginning at 10 am. All area boys and girls, ages 8-13, are eligible to compete in dribbling, passing, and shooting skills. Awards are given to all participants, with each age division winner going on to compete in district competition. For more information on this event, please contact Eric or Lisa at [eolo@tds.net](mailto:eolo@tds.net) or 989-3210.

For more information on the Optimists or any of their events, please contact Jan at [dkeuer@new.rr.com](mailto:dkeuer@new.rr.com) or 989-2018.

### **Legion Post 496 announces scholarship opportunity**

The Sherwood American Legion Post 496 is accepting applications for its annual scholarship awarded to students in the Sherwood service area of the post. The scholarship must be used for undergraduate or graduate, full-time study at an accredited college or university.

Applications can be requested by writing to: Sherwood American Legion Post 496 Scholarship Committee, P O Box 29, Sherwood, WI 54169. Please include a self-addressed, stamped envelope. Application deadline is March 31, 2011. ▲

## *Boot Camp Exercise Classes*



Looking for a way to get rid of those Holiday extras? Or want to kick start your New Year's Resolution? BOOT CAMP is the class for you!!!

This Boot Camp style class utilizes free weights, your body weight and interval training to build lean muscle mass and rev up your metabolism. This class will work EVERY muscle and leave you begging for more!

**Dates:** Tuesdays and Thursdays

Jan. 11-Feb.17 and March 1-April 7

**Time:** 5:45am-6:30am

**Cost:** \$45 per 6-week session (12 classes) or \$5 per class

**What should I bring:** One set of LIGHT dumbbells and an exercise mat

**Registration or more information:** Contact Nancy Krueger at (920)858-4894 or email at [bnkrueger@msn.com](mailto:bnkrueger@msn.com)

\*\*Nancy is a Certified Personal Trainer and Group Exercise Instructor\*\*

*(Stay tuned for Saturday Morning workouts at Wanick Park in the Spring) ▲*

## *Christmas tree disposal*



The yard waste site will be open during the day from December 30 to January 24 for residents to drop off Christmas trees. All lights and decorations must be removed.

Please note there will not be any curbside tree pickup; all trees must be taken to the yard waste site on the corner of Cty M & Kesler Rd.▲

News, Agendas,  
Minutes & more ...  
[www.villageofsherwood.org](http://www.villageofsherwood.org)

# Recycling & Trash



Veolia provides refuse and recycling services for the Village. Please have your refuse and recycling to the curb prior to 6 a.m. The village is serviced every Friday unless there is a holiday that is observed during the week. **Please note that the trash and recycle schedule will not be affected by the holidays this year.** Trash will be picked up on Friday, Dec. 24 and Friday, Dec. 31.

The **2011 Trash & Recycle** schedule is at right. Please clip and save the schedule for your reference throughout the year. In 2011 Memorial Day, 4th of July, Labor Day and Thanksgiving holiday weeks will have curbside pickup on Saturday as noted on the calendar.

For additional information about recycling or to download a schedule, please go to the website:

- [www.villageofsherwood.org](http://www.villageofsherwood.org)
- Go to the **Resident information** section
- Then **Refuse & Recycling**

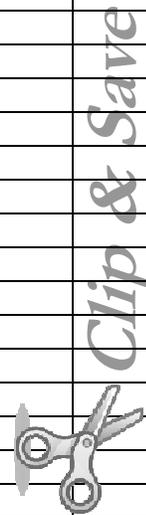
All refuse must be confined in cart. Additional bags or other type of containers cannot be picked up by automated equipment. Contact Veolia at 888-688-4005 to discuss additional garbage collection options.

Refuse containers should be placed on the curb line with the arrows on the cover facing the street. Do not place carts on the road. Avoid placing the container next to a pole or mailbox. Approximately five feet of space should be left on either side of the container. The lid of the container must be completely closed.

Co-mingle recyclables should be placed in a transparent recycle bag. Bags are available for purchase at the Village office for \$4 a roll or can be purchased at most home centers. Co-mingles include glass, aluminum and bi-metal cans, tins and steel cans, and plastic. Containers should be rinsed and tops removed before recycling.

Paper should be bundled and kept separated from non-paper products. Paper food containers, styrofoam, gift wrap and bathroom waste paper are not recyclable. ▲

2011	TRASH	RECYCLE
JANUARY	7	EAST
	14	WEST
	21	EAST
	28	WEST
FEBRUARY	4	EAST
	11	WEST
	18	EAST
	25	WEST
MARCH	4	EAST
	11	WEST
	18	EAST
	25	WEST
APRIL	1	EAST
	8	WEST
	15	EAST
	22	WEST
	29	EAST
MAY	6	WEST
	13	EAST
	20	WEST
	27	EAST
JUNE	<b>4 (SAT)</b>	WEST
	10	EAST
	17	WEST
	24	EAST
JULY	1	WEST
	<b>9 (SAT)</b>	EAST
	15	WEST
	22	EAST
	29	WEST
AUGUST	5	EAST
	12	WEST
	19	EAST
	26	WEST
SEPTEMBER	2	EAST
	<b>10 (SAT)</b>	WEST
	16	EAST
	23	WEST
	30	EAST
OCTOBER	7	WEST
	14	EAST
	21	WEST
	28	EAST
NOVEMBER	4	WEST
	11	EAST
	18	WEST
	<b>26 (SAT)</b>	EAST
DECEMBER	2	WEST
	9	EAST
	16	WEST
	23	EAST
	30	WEST





P O Box 279  
 Sherwood WI 54169

BULK RATE  
 US POSTAGE PAID  
 SHERWOOD WI  
 PERMIT NO 14

ADDRESS SERVICE REQUESTED

POSTAL PATRON

**MONTHLY MEETING SCHEDULE**

All meetings will be held at the Village Hall, W482 Clifton Rd., unless posted otherwise.

- Plan Commission (PC) 1st Monday - 6:30 p.m.
- Village Board (VB) 2nd & 4th Mondays - 6:30 p.m.
- Utility Commission (UC) 3rd Monday - 7 p.m.
- Park Rec and Urban Tree (PRUT) meets quarterly.

Agendas are posted at the post office, community center, Village Hall and on the Village website: [www.villageofsherwood.org](http://www.villageofsherwood.org)

JANUARY 2011				
MON	TUE	WED	THU	FRI
<b>PC</b>	4	5	6	7
<b>VB</b>	11	12	13	14
<b>UC</b>	18	<b>PRUT</b>	20	21
<b>VB</b>	25	26	27	28
31				

FEBRUARY 2011				
MON	TUE	WED	THU	FRI
	1	2	3	4
<b>PC</b>	8	9	10	11
<b>VB</b>	15	16	17	18
<b>UC</b>	22	23	24	25
<b>VB</b>				

MARCH 2011				
MON	TUE	WED	THU	FRI
	1	2	3	4
<b>PC</b>	8	9	10	11
<b>VB</b>	15	16	17	18
<b>UC</b>	22	23	24	25
<b>VB</b>	29	30	31	

Holiday schedule

The Village office and municipal garage will be closed:  
 Thurs. & Fri.  
 December 23 & 24  
 &  
 Fri., Dec. 31

*Your Elected Officials*

POSITION & NAME	PHONE	TERM EXPIRES
President: David Miller	989-1955	2011
Roger Kaas	989-2106	2011
Joyce Laux	989-1956	2012
Joe Hennlich	989-2715	2012
Jim Rath	989-3629	2011
Carl Thomson	989-3279	2011
Terri Welisek	989-1969	2012